



STOREY COUNTY BOARD OF COUNTY COMMISSIONERS MEETING

12/03/2024 10:00 AM

26 SOUTH B STREET, VIRGINIA CITY, NEVADA

AGENDA

This meeting will be held in person ONLY and the public is welcome to attend.

For additional information or supporting documents please contact the
Storey County Clerk's Office at 775-847-0969.

JAY CARMONA
CHAIRMAN

ANNE LANGER
DISTRICT ATTORNEY

CLAY MITCHELL
VICE-CHAIRMAN

LANCE GILMAN
COMMISSIONER

JIM HINDLE
CLERK-TREASURER

Members of the Board of County Commissioners also serve as the Board of Fire Commissioners for the Storey County Fire Protection District, Storey County Health Board, Storey County Brothel License Board, Storey County Water and Sewer System Board, Storey County Highway Board and the Storey County Liquor and Licensing Board and during this meeting may convene as any of those boards as indicated on this or a separately posted agenda. All matters listed under the consent agenda are considered routine and may be acted upon by the Board of County Commissioners with one action, and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting. Pursuant to NRS 241.020 (2)(d)(6) Items on the agenda may be taken out of order, the public body may combine two or more agenda items for consideration, and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The Commission Chair reserves the right to limit the time allotted for each individual to speak. Public comment is limited to three minutes per individual.

All items include discussion and possible action to approve, modify, deny, or continue unless marked otherwise.

1. **CALL TO ORDER REGULAR MEETING AT 10:00 A.M.**
2. **CONVENE AS THE STOREY COUNTY BOARD OF COUNTY COMMISSIONERS**
3. **PLEDGE OF ALLEGIANCE**

4. **PUBLIC COMMENT (No Action)** Public comment will be allowed at the beginning and end of each meeting. These comments are limited to matters not on today's agenda. Public comment will also be allowed during each agenda item upon which action will be taken. These comments must be limited to the item on the agenda. Public comment is limited to three minutes per individual, with discretion of the board chair.

5. **DISCUSSION/FOR POSSIBLE ACTION:**

Consideration and possible approval of the agenda for the December 3, 2024, meeting.

6. **CONSENT AGENDA FOR POSSIBLE ACTION:**

- I For possible action, approval of business license first readings:
 - A. All Points Electric LLC - Contractor / 5600 Grass Valley Rd. ~ Reno, NV
 - B. Allied Mechanical Services LLC - Contractor / 1350 Freeport Blvd Ste. 104 ~ Sparks, NV
 - C. American Pacific Concrete, LLC - Contractor / 18124 Wedge Pkwy. # 418 ~ Reno, NV
 - D. Co2 Monitoring LLC - Contractor / 4310 Cameron St. # 7 ~ Las Vegas, NV
 - E. Corestates Construction Services Inc. - Contractor / 3237 Satellite Blvd. Ste. 465 ~ Duluth, GA
 - F. Eagles Crest Inc. - Contractor / 4865 Joule St. #C6 ~ Reno, NV
 - G. Emiliooo's Plumbing & Water Heaters - Contractor / 1357 Viellion Pike Ln. ~ Carson City, NV
 - H. Encore Automation LLC - Out of County / 50 Corporate Dr. ~ Auburn Hills, MI
 - I. Graywolf Integrated Construction Company - Contractor / 2205 Ragu Dr. ~ Owensboro, KY
 - J. Impact Dock Works, Inc. - Contractor / 16787 Beach Blvd. #785 ~ Huntington Beach, CA
 - K. Jones Sign Co., Inc. - Contractor / 1711 Scheuring Rd. ~ De Pere, WI
 - L. Revival Paint Management - Contractor / 135 Shadycrest Dr. ~ Verdi, NV
 - M. Shootin Trouble Electrical Servicing LLC - Contractor / 198 Shady Grove Ln. ~ Dayton, NV
 - N. Sierra Summit Landscaping, LLC - Contractor / 18124 Wedge Pkwy. # 418 ~ Reno, NV
 - O. Sunbelt Rentals Inc. - General / 1121 USA Parkway ~ McCarran, NV
 - P. T J I Plumbing & Heating - Contractor / 2590 Baxter Way ~ Sparks, NV
 - Q. Virginia City Mercantile - General / 85 S. C St. ~ Virginia City, NV

II Consideration and possible approval of the revision of Personnel policies 100 Employer Personnel Policies and Acknowledgement; 101 Personnel Administrative Directive; 102 Computing Time for Notice/Failure to Receive Notices; 103 Employee Change of Address; 104 Personnel Files – Contents; 105 Personnel File & Confidential Information; and 106 Disposal of Personnel Records.

III Approval of claims in the amount of \$13,852,497.95.

7. **DISCUSSION ONLY (No Action - No Public Comment): Committee/Staff Reports**

8. **BOARD COMMENT (No Action - No Public Comment)**

9. **DISCUSSION/FOR POSSIBLE ACTION:**

Consideration and possible approval to postpone the public hearing for the proposed revised Old Corner Bar lease to VC Ponderosa Saloon LLC and related agenda items to the December 17, 2024 Storey County Board of Commissioners meeting to allow for legal postings.

10. **DISCUSSION/FOR POSSIBLE ACTION:**

Consideration and possible approval of Resolution No. 24-753, a resolution setting grade and salary range of employees fixed by ordinance or resolution per NRS 245.045 for appointed Storey County officials for the 2024-25 fiscal year and superseding prior year action by resolution for appointed Storey County employees with the addition of Project Manager at grade 133 and Accounting/Payroll Specialist at grade 122.

11. **DISCUSSION/FOR POSSIBLE ACTION:**

Consideration and possible approval for the County Manager to sign and approve the amended contract between Department of Health and Human Services Division of Health Care Financing and Policy due to the increase in medical care costs from \$10,357.36 to \$41,120.88.

12. **RECESS TO CONVENE AS THE STOREY COUNTY HIGHWAY BOARD**

13. **DISCUSSION ONLY:**

Report of the Public Works Department regarding roads and highways throughout Storey County.

14. **RECESS TO RECONVENE AS THE STOREY COUNTY BOARD OF COUNTY COMMISSIONERS**

15. **DISCUSSION/FOR POSSIBLE ACTION:**

Discussion and possible consideration approving the Storey County Safety Manual as approved by the Safety Committee.

16. **DISCUSSION/FOR POSSIBLE ACTION:**

Presentation, public workshop, discussion, and consideration directing staff regarding updates to the Storey County Strategic Plan for Fiscal Year 2025-2026.

17. **DISCUSSION/FOR POSSIBLE ACTION:**

For consideration and possible approval of business license second readings:

- A. Carson Tahoe Electric - Contractor / 1985 E. Valley Rd. ~ Minden, NV
- B. Food Cartel LLC - Food Truck / 1377 Jenny's Ln ~ Fernley, NV

18. **PUBLIC COMMENT (No Action).** Public comment will be allowed at the beginning and end of each meeting. These comments are limited to matters not on today's agenda. Public comment will also be allowed during each agenda item upon which action will be taken. These comments must be limited to the item on the agenda. Public comment is limited to three minutes per individual, with discretion of the board chair.

19. **ADJOURNMENT OF ALL ACTIVE AND RECESSED BOARDS ON THE AGENDA**

NOTICE:

- Anyone interested may request personal notice of the meetings.
- Agenda items must be received in writing by 12:00 noon on the Monday of the week preceding the regular meeting. For information call (775) 847-0969.
- Items may not necessarily be heard in the order that they appear.
- Public Comment will be allowed at the end of each meeting (this comment should be limited to matters not on the agenda). Public Comment will also be allowed during each item upon which action will be taken on the agenda (this comment should be limited to the item on the agenda). Time limits on Public Comment will be at the discretion of the Chairman of the Board. Please limit your comments to three minutes.
- Storey County recognizes the needs and civil rights of all persons regardless of race, color, religion, gender, disability, family status, or nation origin.
- In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or

contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410.

(2) fax: (202) 690-7442; or

(3) email: program.intake@usda.gov.

USDA is an equal opportunity provider, employer, and lender.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Commissioners' Office in writing at PO Box 176, Virginia City, Nevada 89440.

CERTIFICATION OF POSTING

I, Drema Smith, Administrative Assistant to Storey County, do hereby certify that I posted, or caused to be posted, a copy of this agenda at the following locations on or before 11/26/2024; Storey County Courthouse located at 26 S B St, Virginia City, NV, the Virginia City Fire Department located at 145 N C St, Virginia City, NV, the Virginia City Highlands Fire Department located at 2610 Cartwright Rd, VC Highlands, NV and Lockwood Fire Department located at 431 Canyon Way, Lockwood, NV. This agenda was also posted to the Nevada State website at <https://notice.nv.gov/> and to the Storey County website at: <https://www.storeycounty.org/agendacenter>

By *Drema Smith*
Drema Smith
Administrative Assistant II



Board of Storey County Commissioners Agenda Action Report

Meeting date: 12/3/2024 10:00 AM -
BOCC Meeting

Estimate of Time Required: 1 min

Agenda Item Type: Discussion/Possible Action

- **Title:** Consideration and possible approval of the agenda for the December 3, 2024, meeting.

- **Recommended motion:** Approve or amend as necessary.

- **Prepared by:** Drema S Smith

Department: Commissioners

Contact Number: 7758470968

- **Staff Summary:** See attached.

- **Supporting Materials:** No Attachments

- **Fiscal Impact:**

- **Legal review required:** False

- **Reviewed by:**

_____ Department Head

Department Name:

_____ County Manager

Other Agency Review: _____

- **Board Action:**

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Modification
<input type="checkbox"/> Denied	<input type="checkbox"/> Continued



Board of Storey County Commissioners Agenda Action Report

**Meeting date: 12/3/2024 10:00 AM -
BOCC Meeting**

Estimate of Time Required: 0-5

Agenda Item Type: Consent Agenda

- **Title:** For possible action, approval of business license first readings:
- A. All Points Electric LLC – Contractor / 5600 Grass Valley Rd. ~ Reno, NV
- B. Allied Mechanical Services LLC – Contractor / 1350 Freeport Blvd Ste. 104 ~ Sparks, NV
- C. American Pacific Concrete, LLC – Contractor / 18124 Wedge Pkwy. # 418 ~ Reno, NV
- D. Co2 Monitoring LLC – Contractor / 4310 Cameron St. # 7 ~ Las Vegas, NV
- E. Corestates Construction Services Inc. – Contractor / 3237 Satellite Blvd. Ste. 465 ~ Duluth, GA
- F. Eagles Crest Inc. – Contractor / 4865 Joule St. #C6 ~ Reno, NV
- G. Emiliooo’s Plumbing & Water Heaters – Contractor / 1357 Viellion Pike Ln. ~ Carson City, NV
- H. Encore Automation LLC – Out of County / 50 Corporate Dr. ~ Auburn Hills, MI
- I. Graywolf Integrated Construction Company – Contractor / 2205 Ragu Dr. ~ Owensboro, KY
- J. Impact Dock Works, Inc. – Contractor / 16787 Beach Blvd. #785 ~ Huntington Beach, CA
- K. Jones Sign Co., Inc. – Contractor / 1711 Scheuring Rd. ~ De Pere, WI
- L. Revival Paint Management – Contractor / 135 Shadycrest Dr. ~ Verdi, NV
- M. Shootin Trouble Electrical Servicing LLC – Contractor / 198 Shady Grove Ln. ~ Dayton, NV
- N. Sierra Summit Landscaping, LLC – Contractor / 18124 Wedge Pkwy. # 418 ~ Reno, NV
- O. Sunbelt Rentals Inc. – General / 1121 USA Parkway ~ McCarran, NV
- P. T J I Plumbing & Heating – Contractor / 2590 Baxter Way ~ Sparks, NV
- Q. Virginia City Mercantile – General / 85 S. C St. ~ Virginia City, NV
- **Recommended motion:** None required (if approved as part of the Consent Agenda) I move to approve all first readings (if removed from consent agenda by request).
- **Prepared by:** Ashley mead

Department: Community Development

Contact Number: 775-847-0966

- **Staff Summary:** First readings of submitted business license applications are normally approved on the consent agenda. The applications are then submitted at the next

Commissioner's meeting for approval.

- **Supporting Materials:** See Attachments
- **Fiscal Impact:**
- **Legal review required:** False
- **Reviewed by:**

____ Department Head

Department Name:

____ County Manager

Other Agency Review: _____

- **Board Action:**

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Modification
<input type="checkbox"/> Denied	<input type="checkbox"/> Continued

Storey County Community Development



110 Toll Road ~ Gold Hill Divide
P O Box 526 ~ Virginia City NV 89440

(775) 847-0966 ~ Fax (775) 847-0935
CommunityDevelopment@storeycounty.org

To: Jim Hindle, Clerk's office
Austin Osborne, County Manager

November 20, 2024
Via Email

Fr: Ashley Mead

Please add the following item(s) to the **December 03, 2024**

COMMISSIONERS Consent Agenda:

FIRST READINGS:

- A. All Points Electric LLC** – Contractor / 5600 Grass Valley Rd. ~ Reno, NV
- B. Allied Mechanical Services LLC** – Contractor / 1350 Freeport Blvd Ste. 104 ~ Sparks, NV
- C. American Pacific Concrete, LLC** – Contractor / 18124 Wedge Pkwy. # 418 ~ Reno, NV
- D. Co2 Monitoring LLC** – Contractor / 4310 Cameron St. # 7 ~ Las Vegas, NV
- E. Corestates Construction Services Inc.** – Contractor / 3237 Satellite Blvd. Ste. 465 ~ Duluth, GA
- F. Eagles Crest Inc.** – Contractor / 4865 Joule St. #C6 ~ Reno, NV
- G. Emiliooo's Plumbing & Water Heaters** – Contractor / 1357 Viellion Pike Ln. ~ Carson City, NV
- H. Encore Automation LLC** – Out of County / 50 Corporate Dr. ~ Auburn Hills, MI
- I. Graywolf Integrated Construction Company** – Contractor / 2205 Ragu Dr. ~ Owensboro, KY
- J. Impact Dock Works, Inc.** – Contractor / 16787 Beach Blvd. #785 ~ Huntington Beach, CA
- K. Jones Sign Co., Inc.** – Contractor / 1711 Scheuring Rd. ~ De Pere, WI
- L. Revival Paint Management** – Contractor / 135 Shadycrest Dr. ~ Verdi, NV
- M. Shootin Trouble Electrical Servicing LLC** – Contractor / 198 Shady Grove Ln. ~ Dayton, NV
- N. Sierra Summit Landscaping, LLC** – Contractor / 18124 Wedge Pkwy. # 418 ~ Reno, NV
- O. Sunbelt Rentals Inc.** – General / 1121 USA Parkway ~ McCarran, NV
- P. T J I Plumbing & Heating** – Contractor / 2590 Baxter Way ~ Sparks, NV
- Q. Virginia City Mercantile** – General / 85 S. C St. ~ Virginia City, NV

Ec: Community Development
Commissioner's Office

Planning Department
Comptroller's Office

Sheriff's Office



Board of Storey County Commissioners Agenda Action Report

**Meeting date: 12/3/2024 10:00 AM -
BOCC Meeting**

Estimate of Time Required: 5 mins

Agenda Item Type: Consent Agenda

- **Title:** Consideration and possible approval of the revision of Personnel policies 100 Employer Personnel Policies and Acknowledgement; 101 Personnel Administrative Directive; 102 Computing Time for Notice/Failure to Receive Notices; 103 Employee Change of Address; 104 Personnel Files – Contents; 105 Personnel File & Confidential Information; and 106 Disposal of Personnel Records.
- **Recommended motion:** In accordance with staff recommendation, I (commissioner) move to approve revisions to Personnel policies 100 Employer Personnel Policies and Acknowledgement; 101 Personnel Administrative Directive; 102 Computing Time for Notice/Failure to Receive Notices; 103 Employee Change of Address; 104 Personnel Files – Contents; 105 Personnel File & Confidential Information; and 106 Disposal of Personnel Records.
- **Prepared by:** Brandie Lopez

Department: HR

Contact Number: 775-847-0968

- **Staff Summary:** We are requesting the approval of the following personnel policies as part of our five-year policy review process:
 - Policy 100: Employer Personnel Policies and Acknowledgement
 - Policy 101: Personnel Administrative Directive
 - Policy 102: Computing Time for Notice/Failure to Receive Notices
 - Policy 103: Employee Change of Address
 - Policy 104: Personnel Files – Contents
 - Policy 105: Personnel File & Confidential Information
 - Policy 106: Disposal of Personnel Records
- These policies have been reviewed and updated as necessary to ensure alignment with current regulations and best practices. The revisions are intended to strengthen our organizational framework and provide clear guidelines for personnel management moving forward.
- Approval of these policies will ensure that our personnel guidelines are up to date and in compliance with applicable laws and industry standards.
- **Supporting Materials:** See Attachments

- **Fiscal Impact:**
- **Legal review required:** False

- **Reviewed by:**

_____ Department Head

Department Name: _____

_____ County Manager

Other Agency Review: _____

- **Board Action:**

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Modification
<input type="checkbox"/> Denied	<input type="checkbox"/> Continued

**STOREY COUNTY ADMINISTRATIVE
POLICIES AND PROCEDURES**

NUMBER: 102
EFFECTIVE DATE: 11/18/08
REVISED: 01/02/18
12/03/24
AUTHORITY: BOC
COUNTY MANAGER: PAW AO

SUBJECT: Computing Time for Notice/Failure to Receive Notices

1 PURPOSE: Determining the length of time periods for processing an action in these policies and responsibility for written communications.

2 POLICY:

2.1 Unless otherwise provided, the length of time for processing an action in these policies days shall be counted beginning with the calendar day following mailing or delivery of notice and concluding at 5:00 p.m., on the last day to be counted. If the last day to be counted falls on a weekend or holiday, the period will end at 5:00 p.m., on the first business day following the last counted day.

2.2 Written communications to employees considered to be routine in nature shall be delivered by regular mail to the current address on record or via email. Written communications to employees identified as significant, important and/or time-sensitive shall be hand-delivered or sent by certified mail, return receipt required, to the current address on record or via email utilizing the read receipt function. All written communications to applicants shall be hand-delivered or sent by U.S. mail to the address shown on the application for employment or sent via email as shown on the application. The employer is not responsible in the event mail is not received. It is the employee's responsibility to respond to all employer communications, including those mailed and/or emailed to the address on record, and the responsibility of the applicant to comply with all phases of the selection process within the specified time. Failure to respond for any reason, including failure to receive written notice, may have an adverse effect on an individual's employment status and/or result in disqualification from the selection and hiring process.

RESPONSIBILITY FOR REVIEW: The County ~~Personnel Director~~ and/or ~~Administrative Officer~~ **HR Director** will review this policy every 5 years or sooner as necessary.

**STOREY COUNTY ADMINISTRATIVE
POLICIES AND PROCEDURES**

NUMBER: 100
EFFECTIVE DATE: 08-03-10
REVISED: 12/15/16
01/02/18
12/03/24
AUTHORITY: BOC
COUNTY MANAGER: PAW-~~AO~~

SUBJECT: Employer Personnel Policies and Acknowledgement

1. PURPOSE

To ensure employees receive and acknowledge County Administrative Policies.

2. POLICY

All employees of Storey County are expected to read and familiarize themselves with the contents of these policies.

3. PROCEDURES

- A. After receiving and reviewing these policies, each employee is expected to sign an acknowledgement form (reference: *Employer Personnel Policies – Acknowledgment and Receipt*). The employee should return the signed acknowledgement form to the ~~Personnel~~-HR Office for inclusion into his/her personnel file.
- B. Employees who fail to comply with these policies may be subject to disciplinary action, up to and including termination.
- C. All changes, revisions, additions, and notices of deletions to these policies will be made available to all employees.

RESPONSIBILITY FOR REVIEW: The County ~~Personnel Director and/or Administrative Officer~~-HR Director will review this policy every 5 years or sooner as necessary.

**STOREY COUNTY ADMINISTRATIVE
POLICIES AND PROCEDURES**

NUMBER: 101
EFFECTIVE DATE: 08/03/10
REVISED: 12/15/16
01/02/18
12/03/24
AUTHORITY: BOC
COUNTY MANAGER: PAW-~~AO~~

SUBJECT: Personnel Administrative Directive

1. PURPOSE

To establish authority to implement Personnel Program.

2. DEFINITION

~~Personnel Director and/or Administrative Officer~~ **HR Director** position is appointed as described in Storey County Job Classification.

3. POLICY

The ~~Personnel Director and/or Administrative Officer~~ **HR Director** shall have the authority and the duty to develop and promulgate administrative directives, interpretive memoranda, and other administrative procedures to execute these policies, and to implement the employer's personnel program on a consistent basis.

RESPONSIBILITY FOR REVIEW: The County ~~Personnel Director and/or Administrative Officer~~ **HR Director** will review this policy every 5 years or sooner as necessary.

**STOREY COUNTY ADMINISTRATIVE
POLICIES AND PROCEDURES**

NUMBER 103
EFFECTIVE DATE: 12/15/16
REVISED: 01/02/18
12/03/24
AUTHORITY: BOC
COUNTY MANAGER: PAW-~~AO~~

SUBJECT: Employee Change of Address

- 1 **PURPOSE:** Keep employee's personnel files up to date.

- 2 **POLICY:** It is the responsibility of each employee to keep the employer and personnel informed, in writing, within 30 days of the event of any changes in the following:
 - Name
 - Address
 - Telephone Number
 - Marital Status (for benefits and tax withholding purposes)
 - Dependents
 - Beneficiary designations
 - Emergency Notification
 - Any other information relating to employment status

Supervisors are requested to forward up-to-date employee information to the ~~Personnel~~-**HR** Office in a timely and confidential manner.

RESPONSIBILITY FOR REVIEW: The County ~~Personnel Director and/or Administrative Officer~~ **HR Director** will review this policy every 5 years or sooner as necessary.

**STOREY COUNTY ADMINISTRATIVE
POLICIES AND PROCEDURES**

NUMBER 104
EFFECTIVE DATE: 01/02/18
REVISED: 01/02/18
12/03/24
AUTHORITY: BOC
COUNTY MANAGER: PAW AO

SUBJECT: Personnel Files – Contents

1 PURPOSE: Guidelines to Contents of Employees Personnel File.

2 POLICY:

2.1 Contents of personnel files:

2.1.1 The contents of each employee’s personnel file may include, at a minimum, the following:

- Job description
- Position’s exempt/non-exempt status
- Job application/resume
- Job offer letter
- Employment contract/any agreement between the employee and the employer
- Signed acknowledgments including receipt of employer’s policies and procedures, new employee orientation checklist, and related documents
- List of property issued (e.g.,_credit card, keys, uniforms, etc.)
- Emergency contact information
- Authorizations for release of information signed by employee
- Salary history record including rates of pay and other forms of compensation
- Driving record (if applicable)
- Vehicle registration/insurance (if applicable)
- Employment history of positions held including promotion(s), demotion(s), transfer(s), layoff(s), termination(s)
- Training/education records including college transcripts
- Performance evaluations
- Performance improvement plan, letters of instruction, reports of coaching/counseling session
- Documentation of oral reprimand(s), written reprimand(s), and other disciplinary notices(s) and document(s).
- Letters of recognition, commendations, congratulations
- Separation checklists
- Exit interview (unless confidentiality was guaranteed)

2.1.2 The personnel file should NOT include any of the following:

- Grievances or the responses thereto
- I-9 immigration form and supporting documents

- General correspondence
- Any document which describes a physical or mental condition of the employee or any other individual. (Medical and related documents must be kept in a separate, locked file to which access is strictly limited to those in a business “need-to-know” position.)
- Child support documents
- Workers’ compensation claims
- Investigation reports and supporting documents
- Employment examination results (written and/or oral testing)
- Employment interview questionnaires and supporting materials (including documentation of remarks by oral examiners)

2.2 Maintenance of personnel files

The employer shall maintain a master personnel file for each employee. An employee’s supervisor or manager may elect to maintain a duplicate copy of the documents; however, this does not supersede or eliminate the employer’s need to maintain the master personnel file for each employee. At the time of hire, each new employee will complete all government-required documentation, all employer-required documentation, and when applicable, documentation pertaining to such matters as benefit plans enrollment and beneficiary designations. Where required, the employee is responsible for providing a copy of his/her driver’s license or other required license or certificate. Additionally, an employee must notify his/her supervisor or manager of any suspension, restriction, or revocation of his/her driver’s license, permit, or other license or certification required for the performance of his/her assigned job.

2.3 Employee access

An employee may view the contents of his/her personnel file upon verbal or written request to the ~~Personnel~~ HR Office. All inspections must be conducted in the presence of confidential Human Resources office staff. An employee may request copies of any or all documents in his/her file but may not remove any documents from the file. The employee must file a written request for copies of any document in his/her file and the ~~Personnel~~ HR Office shall fill the request within (10) working days. The employer will provide only one (1) set of copies to the employee without charge per year. If the employee needs additional copies, s/he will be required to pay for them.

2.4 Negative information

The employer shall not put negative or derogatory material in an employee’s file unless the employee has had a reasonable opportunity to review the material beforehand. The employer will require the employee to sign such material to acknowledge they have reviewed and not necessarily agree. If the employee refuses to sign such material, the employer may place it in the employee’s file with a dated notation that the employee refused to sign such material after having been given an opportunity to do so. Whenever possible, another supervisor or manager should be used as a witness to the employee’s refusal and should co-sign the entry along with the originating supervisor.

Written warning letter corrective or disciplinary action shall remain in the employee’s personnel record for a minimum period of eighteen (18) months, after which the warning letter may be removed from the employee’s service record upon the written request of the employee,

consultation with the supervisor, and approval of the ~~Administrative Officer and/or Personnel~~ HR Director.

A Suspension shall remain in the employee's service record for a minimum period of twenty-four (24) months, after which the suspension may be removed from the employee's personnel record upon the written request of the employee and approval of the ~~Administrative Officer and/or Personnel~~ HR Director.

Suspensions imposed for violations of Title VII or for violations of safety rules, regulations, laws and/or procedures shall not be removed from the employee's personnel record.

2.5 Employee information submitted

Statements by an employee submitted in rebuttal to adverse material placed in his/her personnel file will be included in the employee's personnel file. The employer may place other information submitted by the employee in the personnel file if the employer finds that such information is relevant to the employee's work history with the employer.

Any employee under this policy, upon reviewing his/her personnel file who finds inaccurate or misleading material, may prepare and present to the employee's supervisor and the ~~Administrative Officer and/or Personnel~~ HR Director a clarifying statement pertaining to the document in question requesting removal of said document from his/her personnel file. Consultation with and approval from the supervisor or ~~Personnel Officer~~ HR Director is required prior to any action to remove material from a personnel file.

2.6 Verification of employment

Upon a request for verification of employment, the employer will provide only dates of employment, base salary, and job titles. The employer will not give out an employee's address or telephone number without proper authority, i.e., a written release signed by the employee, a court order, or a subpoena.

RESPONSIBILITY FOR REVIEW: The County ~~Personnel~~ HR Director and/or ~~Administrative Officer~~ will review this policy every 5 years or sooner as necessary.

**STOREY COUNTY ADMINISTRATIVE
POLICIES AND PROCEDURES**

NUMBER 105
EFFECTIVE DATE: 05/06/08
REVISED: 12/15/16
01/02/17
12/03/24
AUTHORITY: BOC
COUNTY MANAGER: PAW-~~AO~~

SUBJECT: Personnel File & Confidential Information

1 PURPOSE: Guidelines to Contents of Employees Personnel File.

2 POLICY:

2.1 Identification of confidential information

The following types of personnel information and employment records concerning current employees, former employees, and applicants for employment that the employer maintains are confidential, as follows:

1. All information related to an employment application including, but not limited to, letters of reference, résumés, or his/her status as an applicant for employment.
2. All information that the employer received or compiled concerning the qualifications of an applicant or an employee including, but not limited to, reports by employers, law enforcement officials, or other individuals concerning the hiring, promotion, performance, conduct, or background of applicants or employees.
3. Ratings, rankings, scoring sheets, or remarks by members of an evaluation board or individual interviewer concerning an applicant or results from any testing or employment screening process.
4. Materials used during employment examinations including answers, rating guides, score sheets, etc., on any written exam or rating criteria for interviews.
5. Information in an employee's file or record of employment which relates to his/her:
 - Performance;
 - Salary history record including rates of pay and other forms of compensation;
 - Conduct, including any proposed or imposed disciplinary action taken;
 - Race, color, religion, ethnic identity or affiliation, age, gender, marital status, pregnancy, number and names of dependents, military/veteran status, living arrangements, membership in any organization, sexual orientation, domestic partnership, national origin, ancestry, genetic information, disability, gender identity or expression, political affiliation, , membership in the Nevada National Guard, any other class that becomes protected by federal and/or state law, date of birth, or social security number;

- Past or present home address, telephone number, post office box, or relatives; and
 - All information concerning the voluntary or involuntary termination of an employee, other than the dates of actual employment.
6. The name of an employee's/former employee's designated beneficiary.
 7. All medical information concerning an employee or application including, but not limited to:
 - Pre-employment and post-employment medical and psychological examinations;
 - Disability and documentation relating to reasonable accommodation requested or granted;
 - Drug, alcohol, and prohibited substances testing;
 - Genetic information;
 - Pregnancy, health care provider's certification, and other communication;
 - Subsequent Injury Fund Questionnaire; and
 - Any other medical information that an employee or applicant has voluntarily provided or the employer has requested.

Note: Notations of attendance sheets that an employee took sick leave are not a confidential record.

8. All information contained in a confidential investigation file. The employer must keep all information and documents pertaining to an investigation separate from other personnel and employment records ensuring privacy of all employees, witnesses, and other individuals involved. Access is limited to only those individuals with a demonstrable business need-to-know.
9. Grievance files that include notices, notes, and decisions of appeal will be maintained in a separate file with limited access to only those individuals with a demonstrable need-to-know.

2.2 Access to confidential information

Access to confidential records is restricted to the following unless specifically provided in a separate policy:

1. The names of members of an evaluation panel shall not be released, nor shall tests that are governed by confidentiality agreements be released. Access to the materials for an examination and information relating to an applicant that is relevant to a decision to hire that person, e.g., information described in item 1-4 listed above in Section A is limited to:
 - Employees with a need to know in order to fulfill the responsibilities assigned by employer;
 - The employer's manager/administrator, human resources director/~~manager~~, or his/her designee;

- Persons authorized pursuant to any state or federal law or court order; i.e., governmental/legal/auditing/investigating agencies;
 - Counsel retained by or on behalf of the employer; and
 - Any other parties with whom the employer has a contractual relationship in order to enable the employer to respond accurately and fully to any lawsuit, complaint, grievance, or other statutory appeal filed by or on behalf of an employee or former employee against the employer.
2. Access to an employee's personnel-related confidential file containing those items listed above in (Section 2.1, Items 5-9) is limited to:
- The employee;
 - The employee's representative when s/he presents a current signed authorization from the employee;
 - The employee's manager/supervisor, with a need-to-know, or as needed for a reasonable accommodation and human resources;
 - Persons authorized pursuant to any state or federal law or court order;
 - Counsel retained by or on behalf of the employer;
 - Employer's workers' compensation carrier in order to address a claim filed for workers' compensation; and
 - Any other parties with whom the employer has a contractual relationship in order to enable the employer to respond accurately and fully to any lawsuit, complaint, grievance, or other statutory appeal filed by or on behalf of an employee or former employee against the employer.
3. Access to an employee's confidential file containing those items listed above in (Section 2.1, item 10) is limited to.
- Supervisors and managers, regarding necessary restrictions and accommodations in the employee's duties;
 - First-aid and safety personnel;
 - Government officials investigating compliance with applicable laws, or requests;
 - State workers' compensation office officials;
 - Insurance company employees when the company requires a medical examination to provide health or life insurance (29 C.F.R. Section 1630.14(c)(1); and
 - Employer's workers' compensation carrier in order to address a claim filed for workers' compensation.

The results of a physical examination administered pursuant to NRS 617 may only be provided to:

- The examining physician;
- The employee;

- The ~~Administrative Officer and/or Personnel~~ HR Director, or his/her designee risk manager, and the insurer if an employee has filed a claim pursuant to NRS 617.
4. Access to an employee's personnel-related confidential file containing those items listed above in Section 2.1, items 8 and 9 is limited to:
- The employee's department head or supervisor, ~~Administrative Officer and/or Personnel~~ HR Director, or his/her designee;
 - Persons authorized pursuant to any state or federal law or court order;
 - Counsel retained by or on behalf of the employer; and
 - Any other parties with whom the employer has a contractual relationship in order to enable the employer to respond accurately and fully to any lawsuit, complaint, grievance, or other statutory appeal filed by or on behalf of an employee or former employee against the employer.

RESPONSIBILITY FOR REVIEW: The County ~~Personnel~~ HR Director ~~and/or Administrative Officer~~ will review this policy every 5 years or sooner as necessary.

**STOREY COUNTY ADMINISTRATIVE
POLICIES AND PROCEDURES**

NUMBER 106
EFFECTIVE DATE: 05/06/08
REVISED: 01/02/18
12/03/24
AUTHORITY: BOC
COUNTY MANAGER: PAW AO

SUBJECT: Disposal of Personnel Records

1 PURPOSE: To ensure proper disposal of any records containing employee personal or financial information. A disposition schedule identifies the minimum time period the records must be retained, per NRS 239.080 or NAC 239; NSLA-Records Management-Local Government Records Retention Schedules, disposition must not occur before this time period expires.

2 POLICY:

2.1 NRS 239B.030 states that government agencies shall ensure that personal information, defined as social security numbers, driver’s license numbers, or bank account numbers, required to be maintained by state or federal statute and received after January 1, 2007, be maintained in a confidential manner.

2.2 If the agency has records containing personal information which is not required by specific state or federal statute and the information was received prior to January 1, 2007, the information must be obliterated or removed from documents and computer systems on or before January 1, 2017.

2.3 To be in compliance with the Fair and Accurate Credit Transactions (FACT) Act Disposal Rule, the employer shall dispose of sensitive information derived from consumer reports to ensure there will be no unauthorized access to – or use of – any confidential information. “Consumer Reports” are defined as reports which contain information from a consumer reporting company, such as reports obtained from third party agencies who conduct employment background checks on behalf of the employer.

2.4 Sensitive information includes any and all documents containing employee information, which can include:

- Employee name;
- Social security number;
- Driver’s license number;
- Phone number;
- Physical address;
- Email address; and
- Any other personal identifiers.

In addition, any identifying personal information, such as that described above, which is stored on electronic files, shall be destroyed or erased so that the information cannot be read or reconstructed.

- 2.5 *Method of disposal.*** The employer shall dispose of sensitive information by shredding or burning any and all documents which contain personal information. Although the law specifically applies to consumer reports and the information derived from consumer reports, the employer shall, in accordance with good personnel practices, properly dispose of any records containing employee personal or financial information. An electronic record must be destroyed in accordance with the applicable schedule in a manner that ensures the information cannot be retrieved or reconstructed, including, without limitation, overwriting, degaussing and the physical destruction of the storage media.
- 2.6** The employer will determine whether the disposal of consumer report documents will take place by utilizing an internal process and equipment or by procuring the services of a document destruction contractor to dispose of material that is specifically identified as consumer report information. The employer will exercise due diligence to ensure that a contractor disposes of documents as required by law. Due diligence may consist of requiring that the disposal company be certified by a recognized trade association to ensure the disposal company complies with the disposal rule requirements.

RESPONSIBILITY FOR REVIEW: The County ~~Personnel~~ **HR** Director ~~and/or Administrative~~
~~Officer~~ will review this policy every 5 years or sooner as necessary.



Board of Storey County Commissioners Agenda Action Report

**Meeting date: 12/3/2024 10:00 AM -
BOCC Meeting**

Estimate of Time Required: 0 min

Agenda Item Type: Consent Agenda

- **Title:** Approval of claims in the amount of \$13,852,497.95.
- **Recommended motion:** Approval of claims as submitted.
- **Prepared by:** Cory Y Wood

Department: Comptroller

Contact Number: 7758471133

- **Staff Summary:** Please find attached claims.
- **Supporting Materials:** See Attachments
- **Fiscal Impact:**
- **Legal review required:** False
- **Reviewed by:**

_____ Department Head

Department Name:

_____ County Manager

Other Agency Review: _____

- **Board Action:**

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Modification
<input type="checkbox"/> Denied	<input type="checkbox"/> Continued



By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank-AP Bank						
406777	DOWL LLC	09/20/2024	EFT	0.00	119,239.68	10578
403795	ALPINE LOCK INC	09/20/2024	Regular	0.00	265.26	115347
406838	AMERICAN TRUCK & TRAILER REPAI	09/20/2024	Regular	0.00	542.74	115348
100215	ARTISTIC FENCE CO (CC)	09/20/2024	Regular	0.00	199.64	115349
100073	AUTO & TRUCK ELECTRIC,INC	09/20/2024	Regular	0.00	3,092.00	115350
100471	MOUNDHOUSE TRUE VALUE HARDV	09/20/2024	Regular	0.00	88.00	115351
100475	CAPITAL CITY AUTO PARTS	09/20/2024	Regular	0.00	262.67	115352
404500	CARSON DODGE CHRYSLER INC	09/20/2024	Regular	0.00	619.60	115353
404216	CARSON VALLEY OIL CO	09/20/2024	Regular	0.00	14,168.26	115354
405134	CMC TIRE INC	09/20/2024	Regular	0.00	7,221.64	115355
406406	COMSTOCK PROPANE	09/20/2024	Regular	0.00	198.88	115356
404466	FIRST CHOICE COFFEE SRV	09/20/2024	Regular	0.00	124.80	115357
403835	EWING IRRIGATION PRODUCTS, INC	09/20/2024	Regular	0.00	69.90	115358
404509	FASTENAL COMPANY	09/20/2024	Regular	0.00	2,388.02	115359
405969	FLEETPRIDE, INC	09/20/2024	Regular	0.00	211.55	115360
102983	USABLUEBOOK	09/20/2024	Regular	0.00	1,309.01	115361
100978	INTERSTATE OIL CO	09/20/2024	Regular	0.00	2,279.70	115362
103032	JOHN DEERE FINANCIAL POWERPLA	09/20/2024	Regular	0.00	795.60	115363
102857	MICHAEL HOHL MOTOR CO	09/20/2024	Regular	0.00	338.44	115364
101228	NEV ADMIN BLDG & GROUNDS	09/20/2024	Regular	0.00	13,085.01	115365
407030	PACIFIC RECORDS MANAGEMENT/P	09/20/2024	Regular	0.00	49.50	115366
101825	PETERBILT TRUCK PARTS & E	09/20/2024	Regular	0.00	862.58	115367
404863	REFUSE, INC	09/20/2024	Regular	0.00	384.60	115368
404944	SCHADECK, MALEA	09/20/2024	Regular	0.00	200.00	115369
404675	SUPERIOR POOL PRODUCTS	09/20/2024	Regular	0.00	3,170.16	115370
406778	SILVER STATE ANALYTICAL LABORAT	09/20/2024	Regular	0.00	168.00	115371
102461	SIERRA CONTROLS LLC	09/20/2024	Regular	0.00	370.00	115372
101658	SPB UTILITY SERVICES INC	09/20/2024	Regular	0.00	5,351.00	115373
406388	TAPCO	09/20/2024	Regular	0.00	714.00	115374
407142	UNIFIRST CORPORATION	09/20/2024	Regular	0.00	129.97	115375
403728	UNITED SITE SERVICES OF NEVADA,	09/20/2024	Regular	0.00	439.00	115376
101845	US POSTOFFICE (VC)	09/20/2024	Regular	0.00	300.00	115377
404828	V & T ROCK, INC	09/20/2024	Regular	0.00	894.18	115378
101899	GRAINGER	09/20/2024	Regular	0.00	45.98	115379
101809	WEDCO INC	09/20/2024	Regular	0.00	189.38	115380
101920	WESTERN NEVADA SUPPLY CO	09/20/2024	Regular	0.00	10,043.98	115381
405794	WHARTON CONCRETE FORMING SU	09/20/2024	Regular	0.00	169.72	115382

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	87	36	0.00	70,742.77
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	7	1	0.00	119,239.68
	94	37	0.00	189,982.45

* County Commissioners approval is reported in the Board of County Commissioners Meeting Minutes

Cory Y. Swann 9/19/2024
 Processed & Submitted to Treasurer by Comptroller Admin Date

Approved By: [Signature] 10-15-24
 Comptroller Date

Michelle Morehead 9-19-24
 Treasurer Date

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash Account	9/2024	189,982.45
			<u>189,982.45</u>



STOREY COUNTY

Check Register

Packet: APPKT07052 - 2024-09-20 AP Payments cw

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank-AP Bank						
406777	DOWL LLC	09/20/2024	EFT	0.00	95,642.84	10577
407227	ACKERMAN, ASHLEY	09/20/2024	Regular	0.00	500.00	115247
400481	ALLISON, MACKENZIE, LTD	09/20/2024	Regular	0.00	585.00	115248
100135	ALSCO INC	09/20/2024	Regular	0.00	117.58	115249
406619	AMAZON BUSINESS	09/20/2024	Regular	0.00	357.45	115250
401497	ANTINORO, GERALD	09/20/2024	Regular	0.00	1,392.00	115251
407195	WESTERN STATES FIRE PROTECTION	09/20/2024	Regular	0.00	150.00	115252
403651	ARC HEALTH AND WELLNESS	09/20/2024	Regular	0.00	739.00	115253
404420	ARCADIA PUBLISHING INC	09/20/2024	Regular	0.00	563.76	115254
405268	ARGENTUM PARTNERS, LTD	09/20/2024	Regular	0.00	4,850.00	115255
406683	SIERRA MEAT CO	09/20/2024	Regular	0.00	1,232.27	115256
405332	BATTLE BORN DIGIAL MEDIA AND M	09/20/2024	Regular	0.00	324.80	115257
403959	BENDER, DEBORAH	09/20/2024	Regular	0.00	15.00	115258
405077	MACKAY MANSION	09/20/2024	Regular	0.00	520.00	115259
100471	MOUNDHOUSE TRUE VALUE HARDV	09/20/2024	Regular	0.00	580.39	115260
403671	THE WASHOE CLUB MUSEUM	09/20/2024	Regular	0.00	164.50	115261
405831	CARSON NOW LLC	09/20/2024	Regular	0.00	200.00	115262
404798	CINTAS / CINTAS FIRST AID AND SAF	09/20/2024	Regular	0.00	28.07	115263
403887	COMSTOCK GOLD MILL LLC	09/20/2024	Regular	0.00	186.79	115264
406372	CONSTRUCTION MATERIALS ENGINI	09/20/2024	Regular	0.00	18,325.00	115265
103220	ON THE SIDE GRAPHICS & SIGNS	09/20/2024	Regular	0.00	279.44	115266
404466	FIRST CHOICE COFFEE SRV	09/20/2024	Regular	0.00	335.55	115267
99652	COMSTOCK CHRONICLE	09/20/2024	Regular	0.00	194.25	115268
406010	DEITZ MEDIA & MARKETING, LLC	09/20/2024	Regular	0.00	55,996.09	115269
406742	DICKINSON, SONYA	09/20/2024	Regular	0.00	520.00	115270
406817	FOLEY, HELEN A	09/20/2024	Regular	0.00	8,000.00	115271
100826	FOURTH WARD SCHOOL MUSEUM	09/20/2024	Regular	0.00	119.00	115272
407074	GARDA CL SOUTHWEST INC	09/20/2024	Regular	0.00	7.65	115273
404699	GILL, JAMES G.	09/20/2024	Regular	0.00	327.60	115274
404145	GRAFICS UNLIMITED	09/20/2024	Regular	0.00	1,345.00	115275
405784	LAKOTA HRM, LLC	09/20/2024	Regular	0.00	1,995.00	115276
405360	HUNTINGTON, ELIZABETH L.	09/20/2024	Regular	0.00	192.00	115277
404328	INTERCEPT INC	09/20/2024	Regular	0.00	1,120.00	115278
100885	IRON MOUNTAIN	09/20/2024	Regular	0.00	785.39	115279
403834	IT1 SOURCE LLC	09/20/2024	Regular	0.00	2,010.86	115280
406428	J W WELDING SUPPLIES & TOOLS	09/20/2024	Regular	0.00	233.87	115281
407107	KAUTZ ENVIRONMENTAL CONSULT/	09/20/2024	Regular	0.00	5,193.75	115282
101040	L N CURTIS & SONS	09/20/2024	Regular	0.00	12,535.20	115283
407152	PORAC LEGAL DEFENSE FUND	09/20/2024	Regular	0.00	144.00	115284
101030	LIFE-ASSIST INC	09/20/2024	Regular	0.00	1,319.74	115285
404102	LIQUID BLUE EVENTS LLC	09/20/2024	Regular	0.00	3,917.15	115286
405548	LUMOS & ASSOCIATES, INC	09/20/2024	Regular	0.00	2,066.50	115287
404363	MA LABS INC	09/20/2024	Regular	0.00	285.55	115288
407208	COAST TO COAST SOLUTIONS, INC.	09/20/2024	Regular	0.00	273.50	115289
406639	NV DISTRIBUTORS, LLC	09/20/2024	Regular	0.00	2,240.00	115290
405307	THE TOMBSTONE COWBOYS/HELLD	09/20/2024	Regular	0.00	748.00	115291
102857	MICHAEL HOHL MOTOR CO	09/20/2024	Regular	0.00	60,000.00	115292
403096	MONARCH DIRECT LLC	09/20/2024	Regular	0.00	41.96	115293
407230	NATIONAL GUARDIANSHIP ASSOCIA	09/20/2024	Regular	0.00	1,400.00	115294
406758	NAVIANT, INC	09/20/2024	Regular	0.00	6,858.75	115295
101226	NEV COMPTROLLER STE 5	09/20/2024	Regular	0.00	1,497.34	115296
101226	NEV COMPTROLLER STE 5	09/20/2024	Regular	0.00	14,170.00	115297
101226	NEV COMPTROLLER STE 5	09/20/2024	Regular	0.00	328.66	115298
101226	NEV COMPTROLLER STE 5	09/20/2024	Regular	0.00	15,435.00	115299

Check Register

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
101343	NEV DEPT HUMAN RESOURCES	09/20/2024	Regular	0.00	358.24	115300
403317	NEV DEPT PUBLIC SAFETY	09/20/2024	Regular	0.00	1,006.25	115301
101265	NEV EMPLOYMENT SECURITY	09/20/2024	Regular	0.00	5,383.16	115302
101026	NEV LEGISLATIVE COUNSEL	09/20/2024	Regular	0.00	351.53	115303
102338	NEV MAGAZINE-ST OF NEVADA	09/20/2024	Regular	0.00	1,650.00	115304
405170	NEVADA PRESORT & MAIL MARKETI	09/20/2024	Regular	0.00	880.00	115305
102782	OFFICE DEPOT	09/20/2024	Regular	0.00	34.99	115306
406417	OOSOSHARP, LLC	09/20/2024	Regular	0.00	2,315.62	115307
404118	OPTUMINSIGHT INC	09/20/2024	Regular	0.00	423.75	115308
405127	O'REILLY AUTO PARTS	09/20/2024	Regular	0.00	830.03	115309
404556	OUTFRONT MEDIA LLC	09/20/2024	Regular	0.00	1,639.54	115310
404983	MOUNTAIN UNIFORMS	09/20/2024	Regular	0.00	1,131.50	115311
406359	PACSTATES	09/20/2024	Regular	0.00	19,697.34	115312
407030	PACIFIC RECORDS MANAGEMENT/P	09/20/2024	Regular	0.00	294.23	115313
403895	WAY IT WAS MUSEUM	09/20/2024	Regular	0.00	59.50	115314
404837	PIPER'S OPERA HOUSE	09/20/2024	Regular	0.00	53.00	115315
103221	PEBP	09/20/2024	Regular	0.00	2,203.12	115316
404863	REFUSE, INC	09/20/2024	Regular	0.00	622.04	115317
404516	RFI COMMUNICATIONS & SECURITY	09/20/2024	Regular	0.00	273.00	115318
407224	ROSE, STEVEN	09/20/2024	Regular	0.00	500.00	115319
101568	SANI-HUT COMPANY INC	09/20/2024	Regular	0.00	2,080.00	115320
103241	SBC GLOBAL SERVICES IN LD	09/20/2024	Regular	0.00	88.55	115321
406945	SILVER STATE JANITORIAL SERVICES	09/20/2024	Regular	0.00	480.00	115322
403384	SMITHS FOOD & DRUG CENTER	09/20/2024	Regular	0.00	525.02	115323
405989	TSA CUSTOM CAR AND TRUCK	09/20/2024	Regular	0.00	4,963.98	115324
405475	STAPLES BUSINESS ADVANTAGE	09/20/2024	Regular	0.00	332.47	115325
403722	NEV DIV OF PUBLIC & BEHAVIORAL	09/20/2024	Regular	0.00	9,063.69	115326
101229	OFFICE OF THE STATE CONTROLLER	09/20/2024	Regular	0.00	5,695.00	115327
101229	OFFICE OF THE STATE CONTROLLER	09/20/2024	Regular	0.00	3,600.00	115328
403892	PONDEROSA MINE TOURS	09/20/2024	Regular	0.00	1,061.00	115329
407051	SUNRISE DISTRIBUTING LLC	09/20/2024	Regular	0.00	1,682.60	115330
405244	SUTTON HAGUE LAW CORP	09/20/2024	Regular	0.00	8,672.50	115331
407068	SYSCO SACRAMENTO INC	09/20/2024	Regular	0.00	2,594.98	115332
405705	TELEFLEX LLC	09/20/2024	Regular	0.00	861.50	115333
407185	THE MOORE LAW GROUP	09/20/2024	Regular	0.00	98.00	115334
407185	THE MOORE LAW GROUP	09/20/2024	Regular	0.00	98.00	115335
407013	TRANSUNION RISK AND ALTERNATI	09/20/2024	Regular	0.00	128.00	115336
405112	TYLER TECHNOLOGIES, INC	09/20/2024	Regular	0.00	52,959.16	115337
405112	TYLER TECHNOLOGIES, INC	09/20/2024	Regular	0.00	5,283.18	115338
405112	TYLER TECHNOLOGIES, INC	09/20/2024	Regular	0.00	2,623.95	115339
406738	UBEO BUSINESS SERVICES	09/20/2024	Regular	0.00	2,830.12	115340
406623	US FOODS INC	09/20/2024	Regular	0.00	7,968.40	115341
407228	VARGAS, BERENICE RIOS	09/20/2024	Regular	0.00	500.00	115342
407181	VERITEXT LLC	09/20/2024	Regular	0.00	205.00	115343
403894	VIRGINIA & TRUCKEE RR CO, INC.	09/20/2024	Regular	0.00	1,586.00	115344
406579	WASHOE COUNTY	09/20/2024	Regular	0.00	455.00	115345
405184	UNIFORMS2YOU / RENO UNIFORMS	09/20/2024	Regular	0.00	474.92	115346

Check Register

Vendor Number 404295	Vendor DBA Name WELLS ONE COMMERCIAL CARD	Payment Date 09/20/2024	Payment Type Bank Draft	Discount Amount 0.00	Payment Amount 34,577.36	Number DFT0001950
--------------------------------	---	-----------------------------------	-----------------------------------	--------------------------------	------------------------------------	-----------------------------

Bank Code AP Bank Summary

	Payable	Payment	Discount	Payment
Payment Type	Count	Count		
Regular Checks	173	100	0.00	389,366.27
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	43	1	0.00	34,577.36
EFT's	4	1	0.00	95,642.84
	220	102	0.00	519,586.47

* County Commissioners approval is reported in the Board of County Commissioners Meeting Minutes

Cory Wood 9/19/24
 Processed & Submitted to Treasurer by Comptroller Admin Date

Approved By:

[Signature] 10-15-24
 Comptroller Date

Michelle M... [Signature] 9-19-24
 Treasurer Date

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash Account	9/2024	519,586.47
			<u>519,586.47</u>



STOREY COUNTY

Check Register

Packet: APPKT07099 - 2024-10-04 AP Payments cw

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank-AP Bank						
407032	REA LAW	10/04/2024	EFT	0.00	12,342.58	10584
404671	PORTER GROUP LLC	10/04/2024	EFT	0.00	10,000.00	10585
407110	ANTHEM BLUE CROSS AND BLUE SH	10/04/2024	EFT	0.00	27,849.64	10586
407146	109 COMSTOCK LADIES	10/04/2024	Regular	0.00	1,225.00	115395
403470	A-1 RADIATOR REPAIR INC	10/04/2024	Regular	0.00	1,475.00	115396
407238	OUTDOOR POWER	10/04/2024	Regular	0.00	5,841.98	115397
406510	SILVER STATE GOVERNMENT RELAT	10/04/2024	Regular	0.00	6,500.00	115398
403795	ALPINE LOCK INC	10/04/2024	Regular	0.00	15.00	115399
406619	AMAZON BUSINESS	10/04/2024	Regular	0.00	178.08	115400
404394	GTP ACQUISITION PARTNERS II LLC	10/04/2024	Regular	0.00	1,315.56	115401
403651	ARC HEALTH AND WELLNESS	10/04/2024	Regular	0.00	3,061.00	115402
406683	SIERRA MEAT CO	10/04/2024	Regular	0.00	1,442.09	115403
99663	AT&T MOBILITY II LLC	10/04/2024	Regular	0.00	5,351.97	115404
100073	AUTO & TRUCK ELECTRIC,INC	10/04/2024	Regular	0.00	1,650.00	115405
403959	BENDER, DEBORAH	10/04/2024	Regular	0.00	90.00	115406
101605	SIERRA ELECTRONICS	10/04/2024	Regular	0.00	11,742.44	115407
405077	MACKAY MANSION	10/04/2024	Regular	0.00	338.00	115408
100430	BOARD OF REGENTS (COMPT)	10/04/2024	Regular	0.00	8,750.00	115409
406848	SAM SHAD PRODUCTIONS	10/04/2024	Regular	0.00	100,000.00	115410
404634	SIX MILE CANYON MINI STORAGE	10/04/2024	Regular	0.00	60.00	115411
406556	BRIAN BROWN MEDIATION, LTD	10/04/2024	Regular	0.00	10,000.00	115412
403671	THE WASHOE CLUB MUSEUM	10/04/2024	Regular	0.00	275.50	115413
100476	BURTONS FIRE APPARATUS	10/04/2024	Regular	0.00	103.75	115414
99763	CANYON GENERAL IMPROVEMENT I	10/04/2024	Regular	0.00	1,296.00	115415
100475	CAPITAL CITY AUTO PARTS	10/04/2024	Regular	0.00	2,549.32	115416
406995	CARSON CITY FINANCE DEPT	10/04/2024	Regular	0.00	54,060.89	115417
404216	CARSON VALLEY OIL CO	10/04/2024	Regular	0.00	7,704.77	115418
407169	HEADWAY TRANSPORTATION, LLC	10/04/2024	Regular	0.00	5,000.00	115419
405134	CMC TIRE INC	10/04/2024	Regular	0.00	582.75	115420
100655	COMMUNITY CHEST INC	10/04/2024	Regular	0.00	83,165.25	115421
403887	COMSTOCK GOLD MILL LLC	10/04/2024	Regular	0.00	17.00	115422
406406	COMSTOCK PROPANE	10/04/2024	Regular	0.00	153.66	115423
103220	ON THE SIDE GRAPHICS & SIGNS	10/04/2024	Regular	0.00	316.00	115424
405997	DIVIDE GRAPHICS	10/04/2024	Regular	0.00	30.00	115425
407027	COMSTOCK FLOORING	10/04/2024	Regular	0.00	887.00	115426
406059	3D CONCRETE LLC	10/04/2024	Regular	0.00	681.36	115427
403582	ECONOMIC DEV AUTHORITY OF WE	10/04/2024	Regular	0.00	12,500.00	115428
404509	FASTENAL COMPANY	10/04/2024	Regular	0.00	2,032.20	115429
101485	FERGUSON ENTERPRISES INC	10/04/2024	Regular	0.00	1,578.77	115430
405969	FLEETPRIDE, INC	10/04/2024	Regular	0.00	762.00	115431
100826	FOURTH WARD SCHOOL MUSEUM	10/04/2024	Regular	0.00	30,203.00	115432
407074	GARDA CL SOUTHWEST INC	10/04/2024	Regular	0.00	320.77	115433
404640	GLADDING, EDWARD A.	10/04/2024	Regular	0.00	3,000.00	115434
406941	BLIZZ INC	10/04/2024	Regular	0.00	3,500.00	115435
406931	HONEA, GERALDINE A	10/04/2024	Regular	0.00	1,167.81	115436
100978	INTERSTATE OIL CO	10/04/2024	Regular	0.00	7,830.64	115437
405726	IT1 CONSULTING, LLC	10/04/2024	Regular	0.00	5,183.94	115438
403834	IT1 SOURCE LLC	10/04/2024	Regular	0.00	4,923.31	115439
406428	J W WELDING SUPPLIES & TOOLS	10/04/2024	Regular	0.00	94.03	115440
103032	JOHN DEERE FINANCIAL POWERPLA	10/04/2024	Regular	0.00	370.03	115441
406617	JOHN H BURROWS INC	10/04/2024	Regular	0.00	414.19	115442
406645	JOHN'S SPRING AND SUSPENSION LI	10/04/2024	Regular	0.00	275.00	115443
404437	WESTECH ENGINEERING, LLC	10/04/2024	Regular	0.00	9,700.00	115444
407219	K7 CONSTRUCTION INC	10/04/2024	Regular	0.00	248,691.95	115445

Check Register

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
405263	KANSAS CITY LIFE INS CO	10/04/2024	Regular	0.00	40.89	115446
101040	L N CURTIS & SONS	10/04/2024	Regular	0.00	580.00	115447
407118	L3HARRIS TECHNOLOGIES INC	10/04/2024	Regular	0.00	16,186.81	115448
101030	LIFE-ASSIST INC	10/04/2024	Regular	0.00	2,526.01	115449
405548	LUMOS & ASSOCIATES, INC	10/04/2024	Regular	0.00	2,532.00	115450
404363	MA LABS INC	10/04/2024	Regular	0.00	49.27	115451
404786	THE ROASTING HOUSE LLC	10/04/2024	Regular	0.00	910.00	115452
405307	THE TOMBSTONE COWBOYS/HELLD	10/04/2024	Regular	0.00	432.00	115453
407129	NOVUS GLASS CARSON VALLEY	10/04/2024	Regular	0.00	540.00	115454
102857	MICHAEL HOHL MOTOR CO	10/04/2024	Regular	0.00	104.57	115455
406697	NMS LABS	10/04/2024	Regular	0.00	1,060.00	115456
101226	NEV COMPTROLLER STE 5	10/04/2024	Regular	0.00	303.50	115457
101226	NEV COMPTROLLER STE 5	10/04/2024	Regular	0.00	17,129.00	115458
101218	NEV DIV OF HEALTH BUREAU OF SA	10/04/2024	Regular	0.00	402.00	115459
101218	NEV DIV OF HEALTH BUREAU OF SA	10/04/2024	Regular	0.00	945.50	115460
101969	NEV HUMAN RESOURCES	10/04/2024	Regular	0.00	8,417.25	115461
404940	NEV HUMAN RESOURCES, LV	10/04/2024	Regular	0.00	1,657.21	115462
403632	NEVADA BLUE LTD (RNO)	10/04/2024	Regular	0.00	234.36	115463
406600	NORTHWEST FIRE FIGHTER BENEFIT	10/04/2024	Regular	0.00	5,274.09	115464
405127	O'REILLY AUTO PARTS	10/04/2024	Regular	0.00	1,484.48	115465
407237	OUT WEST BUILDINGS	10/04/2024	Regular	0.00	11,854.23	115466
406359	PACSTATES	10/04/2024	Regular	0.00	12,329.86	115467
403895	WAY IT WAS MUSEUM	10/04/2024	Regular	0.00	67.00	115468
404837	PIPER'S OPERA HOUSE	10/04/2024	Regular	0.00	24.00	115469
403329	PROTECTION DEVICES INC	10/04/2024	Regular	0.00	509.70	115470
406993	EIGHT8 STUDIOS	10/04/2024	Regular	0.00	3,000.00	115471
407124	RAINBOW BEND HOMEOWNERS AS'	10/04/2024	Regular	0.00	500.00	115472
102388	REDWOOD TOXICOLOGY LABORATC	10/04/2024	Regular	0.00	90.00	115473
404863	REFUSE, INC	10/04/2024	Regular	0.00	95.00	115474
103273	REMSA EDUCATION DEPT	10/04/2024	Regular	0.00	68.00	115475
200395	SAINT MARYS ARTCENTER INC	10/04/2024	Regular	0.00	26,681.25	115476
101568	SANI-HUT COMPANY INC	10/04/2024	Regular	0.00	1,080.00	115477
406536	SAPIENCE PRACTICE	10/04/2024	Regular	0.00	7,700.00	115478
406778	SILVER STATE ANALYTICAL LABORAT	10/04/2024	Regular	0.00	1,350.00	115479
406367	SHEPHERD SCOTT F.	10/04/2024	Regular	0.00	1,000.00	115480
102980	SIERRA FIRE PROTECTION LL	10/04/2024	Regular	0.00	5,289.00	115481
404750	SIERRA NEVADA CONTSTRUCTION II	10/04/2024	Regular	0.00	2,263,670.58	115482
101630	NV ENERGY	10/04/2024	Regular	0.00	17,400.52	115483
	Void	10/04/2024	Regular	0.00	0.00	115484
101632	SIERRA PEST CONTROL INC	10/04/2024	Regular	0.00	55.00	115485
403234	TAHOE SUPPLY COMPANY LLC	10/04/2024	Regular	0.00	37.50	115486
403567	SPARKS ELECTRIC MOTOR REPAIR	10/04/2024	Regular	0.00	1,417.35	115487
405989	TSA CUSTOM CAR AND TRUCK	10/04/2024	Regular	0.00	3,114.38	115488
101745	ST CO WATER SYSTEM	10/04/2024	Regular	0.00	5,868.91	115489
405475	STAPLES BUSINESS ADVANTAGE	10/04/2024	Regular	0.00	733.20	115490
101229	OFFICE OF THE STATE CONTROLLER	10/04/2024	Regular	0.00	6,340.00	115491
101335	STATE OF NEVADA, DEPT OF TAXAT	10/04/2024	Regular	0.00	50.00	115492
401352	STOREY COUNTY JEEP POSSE	10/04/2024	Regular	0.00	2,500.00	115493
406494	ROY L STRALLA ATTORNEY AT LAW F	10/04/2024	Regular	0.00	6,000.00	115494
403892	PONDEROSA MINE TOURS	10/04/2024	Regular	0.00	923.00	115495
407051	SUNRISE DISTRIBUTING LLC	10/04/2024	Regular	0.00	947.75	115496
406676	SWITCH	10/04/2024	Regular	0.00	3,174.64	115497
407068	SYSCO SACRAMENTO INC	10/04/2024	Regular	0.00	2,115.11	115498
405185	THATCHER COMPANY OF NEVADA, I	10/04/2024	Regular	0.00	1,244.69	115499
404615	THE ANTOS AGENCY	10/04/2024	Regular	0.00	8,173.94	115500
103306	PURCHASE POWER	10/04/2024	Regular	0.00	796.77	115501
407231	TIBBETS, ASHLEY	10/04/2024	Regular	0.00	500.00	115502
403225	TRI GENERAL IMPROVEMENT	10/04/2024	Regular	0.00	1,798.04	115503
405112	TYLER TECHNOLOGIES, INC	10/04/2024	Regular	0.00	1,140.30	115504
406738	UBEO BUSINESS SERVICES	10/04/2024	Regular	0.00	88.91	115505
407142	UNIFIRST CORPORATION	10/04/2024	Regular	0.00	2,277.41	115506

Check Register

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
404522	UNIVERSITY OF CHICAGO PRESS	10/04/2024	Regular	0.00	663.19	115507
406623	US FOODS INC	10/04/2024	Regular	0.00	8,418.80	115508
404828	V & T ROCK, INC	10/04/2024	Regular	0.00	1,186.31	115509
403983	VCTC	10/04/2024	Regular	0.00	220.00	115510
403268	CELLCO PARTNERSHIP	10/04/2024	Regular	0.00	269.63	115511
405282	VFW Post #8071	10/04/2024	Regular	0.00	2,500.00	115512
403894	VIRGINIA & TRUCKEE RR CO, INC.	10/04/2024	Regular	0.00	690.00	115513
403723	VIRGINIA HIGHLANDS VFD	10/04/2024	Regular	0.00	1,250.00	115514
101899	GRAINGER	10/04/2024	Regular	0.00	303.74	115515
407092	WALKER'S OFFICE SOLUTIONS INC	10/04/2024	Regular	0.00	10,346.00	115516
101809	WEDCO INC	10/04/2024	Regular	0.00	50.94	115517
101920	WESTERN NEVADA SUPPLY CO	10/04/2024	Regular	0.00	1,764.29	115518
405794	WHARTON CONCRETE FORMING SU	10/04/2024	Regular	0.00	75.75	115519
406773	WILEY, CINDY J	10/04/2024	Regular	0.00	962.40	115520
404295	WELLS ONE COMMERCIAL CARD	10/04/2024	Bank Draft	0.00	53,453.08	DFT0001958

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	241	125	0.00	3,139,923.04
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	43	1	0.00	53,453.08
EFT's	6	3	0.00	50,192.22
	290	130	0.00	3,243,568.34

* County Commissioners approval is reported in the Board of County Commissioners Meeting Minutes

Cory Y. Wood 10/2/2024
 Processed & Submitted to Treasurer by Comptroller Admin Date

Approved By:

[Signature] 10-15-24
 Comptroller Date

[Signature] 10-3-24
 Treasurer Date

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash Account	10/2024	3,243,568.34
			<u>3,243,568.34</u>



STOREY COUNTY

Check Register

Packet: APPKT07144 - 2024-10-18 County AP Payments cw

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank-AP Bank						
406777	DOWL LLC	10/18/2024	EFT	0.00	2,146.25	10591
406777	DOWL LLC	10/18/2024	EFT	0.00	353,532.30	10592
406777	DOWL LLC	10/18/2024	EFT	0.00	9,015.00	10593
406777	DOWL LLC	10/18/2024	EFT	0.00	55,994.08	10594
404294	NEV DHC FP	10/18/2024	EFT	0.00	5,790.00	10595
404671	PORTER GROUP LLC	10/18/2024	EFT	0.00	10,000.00	10596
405886	TAHOE RENO INDUSTRIAL PARK, LLC	10/18/2024	EFT	0.00	5,734,107.00	10597
400481	ALLISON, MACKENZIE, LTD	10/18/2024	Regular	0.00	665.00	115536
403795	ALPINE LOCK INC	10/18/2024	Regular	0.00	15.00	115537
100135	ALSCO INC	10/18/2024	Regular	0.00	117.39	115538
406619	AMAZON BUSINESS	10/18/2024	Regular	0.00	480.74	115539
404980	HIGH SIERRA BUSINESS SYSTEMS IN	10/18/2024	Regular	0.00	4,215.46	115540
407195	WESTERN STATES FIRE PROTECTION	10/18/2024	Regular	0.00	150.00	115541
403651	ARC HEALTH AND WELLNESS	10/18/2024	Regular	0.00	2,219.00	115542
405268	ARGENTUM PARTNERS, LTD	10/18/2024	Regular	0.00	5,000.00	115543
406683	SIERRA MEAT CO	10/18/2024	Regular	0.00	2,754.33	115544
407058	ARNOLD, JANET	10/18/2024	Regular	0.00	524.10	115545
100073	AUTO & TRUCK ELECTRIC, INC	10/18/2024	Regular	0.00	885.00	115546
405113	AXON ENTERPRISE, INC	10/18/2024	Regular	0.00	7,890.00	115547
403959	BENDER, DEBORAH	10/18/2024	Regular	0.00	97.00	115548
405077	MACKAY MANSION	10/18/2024	Regular	0.00	333.00	115549
100471	MOUNDHOUSE TRUE VALUE HARDV	10/18/2024	Regular	0.00	265.09	115550
401456	BUCKET OF BLOOD SALOON	10/18/2024	Regular	0.00	250.00	115551
403671	THE WASHOE CLUB MUSEUM	10/18/2024	Regular	0.00	378.75	115552
99763	CANYON GENERAL IMPROVEMENT I	10/18/2024	Regular	0.00	122.60	115553
100475	CAPITAL CITY AUTO PARTS	10/18/2024	Regular	0.00	1,443.75	115554
406995	CARSON CITY FINANCE DEPT	10/18/2024	Regular	0.00	5,000.00	115555
405831	CARSON NOW LLC	10/18/2024	Regular	0.00	200.00	115556
404216	CARSON VALLEY OIL CO	10/18/2024	Regular	0.00	4,001.17	115557
99720	CASELLE INC	10/18/2024	Regular	0.00	289.00	115558
406075	CHRISTIANSEN ACCOUNTING NETW	10/18/2024	Regular	0.00	18,690.00	115559
404798	CINTAS / CINTAS FIRST AID AND SAF	10/18/2024	Regular	0.00	28.75	115560
404434	CIVICPLUS, LLC	10/18/2024	Regular	0.00	7,060.00	115561
405134	CMC TIRE INC	10/18/2024	Regular	0.00	10,145.52	115562
403887	COMSTOCK GOLD MILL LLC	10/18/2024	Regular	0.00	34.00	115563
406406	COMSTOCK PROPANE	10/18/2024	Regular	0.00	1,558.41	115564
407243	CRAZY CALAMITIES LLC	10/18/2024	Regular	0.00	944.00	115565
103220	ON THE SIDE GRAPHICS & SIGNS	10/18/2024	Regular	0.00	66.00	115566
404466	FIRST CHOICE COFFEE SRV	10/18/2024	Regular	0.00	583.20	115567
99652	COMSTOCK CHRONICLE	10/18/2024	Regular	0.00	57.75	115568
406010	DEITZ MEDIA & MARKETING, LLC	10/18/2024	Regular	0.00	27,760.04	115569
405997	DIVIDE GRAPHICS	10/18/2024	Regular	0.00	60.00	115570
403576	DOMINION VOTING SYSTEMS INC.	10/18/2024	Regular	0.00	640.22	115571
406831	DREILING, DEREK CHARLES	10/18/2024	Regular	0.00	767.50	115572
404509	FASTENAL COMPANY	10/18/2024	Regular	0.00	1,016.67	115573
406497	FINDLEY, BRENDA K	10/18/2024	Regular	0.00	150.00	115574
405969	FLEETPRIDE, INC	10/18/2024	Regular	0.00	535.55	115575
406817	FOLEY, HELEN A	10/18/2024	Regular	0.00	4,000.00	115576
100826	FOURTH WARD SCHOOL MUSEUM	10/18/2024	Regular	0.00	107.50	115577
407074	GARDA CL SOUTHWEST INC	10/18/2024	Regular	0.00	320.77	115578
406591	GLOBAL FOODS INC	10/18/2024	Regular	0.00	500.00	115579
404145	GRAFICS UNLIMITED	10/18/2024	Regular	0.00	3,560.00	115580
100856	GRANITE CONSTRUCTION COMPAN'	10/18/2024	Regular	0.00	341.25	115581
103470	GREAT BASIN TERMITE & PEST CON'	10/18/2024	Regular	0.00	135.00	115582

Check Register

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
404514	ENVORONMENTAL TEST SYSTEMS	10/18/2024	Regular	0.00	751.20	115583
100897	HARRY'S BUSINESS MACHINES	10/18/2024	Regular	0.00	147.00	115584
102983	USABUEBOOK	10/18/2024	Regular	0.00	122.65	115585
406603	HUSTLER HYDRAULICS LLC	10/18/2024	Regular	0.00	57.36	115586
100978	INTERSTATE OIL CO	10/18/2024	Regular	0.00	3,056.94	115587
100885	IRON MOUNTAIN	10/18/2024	Regular	0.00	399.79	115588
403834	IT1 SOURCE LLC	10/18/2024	Regular	0.00	277,742.09	115589
103317	SILVER STATE INTERNATIONAL TRUC	10/18/2024	Regular	0.00	13,165.36	115590
406428	J W WELDING SUPPLIES & TOOLS	10/18/2024	Regular	0.00	71.70	115591
103032	JOHN DEERE FINANCIAL POWERPLA	10/18/2024	Regular	0.00	563.31	115592
406617	JOHN H BURROWS INC	10/18/2024	Regular	0.00	327.61	115593
407242	KINCAIDE, JANICE	10/18/2024	Regular	0.00	22.22	115594
407240	KOKKINAKIS, ALEXANDRA & GARCIA	10/18/2024	Regular	0.00	1,500.00	115595
103119	L A PERKS PETROLEUM SPECIALISTS	10/18/2024	Regular	0.00	547.50	115596
101040	L N CURTIS & SONS	10/18/2024	Regular	0.00	4,092.85	115597
101030	LIFE-ASSIST INC	10/18/2024	Regular	0.00	4,460.31	115598
404102	LIQUID BLUE EVENTS LLC	10/18/2024	Regular	0.00	2,000.00	115599
405548	LUMOS & ASSOCIATES, INC	10/18/2024	Regular	0.00	4,456.00	115600
403032	MCCAIN, JENNIFER	10/18/2024	Regular	0.00	260.00	115601
406639	NV DISTRIBUTORS, LLC	10/18/2024	Regular	0.00	2,240.00	115602
405307	THE TOMBSTONE COWBOYS/HELLD	10/18/2024	Regular	0.00	715.00	115603
103237	WESTERN ENVIORNMENTAL TESTIN	10/18/2024	Regular	0.00	155.30	115604
406758	NAVIANT, INC	10/18/2024	Regular	0.00	6,858.75	115605
403731	NEV DEPT OF PUBLIC SAFETY	10/18/2024	Regular	0.00	1,679.83	115606
403317	NEV DEPT PUBLIC SAFETY	10/18/2024	Regular	0.00	885.50	115607
101220	NEV DIV OF MINERALS	10/18/2024	Regular	0.00	1,360.00	115608
101265	NEV EMPLOYMENT SECURITY	10/18/2024	Regular	0.00	26.92	115609
103277	NORTHERN NEV FIRE CHIEFS	10/18/2024	Regular	0.00	350.00	115610
406417	OOSOSHARP, LLC	10/18/2024	Regular	0.00	1,510.76	115611
404118	OPTUMINSIGHT INC	10/18/2024	Regular	0.00	427.50	115612
405127	O'REILLY AUTO PARTS	10/18/2024	Regular	0.00	2,248.55	115613
404870	LAW OFFICE OF JOAN OSBORNE	10/18/2024	Regular	0.00	6,090.00	115614
407030	PACIFIC RECORDS MANAGEMENT/P	10/18/2024	Regular	0.00	292.08	115615
407241	PARSONS BEHLE & LATIMER	10/18/2024	Regular	0.00	2,071.55	115616
101825	PETERBILT TRUCK PARTS & E	10/18/2024	Regular	0.00	31.33	115617
403895	WAY IT WAS MUSEUM	10/18/2024	Regular	0.00	56.50	115618
406493	PRIVACY TECHNICIAN INC	10/18/2024	Regular	0.00	950.00	115619
403329	PROTECTION DEVICES INC	10/18/2024	Regular	0.00	150.00	115620
404863	REFUSE, INC	10/18/2024	Regular	0.00	1,839.62	115621
405777	RENO BRAKE, INC	10/18/2024	Regular	0.00	3,041.76	115622
406471	REVIZE LLC	10/18/2024	Regular	0.00	3,400.00	115623
406378	ROADSAFE TRAFFIC SYSTEMS, INC.	10/18/2024	Regular	0.00	440.00	115624
101568	SANI-HUT COMPANY INC	10/18/2024	Regular	0.00	9,053.55	115625
406536	SAPIENCE PRACTICE	10/18/2024	Regular	0.00	3,850.00	115626
406778	SILVER STATE ANALYTICAL LABORAT	10/18/2024	Regular	0.00	1,564.00	115627
406367	SHEPHERD SCOTT F.	10/18/2024	Regular	0.00	210.00	115628
404187	SAWDUST TRAILS	10/18/2024	Regular	0.00	6.00	115629
407156	SIERRA COLLISION INCORPORATED	10/18/2024	Regular	0.00	4,028.68	115630
102461	SIERRA CONTROLS LLC	10/18/2024	Regular	0.00	550.00	115631
406945	SILVER STATE JANITORIAL SERVICES	10/18/2024	Regular	0.00	480.00	115632
403384	SMITHS FOOD & DRUG CENTER	10/18/2024	Regular	0.00	540.65	115633
403567	SPARKS ELECTRIC MOTOR REPAIR	10/18/2024	Regular	0.00	1,580.62	115634
101658	SPB UTILITY SERVICES INC	10/18/2024	Regular	0.00	5,239.00	115635
405989	TSA CUSTOM CAR AND TRUCK	10/18/2024	Regular	0.00	9,821.25	115636
405475	STAPLES BUSINESS ADVANTAGE	10/18/2024	Regular	0.00	43.67	115637
403892	PONDEROSA MINE TOURS	10/18/2024	Regular	0.00	1,186.00	115638
407051	SUNRISE DISTRIBUTING LLC	10/18/2024	Regular	0.00	1,613.45	115639
405244	SUTTON HAGUE LAW CORP	10/18/2024	Regular	0.00	2,850.00	115640
407068	SYSCO SACRAMENTO INC	10/18/2024	Regular	0.00	2,873.11	115641
405185	THATCHER COMPANY OF NEVADA, I	10/18/2024	Regular	0.00	1,715.58	115642
404615	THE ANTOS AGENCY	10/18/2024	Regular	0.00	3,500.00	115643

Check Register

Packet: APPKT07144-2024-10-18 County AP Payments cw

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
407185	THE MOORE LAW GROUP	10/18/2024	Regular	0.00	98.00	115644
407185	THE MOORE LAW GROUP	10/18/2024	Regular	0.00	98.00	115645
405010	TIMELY TESTING LTD	10/18/2024	Regular	0.00	285.00	115646
407013	TRANSUNION RISK AND ALTERNATI	10/18/2024	Regular	0.00	125.00	115647
405112	TYLER TECHNOLOGIES, INC	10/18/2024	Regular	0.00	2,435.00	115648
406738	UBEO BUSINESS SERVICES	10/18/2024	Regular	0.00	707.10	115649
407142	UNIFIRST CORPORATION	10/18/2024	Regular	0.00	510.86	115650
406623	US FOODS INC	10/18/2024	Regular	0.00	7,623.96	115651
101845	US POSTOFFICE (VC)	10/18/2024	Regular	0.00	300.00	115652
404828	V & T ROCK, INC	10/18/2024	Regular	0.00	554.71	115653
403894	VIRGINIA & TRUCKEE RR CO, INC.	10/18/2024	Regular	0.00	648.00	115654
406579	WASHOE COUNTY	10/18/2024	Regular	0.00	400.00	115655
101920	WESTERN NEVADA SUPPLY CO	10/18/2024	Regular	0.00	2,702.33	115656
405794	WHARTON CONCRETE FORMING SU	10/18/2024	Regular	0.00	125.00	115657
407239	WILD HORSE SALOON	10/18/2024	Regular	0.00	1,407.37	115658
405184	UNIFORMS2YOU / RENO UNIFORMS	10/18/2024	Regular	0.00	450.00	115659
404295	WELLS ONE COMMERCIAL CARD	10/18/2024	Bank Draft	0.00	20,590.26	DFT0001969

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	263	124	0.00	536,099.24
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	45	1	0.00	20,590.26
EFT's	13	7	0.00	6,170,584.63
Total	321	132	0.00	6,727,274.13

County Commissioners approval is reported in the Board of County Commissioners Meeting Minutes

Cory G. Wood 10/17/24
 Processed & submitted to Treasurer by Comptroller Admin Date

Approved By:

David McC 10-17-24
 Comptroller Date

Michelle Moorhead 10-17-24
 Treasurer Date

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash Account	10/2024	6,727,274.13
			<u>6,727,274.13</u>



STOREY COUNTY

Check Register

Packet: APPKT07155 - 2024-10-23 Spcl Ck Fire Dist cw

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank-AP Bank 407246	GLOBAL EMERGENCY VEHICLES INC	10/23/2024	Regular	0.00	50,000.00	115660

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	50,000.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	50,000.00

County Commissioners approval is reported in the Board of County Commissioners Meeting Minutes

Cory Y. Wood 10/23/2024
 Processed & Submitted to Treasurer by Comptroller Admin Date

Approved By:

[Signature] 10-23-24
 Comptroller Date

[Signature] 10-23-24
 Treasurer Date

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash Account	10/2024	50,000.00
			<u>50,000.00</u>



STOREY COUNTY

Payroll Check Register

Report Summary

Pay Period: 10/7/2024-10/20/2024

Packet: PRPKT02229 - 2024-10-25 Payroll kc
Payroll Set: Storey County - 01

Type	Count	Amount
Regular Checks	2	3,713.66
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	189	384,044.22
Total	191	387,757.88

* County Commissioners approval is reported in the Board of County Commissioners Meeting Minutes

Kyle 20241024
 Processed & Submitted to Treasurer by Comptroller Admin Date

Approved By:
Deborah McE 10.24.24
 Comptroller Date

Michelle Morehead 10.24.24
 Treasurer Date



STOREY COUNTY

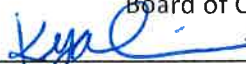
Payroll Check Register Report Summary

Pay Period: 9/23/2024-10/6/2024


Packet: PRPKT02235 - 2024-10-24 [REDACTED] Fire Correction kc
Payroll Set: Storey County - 01

Type	Count	Amount
Regular Checks	0	0.00
Manual-Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	4	4,295.70
Total	4	4,295.70

* County Commissioners approval is reported in the
Board of County Commissioners Meeting Minutes

 20241024
 Processed & Submitted to Treasurer by Comptroller Admin Date

Approved By:
 10-24-24
 Comptroller Date

 10-24-24
 Treasurer Date



STOREY COUNTY

Vendor History Report

By Vendor Name

Posting Date Range 10/25/2024 - 10/25/2024

Payment Date Range 10/25/2024 - 10/25/2024

Payable Number	Description	Units	Price	Amount	Post Date	1099	Payment Number	Account Number	Payment Date	Account Name	Amount	Shipping	Tax	Discount	Net	Payment	
Vendor Set: 01 - Storey County Vendors																	
405424 - OPTUM BANK, MEMBER FDIC																	
INV0019415	HSA Contributions		0.00	15,265.71	10/25/2024		DFT0001970		10/25/2024	Insurances	17,858.71	0.00	0.00	0.00	17,858.71	17,858.71	
										Rds-Ins	13,323.65	0.00	0.00	0.00	15,265.71	15,265.71	
										Wtr-Ins	1,100.06						
										Swr-Ins	251.00						
										VCTC-Ins	241.00						
										Pipers-Ins	235.00						
											115.00						
INV0019438	HSA Contributions		0.00	2,593.00	10/25/2024		DFT0001974		10/25/2024	Fire-Ins	2,593.00	0.00	0.00	0.00	2,593.00	2,593.00	
										Fire-Ins	2,555.50						
										Fire-Ins	37.50						
Vendors: (1)											Total 01 - Storey County Vendors:	17,858.71	0.00	0.00	0.00	17,858.71	17,858.71
Vendors: (1)											Report Total:	17,858.71	0.00	0.00	0.00	17,858.71	17,858.71

County Commissioners approval is reported in the Board of County Commissioners Meeting Minutes

Processed & Submitted to Treasurer by Comptroller Admin 10/24/2024

Approved By:

[Signature] 10-24-24
Comptroller

[Signature] 10-24-24
Treasurer



STOREY COUNTY

Vendor History Report
By Vendor Name

Posting Date Range 10/25/2024 - 10/25/2024
Payment Date Range 10/25/2024 - 10/25/2024

Payable Number	Description	Units	Price	Amount	Post Date	1099 Account Number	Payment Number	Payment Date	Account Name	Amount	Shipping	Tax	Discount	Net	Payment
Vendor Set: 01 - Storey County Vendors															
404300 - INTERNAL REVENUE SERVICE															
INV0019428	Medicare	0.00	0.00	13,013.16	10/25/2024	001-29503-000	DFT0001971	10/25/2024	Medicare	13,013.16	0.00	0.00	0.00	13,013.16	13,013.16
INV0019429	Social Security	0.00	0.00	1,288.08	10/25/2024	001-29505-000	DFT0001972	10/25/2024	Social Security	1,288.08	0.00	0.00	0.00	1,288.08	1,288.08
INV0019430	Federal Income Tax w/hold	0.00	0.00	44,441.46	10/25/2024	001-29501-000	DFT0001973	10/25/2024	Federal w/holding	44,441.46	0.00	0.00	0.00	44,441.46	44,441.46
INV0019446	Medicare	0.00	0.00	7,413.68	10/25/2024	001-29503-000	DFT0001975	10/25/2024	Medicare	7,413.68	0.00	0.00	0.00	7,413.68	7,413.68
INV0019447	Social Security	0.00	0.00	1,219.38	10/25/2024	001-29505-000	DFT0001976	10/25/2024	Social Security	1,219.38	0.00	0.00	0.00	1,219.38	1,219.38
INV0019448	Federal Income Tax w/h	0.00	0.00	35,769.01	10/25/2024	001-29501-000	DFT0001977	10/25/2024	Federal w/holding	35,769.01	0.00	0.00	0.00	35,769.01	35,769.01
Vendors: (1)										103,144.77	0.00	0.00	0.00	103,144.77	103,144.77
Vendor: (1)										103,144.77	0.00	0.00	0.00	103,144.77	103,144.77

County Commissioners approval is reported in the Board of County Commissioners Meeting Minutes

Processed & Submitted to Treasurer by Comptroller Admin 10/24/2024 Date

Approved By: [Signature] 10.24.24 Date

Comptroller [Signature] Date

Treasurer [Signature] 10.24.24 Date



STOREY COUNTY

Check Register

Packet: APPKT07159 - 2024-10-25 PERS 715 kc


By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank-AP Bank 405456	PUBLIC EMPLOYEES RETIREMENT BC	10/25/2024	EFT	0.00	84,602.11	10602

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	2	1	0.00	84,602.11
	2	1	0.00	84,602.11

County Commissioners approval is reported in the Board of County Commissioners Meeting Minutes

 20241024
 Processed & Submitted to Treasurer by Comptroller Admin Date

Approved By:

 10.24.24
 Comptroller Date

 10-24-24
 Treasurer Date

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash Account	10/2024	84,602.11
			<u>84,602.11</u>



STOREY COUNTY


Payroll Check Register Report Summary

Pay Period: 10/7/2024-10/20/2024

Packet: PRPKT02233 - 2024-10-25: FIRE Payroll tp
Payroll Set: Storey County - 01

Type	Count	Amount
Regular Checks	0	0.00
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	55	205,525.73
Total	55	205,525.73

* County Commissioners approval is reported in the
Board of County Commissioners Meeting Minutes

 20241024
 Processed & Submitted to Treasurer by Comptroller Admin Date

Approved By:

 10-24-24
 Comptroller Date

 10-24-24
 Treasurer Date



STOREY COUNTY

Check Register

Packet: APPKT07161 - 2024-10-25 [REDACTED],
[REDACTED] Fire Correction kc

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
405456	PUBLIC EMPLOYEES RETIREMENT BC	10/25/2024	EFT	0.00	2,638.17	10603

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	1	1	0.00	2,638.17
	1	1	0.00	2,638.17

County Commissioners approval is reported in the Board of County Commissioners Meeting Minutes

[Signature] 20241024
 Processed & Submitted to Treasurer by Comptroller Admin Date

Approved By: [Signature] 10-24-2024
 Comptroller Date

[Signature] 10-24-24
 Treasurer Date

Fund Summary



Fund	Name	Period	Amount
999	Pooled Cash Account	10/2024	2,638.17
			<u>2,638.17</u>



STOREY COUNTY

Check Register

Packet: APPKT07191 - 2024-11-01 AP Payments cw

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank-AP Bank						
406777	DOWL LLC	11/01/2024	EFT	0.00	13,000.00	10604
406777	DOWL LLC	11/01/2024	EFT	0.00	6,500.00	10605
407248	ACCESSIBLE SOLUTIONS LLC	11/01/2024	Regular	0.00	9,992.00	115673
406510	SILVER STATE GOVERNMENT RELAT	11/01/2024	Regular	0.00	6,500.00	115674
100135	ALSCO INC	11/01/2024	Regular	0.00	58.79	115675
406619	AMAZON BUSINESS	11/01/2024	Regular	0.00	1,567.88	115676
403651	ARC HEALTH AND WELLNESS	11/01/2024	Regular	0.00	3,670.00	115677
406683	SIERRA MEAT CO	11/01/2024	Regular	0.00	640.87	115678
99663	AT&T MOBILITY II LLC	11/01/2024	Regular	0.00	4,674.39	115679
403619	AT&T TELECONFERENCE SERVICE	11/01/2024	Regular	0.00	91.79	115680
100073	AUTO & TRUCK ELECTRIC,INC	11/01/2024	Regular	0.00	2,526.00	115681
405332	BATTLE BORN DIGIAL MEDIA AND M	11/01/2024	Regular	0.00	77.55	115682
101605	SIERRA ELECTRONICS	11/01/2024	Regular	0.00	1,743.46	115683
405077	MACKAY MANSION	11/01/2024	Regular	0.00	317.00	115684
404634	SIX MILE CANYON MINI STORAGE	11/01/2024	Regular	0.00	60.00	115685
406556	BRIAN BROWN MEDIATION, LTD	11/01/2024	Regular	0.00	10,000.00	115686
403671	THE WASHOE CLUB MUSEUM	11/01/2024	Regular	0.00	342.00	115687
100475	CAPITAL CITY AUTO PARTS	11/01/2024	Regular	0.00	565.95	115688
100792	CAPITAL FORD INC	11/01/2024	Regular	0.00	793.33	115689
404500	CARSON DODGE CHRYSLER INC	11/01/2024	Regular	0.00	604.00	115690
404216	CARSON VALLEY OIL CO	11/01/2024	Regular	0.00	12,663.57	115691
404633	CHARTER COMMUNICATIONS	11/01/2024	Regular	0.00	94.99	115692
100654	CINDERLITE TRUCKING CORP	11/01/2024	Regular	0.00	4,215.47	115693
404798	CINTAS	11/01/2024	Regular	0.00	144.44	115694
406406	COMSTOCK PROPANE	11/01/2024	Regular	0.00	1,119.15	115695
103220	ON THE SIDE GRAPHICS & SIGNS	11/01/2024	Regular	0.00	159.48	115696
404466	FIRST CHOICE COFFEE SRV	11/01/2024	Regular	0.00	209.88	115697
405128	DEVNET, INC	11/01/2024	Regular	0.00	5,418.52	115698
405997	DIVIDE GRAPHICS	11/01/2024	Regular	0.00	150.00	115699
403576	DOMINION VOTING SYSTEMS INC.	11/01/2024	Regular	0.00	1,563.97	115700
404509	FASTENAL COMPANY	11/01/2024	Regular	0.00	1,083.89	115701
101485	FERGUSON ENTERPRISES INC	11/01/2024	Regular	0.00	277.42	115702
404117	FLEET HEATING & AIR INC	11/01/2024	Regular	0.00	880.00	115703
405969	FLEETPRIDE, INC	11/01/2024	Regular	0.00	37.57	115704
100826	FOURTH WARD SCHOOL MUSEUM	11/01/2024	Regular	0.00	254.00	115705
407074	GARDA CL SOUTHWEST INC	11/01/2024	Regular	0.00	320.77	115706
404640	GLADDING, EDWARD A.	11/01/2024	Regular	0.00	3,000.00	115707
100856	GRANITE CONSTRUCTION COMPAN'	11/01/2024	Regular	0.00	752.90	115708
103470	GREAT BASIN TERMITE & PEST CON	11/01/2024	Regular	0.00	440.00	115709
405784	LAKOTA HRM, LLC	11/01/2024	Regular	0.00	1,330.00	115710
403518	HART, DAVID E	11/01/2024	Regular	0.00	168.36	115711
406745	HAYDEN, SHERYL	11/01/2024	Regular	0.00	52.73	115712
406941	BLIZZ INC	11/01/2024	Regular	0.00	3,500.00	115713
405490	HIGASHI-PIZZUTO, GRACE	11/01/2024	Regular	0.00	93.40	115714
407253	IMMERS, KENNETH	11/01/2024	Regular	0.00	40.00	115715
100978	INTERSTATE OIL CO	11/01/2024	Regular	0.00	2,389.05	115716
100885	IRON MOUNTAIN	11/01/2024	Regular	0.00	398.11	115717
407159	ISENBERG, JANICE	11/01/2024	Regular	0.00	40.00	115718
405726	IT1 CONSULTING, LLC	11/01/2024	Regular	0.00	5,234.01	115719
403834	IT1 SOURCE LLC	11/01/2024	Regular	0.00	12,529.95	115720
103317	SILVER STATE INTERNATIONAL TRUC	11/01/2024	Regular	0.00	1,532.22	115721
403613	JNA CONSULTING GROUP LLC	11/01/2024	Regular	0.00	2,062.50	115722
406428	J W WELDING SUPPLIES & TOOLS	11/01/2024	Regular	0.00	79.34	115723
406617	JOHN H BURROWS INC	11/01/2024	Regular	0.00	345.86	115724

Check Register

Packet: APPKT07191-2024-11-01 AP Payments cw

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
405263	KANSAS CITY LIFE INS CO	11/01/2024	Regular	0.00	40.89	115725
407244	KNAPHEIDE TRUCK EQUIPMENT CO	11/01/2024	Regular	0.00	20,691.68	115726
101040	L N CURTIS & SONS	11/01/2024	Regular	0.00	3,964.00	115727
407252	LAYDON, CAROLE	11/01/2024	Regular	0.00	50.72	115728
101030	LIFE-ASSIST INC	11/01/2024	Regular	0.00	1,477.69	115729
404102	LIQUID BLUE EVENTS LLC	11/01/2024	Regular	0.00	1,000.00	115730
404102	LIQUID BLUE EVENTS LLC	11/01/2024	Regular	0.00	1,000.00	115731
405548	LUMOS & ASSOCIATES, INC	11/01/2024	Regular	0.00	1,896.00	115732
405307	THE TOMBSTONE COWBOYS/HELLD	11/01/2024	Regular	0.00	356.00	115733
406735	MODERN IMAGING SOLUTIONS, INC	11/01/2024	Regular	0.00	307.80	115734
403096	MONARCH DIRECT LLC	11/01/2024	Regular	0.00	65.48	115735
401157	MOORE, DEBORAH	11/01/2024	Regular	0.00	116.10	115736
101228	NEV ADMIN BLDG & GROUNDS	11/01/2024	Regular	0.00	11,175.89	115737
101343	NEV DEPT HUMAN RESOURCES	11/01/2024	Regular	0.00	358.24	115738
101265	NEV EMPLOYMENT SECURITY	11/01/2024	Regular	0.00	3,883.06	115739
407021	NEVADA EXHAUST CLEANING INC	11/01/2024	Regular	0.00	425.00	115740
405170	NEVADA PRESORT & MAIL MARKET	11/01/2024	Regular	0.00	648.55	115741
406600	NORTHWEST FIRE FIGHTER BENEFIT	11/01/2024	Regular	0.00	5,274.09	115742
406628	OLIVER PACKAGING & EQUIPMENT	11/01/2024	Regular	0.00	5,028.15	115743
405127	O'REILLY AUTO PARTS	11/01/2024	Regular	0.00	1,002.41	115744
407060	JOHNSTONE SUPPLY	11/01/2024	Regular	0.00	559.12	115745
404556	OUTFRONT MEDIA LLC	11/01/2024	Regular	0.00	1,639.54	115746
403895	WAY IT WAS MUSEUM	11/01/2024	Regular	0.00	62.00	115747
407251	PHILLIPS, MARIEDAVIE DYOGI	11/01/2024	Regular	0.00	152.36	115748
404845	PILOT THOMAS LOGISTICS LLC	11/01/2024	Regular	0.00	577.51	115749
404837	PIPER'S OPERA HOUSE	11/01/2024	Regular	0.00	56.00	115750
406657	PIZZUTO, CHRISTOPHER A	11/01/2024	Regular	0.00	93.40	115751
403329	PROTECTION DEVICES INC	11/01/2024	Regular	0.00	75.00	115752
406754	PROVOST, STEPHEN H	11/01/2024	Regular	0.00	250.80	115753
404888	QUIGLEY, KATHRYN J.	11/01/2024	Regular	0.00	152.36	115754
406993	EIGHT8 STUDIOS	11/01/2024	Regular	0.00	3,000.00	115755
406993	EIGHT8 STUDIOS	11/01/2024	Regular	0.00	5,000.00	115756
407124	RAINBOW BEND HOMEOWNERS AS:	11/01/2024	Regular	0.00	500.00	115757
404863	REFUSE, INC	11/01/2024	Regular	0.00	760.13	115758
101520	RENO PAINT MART INC	11/01/2024	Regular	0.00	237.46	115759
403601	RENO ROCK TRANSPORT	11/01/2024	Regular	0.00	4,104.00	115760
407234	SKID PRO ATTACHMENTS	11/01/2024	Regular	0.00	8,085.00	115761
407064	SARGENT, SHARON L.	11/01/2024	Regular	0.00	152.36	115762
103241	SBC GLOBAL SERVICES IN LD	11/01/2024	Regular	0.00	86.06	115763
404675	SUPERIOR POOL PRODUCTS	11/01/2024	Regular	0.00	1,719.05	115764
406778	SILVER STATE ANALYTICAL LABORAT	11/01/2024	Regular	0.00	1,006.00	115765
406367	SHEPHERD SCOTT F.	11/01/2024	Regular	0.00	500.00	115766
404187	SAWDUST TRAILS	11/01/2024	Regular	0.00	12.00	115767
406258	SIDDONS MARTIN EMERGENCY GRC	11/01/2024	Regular	0.00	4,625.25	115768
406258	SIDDONS MARTIN EMERGENCY GRC	11/01/2024	Regular	0.00	249,041.00	115769
404750	SIERRA NEVADA CONSTSTRUCTION II	11/01/2024	Regular	0.00	254,930.60	115770
101630	NV ENERGY	11/01/2024	Regular	0.00	16,103.22	115771
	Void	11/01/2024	Regular	0.00	0.00	115772
406744	SMITH, LYNN MARIE	11/01/2024	Regular	0.00	152.36	115773
403234	TAHOE SUPPLY COMPANY LLC	11/01/2024	Regular	0.00	200.34	115774
405270	PYRAMID MATERIALS INC	11/01/2024	Regular	0.00	658.00	115775
405989	TSA CUSTOM CAR AND TRUCK	11/01/2024	Regular	0.00	4,653.67	115776
406029	ST. CLAIR, FAITH A.	11/01/2024	Regular	0.00	73.68	115777
405475	STAPLES BUSINESS ADVANTAGE	11/01/2024	Regular	0.00	334.74	115778
101335	STATE OF NEVADA, DEPT OF TAXAT	11/01/2024	Regular	0.00	250.07	115779
406494	ROY L STRALLA ATTORNEY AT LAW F	11/01/2024	Regular	0.00	5,000.00	115780
403892	PONDEROSA MINE TOURS	11/01/2024	Regular	0.00	940.00	115781
407051	SUNRISE DISTRIBUTING LLC	11/01/2024	Regular	0.00	205.35	115782
406676	SWITCH	11/01/2024	Regular	0.00	3,232.73	115783
407068	SYSCO SACRAMENTO INC	11/01/2024	Regular	0.00	2,263.37	115784
406915	TECTONICS DESIGN GROUP	11/01/2024	Regular	0.00	24,875.00	115785

Check Register

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
407185	THE MOORE LAW GROUP	11/01/2024	Regular	0.00	98.00	115786
102311	THORNDAL ARMSTRONG PC	11/01/2024	Regular	0.00	562.50	115787
406649	THROWER-VICTORINE, DENISE	11/01/2024	Regular	0.00	176.16	115788
403225	TRI GENERAL IMPROVEMENT	11/01/2024	Regular	0.00	1,555.97	115789
407250	TUOMALA, JOHN HENRY	11/01/2024	Regular	0.00	138.09	115790
403035	TYLER, BRET	11/01/2024	Regular	0.00	76.18	115791
406738	UBEO BUSINESS SERVICES	11/01/2024	Regular	0.00	70.96	115792
407142	UNIFIRST CORPORATION	11/01/2024	Regular	0.00	401.52	115793
406623	US FOODS INC	11/01/2024	Regular	0.00	6,540.99	115794
404828	V & T ROCK, INC	11/01/2024	Regular	0.00	291.72	115795
403268	CELLCO PARTNERSHIP	11/01/2024	Regular	0.00	316.78	115796
403894	VIRGINIA & TRUCKEE RR CO, INC.	11/01/2024	Regular	0.00	1,502.00	115797
405574	WASHOE COUNTY FORENSIC SCIENC	11/01/2024	Regular	0.00	900.00	115798
101920	WESTERN NEVADA SUPPLY CO	11/01/2024	Regular	0.00	24.52	115799
405184	UNIFORMS2YOU / RENO UNIFORMS	11/01/2024	Regular	0.00	1,197.31	115800
404295	WELLS ONE COMMERCIAL CARD	11/01/2024	Bank Draft	0.00	41,552.67	DFT0001981

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	226	127	0.00	775,740.54 ✓
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	49	1	0.00	41,552.67 ✓
EFT's	2	2	0.00	19,500.00
	277	131	0.00	836,793.21

County Commissioners approval is reported in the Board of County Commissioners Meeting Minutes

Corry Yllescas 10/31/2024
 Processed & Submitted to Treasurer by Comptroller Admin Date

Approved By:

[Signature] 11.14.24
 Comptroller Date

[Signature] 10.31.24
 Treasurer Date

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash Account	11/2024	836,793.21
			<u>836,793.21</u>



STOREY COUNTY

Check Register

Packet: APPKT07198 - 2024-11-04 Ticor Title Wire cw

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
404800	TICOR TITLE OF NEVADA INC	11/04/2024	Bank Draft	0.00	42,291.53	DFT0001986

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	42,291.53
EFT's	0	0	0.00	0.00
	1	1	0.00	42,291.53

County Commissioners approval is reported in the Board of County Commissioners Meeting Minutes

Cary Wood 11/4/24
 Processed & Submitted to Treasurer by Comptroller Admin Date

Approved By:

JMC 11-4-24
 Comptroller Date

H. F. Tate 11-5-24
 Treasurer Date

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash Account	11/2024	42,291.53
			<u>42,291.53</u>



STOREY COUNTY

Check Register

Packet: APPKT07201 - 2024-11-06 Spcl Ck Fire Ladder Truck cw

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank-AP Bank 407246	GLOBAL EMERGENCY VEHICLES INC	11/06/2024	Regular	0.00	195,000.00	115801

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	195,000.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	195,000.00

County Commissioners approval is reported in the Board of County Commissioners Meeting Minutes

Luis Luna
 Processed & Submitted to Treasurer by Comptroller Admin 11/6/24
 Date

Approved By:
[Signature]
 Comptroller 11-6-24
 Date

Michelle Moorhead
 Treasurer 11-6-24
 Date

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash Account	11/2024	<u>195,000.00</u>
			195,000.00



STOREY COUNTY

Payroll Check Register


Report Summary

Pay Period: 10/21/2024-11/3/2024

Packet: PRPKT02246 - 2024-11-08 Payroll kc
Payroll Set: Storey County - 01

Type	Count	Amount
Regular Checks	4	1,727.36
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	180	381,680.59
Total	184	383,407.95

* County Commissioners approval is reported in the Board of County Commissioners Meeting Minutes

 20241107
 Processed & Submitted to Treasurer by Comptroller Admin Date

Approved By:
 11-7-24
 Comptroller Date

 11-7-24
 Treasurer Date



STOREY COUNTY

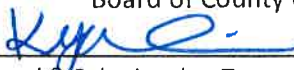
Payroll Check Register Report Summary

Pay Period: 10/21/2024-11/3/2024


Packet: PRPKT02245 - 2024-11-08: Fire Payroll tp
Payroll Set: Storey County - 01

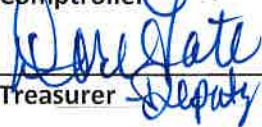
Type	Count	Amount
Regular Checks	0	0.00
Manual Ghecks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	55	189,194.77
Total	55	189,194.77

* County Commissioners approval is reported in the
Board of County Commissioners Meeting Minutes

 20241107
 Processed & Submitted to Treasurer by Comptroller Admin Date

Approved By:

 11.7.24
 Comptroller Date

 11/12/2024
 Treasurer Deputy Date



STOREY COUNTY

Vendor History Report
By Vendor Name

Posting Date Range 11/08/2024 - 11/08/2024
Payment Date Range 11/08/2024 - 11/08/2024

Payable Number	Description	Units	Price	Post Date	1099 Payment Number	Payment Date	Amount	Shipping	Tax	Discount	Net	Payment
Vendor Set: 01 - Storey County Vendors												
405424 - OPTUM BANK, MEMBER FDIC												
INV0019461	HSA Contributions	0.00	0.00	11/8/2024	DFT0001987	11/8/2024	18,994.79	0.00	0.00	0.00	18,994.79	18,994.79
HSA Contributions							16,201.79	0.00	0.00	0.00	16,201.79	16,201.79
							14,509.74	850.07				
								251.01				
								240.97				
								235.00				
								115.00				
INV0019488	HSA Contributions			11/8/2024	DFT0001991	11/8/2024	2,793.00	0.00	0.00	0.00	2,793.00	2,793.00
HSA Contributions		0.00	0.00				2,793.00	0.00	0.00	0.00	2,793.00	2,793.00
							250-29506-000	2,718.00				
							290-29506-000	75.00				
Vendors: (1) Total 01 - Storey County Vendors:							18,994.79	0.00	0.00	0.00	18,994.79	18,994.79
Vendors: (1) Report Total:							18,994.79	0.00	0.00	0.00	18,994.79	18,994.79

County Commissioners approval is reported in the Board of County Commissioners Meeting Minutes

Processed & Submitted to Treasurer by Comptroller Admin 20241107 Date

Approved By:

Comptroller [Signature] 11-7-24 Date
Treasurer [Signature] 11/12/24 Date



STOREY COUNTY

Vendor History Report
By Vendor Name

Posting Date Range 11/08/2024 - 11/08/2024
Payment Date Range 11/08/2024 - 11/08/2024

Payable Number	Description	Units	Price	Post Date	1099 Account Number	Payment Number	Payment Date	Amount	Shipping	Tax	Discount	Net	Payment
Vendor Set: 01 - Storey County Vendors													
404300 - INTERNAL REVENUE SERVICE													
INV0019477	Medicare	0.00	0.00	11/8/2024	001-29503-000	DFT0001988	11/8/2024	12,866.14	0.00	0.00	0.00	12,866.14	12,866.14
INV0019478	Social Security	0.00	0.00	11/8/2024	001-29505-000	DFT0001989	11/8/2024	1,073.44	0.00	0.00	0.00	1,073.44	1,073.44
INV0019479	Federal Income Tax w/h	0.00	0.00	11/8/2024	001-29501-000	DFT0001990	11/8/2024	44,591.67	0.00	0.00	0.00	44,591.67	44,591.67
INV0019499	Medicare	0.00	0.00	11/8/2024	001-29503-000	DFT0001992	11/8/2024	6,743.52	0.00	0.00	0.00	6,743.52	6,743.52
INV0019500	Social Security	0.00	0.00	11/8/2024	001-29505-000	DFT0001993	11/8/2024	568.70	0.00	0.00	0.00	568.70	568.70
INV0019501	Federal Income Tax w/h	0.00	0.00	11/8/2024	001-29501-000	DFT0001994	11/8/2024	29,377.07	0.00	0.00	0.00	29,377.07	29,377.07
Vendors: (1)								95,220.54	0.00	0.00	0.00	95,220.54	95,220.54
Total 01 - Storey County Vendors:								95,220.54	0.00	0.00	0.00	95,220.54	95,220.54
Vendors: (1)								95,220.54	0.00	0.00	0.00	95,220.54	95,220.54
Report Total:								95,220.54	0.00	0.00	0.00	95,220.54	95,220.54

County Commissioners approval is reported in the Board of County Commissioners Meeting Minutes

Processed & Submitted to Treasurer by Comptroller Admin 20241107 Date

Approved By: [Signature] 11.7.24 Date

Comptroller [Signature] 11/12/2024 Date

Treasurer [Signature] Date



STOREY COUNTY

Check Register

Packet: APPKT07205 - 2024-11-08 PERS 715 kc

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
405456	PUBLIC EMPLOYEES RETIREMENT BC	11/08/2024	EFT	0.00	88,192.89	10609

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	2	1	0.00	88,192.89
	2	1	0.00	88,192.89

* County Commissioners approval is reported in the Board of County Commissioners Meeting Minutes

Kym 20241107
 Processed & Submitted to Treasurer by Comptroller Admin Date

Approved By:

[Signature] 11.7.24
 Comptroller Date

[Signature] 11/12/2024
 Treasurer - Deputy Date

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash Account	11/2024	88,192.89
			<u>88,192.89</u>



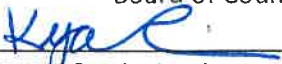
By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank-AP Bank						
405456	PUBLIC EMPLOYEES RETIREMENT BC	11/08/2024	EFT	0.00	158,979.99	10606
407110	ROCKY MOUNTAIN HOSPITAL AND H	11/08/2024	EFT	0.00	241,075.21	10607
404639	VOYA INSTITUTIONAL TRUST COMP	11/08/2024	EFT	0.00	11,534.48	10608
300003	AFLAC	11/08/2024	Regular	0.00	1,662.81	115802
300008	AFSCME LOCAL4041	11/08/2024	Regular	0.00	669.77	115803
300001	COLONIAL LIFE & ACCIDENT INS CO	11/08/2024	Regular	0.00	103.38	115804
407117	COMMONWEALTH OF MASSACHUS	11/08/2024	Regular	0.00	1,200.00	115805
404704	DVM INSURANCE AGENCY	11/08/2024	Regular	0.00	48.57	115806
405263	KANSAS CITY LIFE INS CO	11/08/2024	Regular	0.00	1,041.07	115807
406598	MICHIGAN STATE DISBURSEMENT U	11/08/2024	Regular	0.00	393.79	115808
300011	NEVADA STATE TREASURER	11/08/2024	Regular	0.00	4.00	115809
406600	NORTHWEST FIRE FIGHTER BENEFIT	11/08/2024	Regular	0.00	45,149.21	115810
103233	PUBLIC EMPLOY RETIREMENT SYSTEM	11/08/2024	Regular	0.00	406.17	115811
300010	STATE COLLECTION & DISBURSEME	11/08/2024	Regular	0.00	1,124.44	115812
300006	STOREY CO FIRE FIGHTERS ASSOC	11/08/2024	Regular	0.00	1,700.00	115813
300005	WASHINGTON NATIONAL INS	11/08/2024	Regular	0.00	1,649.42	115814
300002	WESTERN INSURANCE SPECIALTIES I	11/08/2024	Regular	0.00	425.50	115815

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	26	14	0.00	55,578.13
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	13	3	0.00	411,589.68
	39	17	0.00	467,167.81

County Commissioners approval is reported in the Board of County Commissioners Meeting Minutes


 Processed & Submitted to Treasurer by Comptroller Admin 20241107
 Date

Approved By:


 Comptroller 11.7.24
 Date


 Treasurer 11.7.24
 Date

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash Account	11/2024	467,167.81
			<u>467,167.81</u>



Board of Storey County Commissioners Agenda Action Report

Meeting date: 12/3/2024 10:00 AM -
BOCC Meeting

Estimate of Time Required: 5

Agenda Item Type: Discussion/Possible Action

- **Title:** Consideration and possible approval to postpone the public hearing for the proposed revised Old Corner Bar lease to VC Ponderosa Saloon LLC and related agenda items to the December 17, 2024, Storey County Board of Commissioners meeting to allow for legal postings.
- **Recommended motion:** I, Commissioner _____, approval to postpone the public hearing for the proposed revised Old Corner Bar lease to VC Ponderosa Saloon LLC and related agenda items to the December 17, 2024, Storey County Board of Commissioners meeting to allow for legal postings.

• **Prepared by:** Jennifer McCain

Department: Comptroller

Contact Number: 7758471133

- **Staff Summary:** These items were originally put on the November 5, 2024, agenda. During that meeting the agenda items were postponed to November 19 or December 3, 2024, due to additional information brought to staff's attention. With time constraints between the parties, it has become necessary to ask for an additional postponement to the December 17, 2024, meeting.

• **Supporting Materials:** No Attachments

• **Fiscal Impact:**

• **Legal review required:** False

• **Reviewed by:**

_____ Department Head

Department Name:

_____ County Manager

Other Agency Review: _____

• **Board Action:**

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Modification
-----------------------------------	---

<input type="checkbox"/> Denied	<input type="checkbox"/> Continued
---------------------------------	------------------------------------



Board of Storey County Commissioners Agenda Action Report

Meeting date: 12/3/2024 10:00 AM -
BOCC Meeting

Estimate of Time Required: 10 mins

Agenda Item Type: Discussion/Possible Action

- **Title:** Consideration and possible approval of Resolution No. 24-753, a resolution setting grade and salary range of employees fixed by ordinance or resolution per NRS 245.045 for appointed Storey County officials for the 2024-25 fiscal year and superseding prior year action by resolution for appointed Storey County employees with the addition of Project Manager at grade 133 and Accounting/Payroll Specialist at grade 122.
- **Recommended motion:** I (commissioner) move to approve Resolution No. 24-753, a resolution setting grade and salary range of employees fixed by ordinance or resolution per NRS 245.045 for appointed Storey County officials for the 2024-25 fiscal year and superseding prior year action by resolution for appointed Storey County employees with the addition of Project Manager at grade 133 and Accounting/Payroll Specialist at grade 122.
- **Prepared by:** Brandie Lopez

Department: HR

Contact Number: 775-847-0968

- **Staff Summary:** The reclassification for the Accounting/Payroll Technician grade 122 was approved in the budget process to support the level of duties and responsibilities assigned. Through the budget process a new position was approved for the Operations and Projects Program. Project Manager is recommended to be allocated at grade 133. Both classes are aligned with other non-represented classes within the county.
- **Supporting Materials:** See Attachments
- **Fiscal Impact:**
- **Legal review required:** False
- **Reviewed by:**

_____ Department Head

Department Name:

_____ County Manager

Other Agency Review: _____

- **Board Action:**

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Modification
<input type="checkbox"/> Denied	<input type="checkbox"/> Continued

RESOLUTION NO. 24-753

A RESOLUTION SETTING SALARIES OF EMPLOYEES FIXED BY ORDINANCE OR RESOLUTION PER NRS 245.045 FOR APPOINTED OFFICIALS.

BE IT HEREBY RESOLVED BY THE STOREY COUNTY BOARD OF COUNTY COMMISSIONERS, STOREY COUNTY, NEVADA:

WHEREAS, for the purposes of NRS 245.045, the Storey County Board of County Commissioners has authority to establish the salaries of all appointed and non-represented County employees by the enactment of a resolution.

WHEREAS, the salaries of all appointed officials and non-represented county employees, are consistently to be derived from a similar step and grade range salary system shown in the General Salary Schedule A for appointed officials and non-represented employees of the county and General Salary Schedule B for intermittent/less than parttime employees of the county.

WHEREAS, the General Salary Schedule step and grade ranges (Schedules A and B) will be consistent with the AFSCME general employees salary schedule and will be adjusted accordingly on a year-by-year basis to account for cost-of-living and to maintain consistency in the county's classification plan.

WHEREAS, the salary grade range of appointed officials and non-represented employees shall be as follows for the 2024-25 fiscal period:

Position	Salary Grade
Accounting / Payroll Technician	Grade 122
Administrative Assistant I	Grade 110
Administrative Assistant II	Grade 116
Administrative Assistant III	Grade 119
Administrative Officer	Grade 140
Assistant Sheriff	Grade 144
Automotive/Equipment Manager	Grade 133
Bailiff/Court Services Officer	Grade 124
Buildings and Grounds Manager	Grade 133
Building Official	Grade 144
Business Development Officer	Grade 140
Chief Deputy District Attorney	Grade 153
Civil/Records Division Manager	Grade 130
Code Enforcement Officer	Grade 124
Community Development Director	Grade 152
Community Resource Coordinator	Grade 130
Comptroller	Grade 154
Cook	Grade 115

Corrections Officer	Grade 117
County Manager	Grade 161
Culinary Coordinator	Grade 119
Cyber Security Officer	Grade 133
Deputy District Attorney	Grade 152
Dispatch Manager	Grade 140
Emergency Management Director	Grade 144
Events and Assistant Tourism Director	Grade 140
Event and Site Manager	Grade 124
Grants Manager	Grade 135
HR Director	Grade 144
HR Generalist	Grade 124
Information Technology Director	Grade 152
Information Technology Officer	Grade 140
Kitchen Aide	Grade 110
Management Analyst	Grade 131
Meals on Wheels Coordinator	Grade 110
Planning Manager	Grade 144
Program Coordinator (Senior Services)	Grade 113
Project Manager	Grade 133
Public Relations Officer	Grade 124
Public Works Director	Grade 152
Roads Manager	Grade 133
Network Security Administrator	Grade 140
Senior Center Site Manager	Grade 119
Senior Planner	Grade 140
Senior Services Director	Grade 144
Tourism Director	Grade 152
Undersheriff	Grade 148

WHEREAS, the salary grade and step range of casual intermittent less-than part-time positions in the General Salary Schedule B shall be as follows for the 2024-25 fiscal period:

IPT Administrative Assistant I	Grade 110
IPT Administrative Assistant II	Grade 116
IPT Evidence Custodian	Grade 115
IPT Facilities Maintenance Worker	Grade 110
IPT Homemaker	Grade 110
IPT Inmate Work Crew Coordinator	Grade 117
IPT Lifeguard	Grade 100
IPT Maintenance Worker/Heavy Equipment Operator	Grade 118
IPT Park Maintenance Worker	Grade 105
IPT Pool Maintenance Worker	Grade 110
IPT Pool Supervisor	Grade 108

IPT Program Coordinator (Senior Services)	Grade 113
IPT Road Worker	Grade 110
IPT Volunteer Coordinator (Sheriff Office)	Grade 117
IPT Tourism Assistant	Grade 110
IPT Tourism Transportation Driver	Grade 110
IPT Transportation Driver	Grade 110
IPT Visitor Liaison	Grade 110

WHEREAS, the salary grade and step range of casual, intermittent, less-than part-time Deputy Sheriff positions shall be as outlined in Appendix A of the Storey County Sheriff's Office Employees' Association/Nevada Association of Police and Sheriff's Officers (NAPSO) for the 2024-25 fiscal period.

WHEREAS, the flat-rate salaries for the positions below shall be set by the Storey County Board of Commissioners as follows:

Government Affairs Director	\$30,000 (salary split 50/50 with SCSD)
Justice of the Peace	\$ 89,500

WHEREAS, salaries are set by the Nevada Legislature and County Commissioners for elected positions as follows:

Assessor	\$71,361
Commissioners	\$30,806.31
Clerk/Treasurer	\$71,361
District Attorney	\$122,678
Recorder	\$71,361
Sheriff	\$96,937

WHEREAS, if there is a PERS increase, said increase will be shared equally between Storey County and the employee in accordance with NRS 286.421 (3) (a) (1) and will be so reflected on Salary Schedule A. Salary Schedule B and casual, intermittent, less than part-time Deputy Sheriffs will not be impacted by any changes in PERS contributions.

NOW, THEREFORE BE IT RESOLVED BY THE STOREY COUNTY BOARD OF COUNTY COMMISSIONERS, by unanimous vote, to adopt Resolution 24-753 providing for the setting of salaries for the appointed officials and non-represented employees.

This resolution shall be effective on the 3rd day of December 2024.

PROPOSED AND ADOPTED this 3rd day of December 2024.

THOSE VOTING AYE:

THOSE VOTING NAY:

STOREY COUNTY

BOARD OF COUNTY COMMISSIONERS:

Jay Carmona, Chairman

ATTEST:

CLERK TO THE BOARD

IPT Non-Represented

	1	2	3	4	5	6
97	\$ 29,661.90	\$ 30,700.05	\$ 31,774.59	\$ 32,886.68	\$ 34,037.71	\$ 35,229.02
98	\$ 30,418.83	\$ 31,483.48	\$ 32,585.39	\$ 33,725.89	\$ 34,906.30	\$ 36,128.00
99	\$ 31,199.39	\$ 32,291.37	\$ 33,421.57	\$ 34,591.34	\$ 35,802.02	\$ 37,055.10
100	\$ 32,003.64	\$ 33,123.76	\$ 34,283.09	\$ 35,482.99	\$ 36,724.89	\$ 38,010.28
101	\$ 32,831.53	\$ 33,980.61	\$ 35,169.92	\$ 36,400.89	\$ 37,674.92	\$ 38,993.55
102	\$ 33,683.04	\$ 34,861.96	\$ 36,082.13	\$ 37,345.00	\$ 38,652.07	\$ 40,004.91
103	\$ 34,558.25	\$ 35,767.79	\$ 37,019.65	\$ 38,315.35	\$ 39,656.39	\$ 41,044.34
104	\$ 35,433.43	\$ 36,673.61	\$ 37,957.17	\$ 39,285.69	\$ 40,660.67	\$ 42,083.80
105	\$ 36,332.29	\$ 37,603.92	\$ 38,920.04	\$ 40,282.25	\$ 41,692.12	\$ 43,151.34
106	\$ 37,254.78	\$ 38,558.69	\$ 39,908.25	\$ 41,305.03	\$ 42,750.70	\$ 44,246.98
107	\$ 38,200.93	\$ 39,537.96	\$ 40,921.79	\$ 42,354.05	\$ 43,836.44	\$ 45,370.72
108	\$ 39,170.74	\$ 40,541.71	\$ 41,960.67	\$ 43,429.30	\$ 44,949.32	\$ 46,522.56
109	\$ 40,187.85	\$ 41,594.41	\$ 43,050.22	\$ 44,556.98	\$ 46,116.48	\$ 47,730.57
110	\$ 41,230.63	\$ 42,673.69	\$ 44,167.27	\$ 45,713.14	\$ 47,313.10	\$ 48,969.04
111	\$ 42,261.39	\$ 43,740.54	\$ 45,271.46	\$ 46,855.96	\$ 48,495.92	\$ 50,193.28
112	\$ 43,317.91	\$ 44,834.03	\$ 46,403.23	\$ 48,027.34	\$ 49,708.29	\$ 51,448.09
113	\$ 44,400.88	\$ 45,954.90	\$ 47,563.33	\$ 49,228.03	\$ 50,951.03	\$ 52,734.32
114	\$ 45,510.89	\$ 47,103.76	\$ 48,752.41	\$ 50,458.73	\$ 52,224.78	\$ 54,052.66
115	\$ 46,648.65	\$ 48,281.36	\$ 49,971.20	\$ 51,720.21	\$ 53,530.40	\$ 55,403.98
116	\$ 47,814.88	\$ 49,488.42	\$ 51,220.50	\$ 53,013.22	\$ 54,868.69	\$ 56,789.09
117	\$ 49,010.25	\$ 50,725.60	\$ 52,501.01	\$ 54,338.54	\$ 56,240.38	\$ 58,208.81
118	\$ 50,235.51	\$ 51,993.75	\$ 53,813.52	\$ 55,696.99	\$ 57,646.40	\$ 59,664.02
119	\$ 51,491.40	\$ 53,293.61	\$ 55,158.88	\$ 57,089.44	\$ 59,087.57	\$ 61,155.64
120	\$ 52,778.69	\$ 54,625.94	\$ 56,537.85	\$ 58,516.68	\$ 60,564.76	\$ 62,684.53
121	\$ 54,098.14	\$ 55,991.59	\$ 57,951.28	\$ 59,979.59	\$ 62,078.87	\$ 64,251.63
122	\$ 55,450.60	\$ 57,391.38	\$ 59,400.08	\$ 61,479.08	\$ 63,630.86	\$ 65,857.94
123	\$ 56,836.86	\$ 58,826.16	\$ 60,885.08	\$ 63,016.06	\$ 65,221.60	\$ 67,504.37
124	\$ 58,257.79	\$ 60,296.81	\$ 62,407.21	\$ 64,591.44	\$ 66,852.15	\$ 69,191.98
125	\$ 59,714.23	\$ 61,804.22	\$ 63,967.36	\$ 66,206.24	\$ 68,523.45	\$ 70,921.77
126	\$ 61,207.10	\$ 63,349.34	\$ 65,566.56	\$ 67,861.39	\$ 70,236.54	\$ 72,694.81
127	\$ 62,737.26	\$ 64,933.07	\$ 67,205.74	\$ 69,557.94	\$ 71,992.44	\$ 74,512.20
128	\$ 64,305.68	\$ 66,556.41	\$ 68,885.87	\$ 71,296.88	\$ 73,792.27	\$ 76,374.99
129	\$ 65,913.36	\$ 68,220.32	\$ 70,608.03	\$ 73,079.31	\$ 75,637.09	\$ 78,284.39
130	\$ 67,561.17	\$ 69,925.83	\$ 72,373.23	\$ 74,906.30	\$ 77,528.02	\$ 80,241.50
131	\$ 69,250.20	\$ 71,673.97	\$ 74,182.56	\$ 76,778.93	\$ 79,466.19	\$ 82,247.53
132	\$ 70,981.46	\$ 73,465.80	\$ 76,037.11	\$ 78,698.42	\$ 81,452.85	\$ 84,303.71
133	\$ 72,755.98	\$ 75,302.45	\$ 77,938.03	\$ 80,665.86	\$ 83,489.17	\$ 86,411.29
134	\$ 74,574.89	\$ 77,185.00	\$ 79,886.48	\$ 82,682.51	\$ 85,576.40	\$ 88,571.57
135	\$ 76,439.26	\$ 79,114.64	\$ 81,883.65	\$ 84,749.58	\$ 87,715.81	\$ 90,785.87
136	\$ 78,350.26	\$ 81,092.50	\$ 83,930.74	\$ 86,868.31	\$ 89,908.71	\$ 93,055.53
137	\$ 80,309.01	\$ 83,119.83	\$ 86,029.01	\$ 89,040.03	\$ 92,156.44	\$ 95,381.91
138	\$ 82,316.74	\$ 85,197.81	\$ 88,179.74	\$ 91,266.04	\$ 94,460.34	\$ 97,766.46
139	\$ 84,374.67	\$ 87,327.76	\$ 90,384.25	\$ 93,547.69	\$ 96,821.86	\$ 100,210.62
140	\$ 86,484.04	\$ 89,510.97	\$ 92,643.84	\$ 95,886.39	\$ 99,242.41	\$ 102,715.90
141	\$ 88,646.12	\$ 91,748.74	\$ 94,959.93	\$ 98,283.54	\$ 101,723.47	\$ 105,283.79

142	\$ 90,862.28	\$ 94,042.45	\$ 97,333.94	\$ 100,740.62	\$ 104,266.56	\$ 107,915.89
143	\$ 93,133.84	\$ 96,393.52	\$ 99,767.30	\$ 103,259.16	\$ 106,873.22	\$ 110,613.79
144	\$ 95,462.18	\$ 98,803.38	\$ 102,261.48	\$ 105,840.64	\$ 109,545.06	\$ 113,379.14
145	\$ 97,848.74	\$ 101,273.44	\$ 104,818.00	\$ 108,486.65	\$ 112,283.66	\$ 116,213.61
146	\$ 100,294.97	\$ 103,805.28	\$ 107,438.47	\$ 111,198.81	\$ 115,090.76	\$ 119,118.94
147	\$ 102,802.34	\$ 106,400.40	\$ 110,124.42	\$ 113,978.79	\$ 117,968.03	\$ 122,096.92
148	\$ 105,372.37	\$ 109,060.43	\$ 112,877.53	\$ 116,828.24	\$ 120,917.22	\$ 125,149.32
149	\$ 108,006.69	\$ 111,786.94	\$ 115,699.47	\$ 119,748.97	\$ 123,940.18	\$ 128,278.08
150	\$ 110,706.85	\$ 114,581.61	\$ 118,591.97	\$ 122,742.69	\$ 127,038.67	\$ 131,485.03
151	\$ 113,474.53	\$ 117,446.16	\$ 121,556.78	\$ 125,811.25	\$ 130,214.66	\$ 134,772.16
152	\$ 116,311.40	\$ 120,382.30	\$ 124,595.68	\$ 128,956.55	\$ 133,470.01	\$ 138,141.46
153	\$ 119,219.20	\$ 123,391.87	\$ 127,710.58	\$ 132,180.44	\$ 136,806.75	\$ 141,595.00
154	\$ 122,199.66	\$ 126,476.65	\$ 130,903.34	\$ 135,484.95	\$ 140,226.93	\$ 145,134.87
155	\$ 125,254.65	\$ 129,638.56	\$ 134,175.92	\$ 138,872.06	\$ 143,732.59	\$ 148,763.25
156	\$ 128,386.04	\$ 132,879.54	\$ 137,530.33	\$ 142,343.89	\$ 147,325.93	\$ 152,482.33
157	\$ 131,595.67	\$ 136,201.52	\$ 140,968.58	\$ 145,902.48	\$ 151,009.07	\$ 156,294.38
158	\$ 134,885.56	\$ 139,606.55	\$ 144,492.79	\$ 149,550.02	\$ 154,784.28	\$ 160,201.73
159	\$ 138,257.71	\$ 143,096.73	\$ 148,105.12	\$ 153,288.80	\$ 158,653.90	\$ 164,206.79
160	\$ 141,714.16	\$ 146,674.15	\$ 151,807.75	\$ 157,121.03	\$ 162,620.25	\$ 168,311.97
161	\$ 145,257.01	\$ 150,341.01	\$ 155,602.94	\$ 161,049.04	\$ 166,685.75	\$ 172,519.76
162	\$ 148,888.43	\$ 154,099.52	\$ 159,493.00	\$ 165,075.26	\$ 170,852.90	\$ 176,832.75
163	\$ 152,610.65	\$ 157,952.01	\$ 163,480.35	\$ 169,202.15	\$ 175,124.23	\$ 181,253.57
164	\$ 156,425.91	\$ 161,900.82	\$ 167,567.34	\$ 173,432.19	\$ 179,502.32	\$ 185,784.90
165	\$ 160,336.56	\$ 165,948.34	\$ 171,756.54	\$ 177,768.01	\$ 183,989.89	\$ 190,429.54

7	8	9	10
\$ 36,462.05	\$ 37,738.22	\$ 39,059.05	\$ 40,426.12
\$ 37,392.49	\$ 38,701.24	\$ 40,055.77	\$ 41,457.73
\$ 38,352.04	\$ 39,694.35	\$ 41,083.66	\$ 42,521.57
\$ 39,340.63	\$ 40,717.55	\$ 42,142.67	\$ 43,617.66
\$ 40,358.31	\$ 41,770.84	\$ 43,232.82	\$ 44,745.98
\$ 41,405.06	\$ 42,854.24	\$ 44,354.15	\$ 45,906.55
\$ 42,480.88	\$ 43,967.74	\$ 45,506.62	\$ 47,099.34
\$ 43,556.73	\$ 45,081.22	\$ 46,659.07	\$ 48,292.13
\$ 44,661.64	\$ 46,224.82	\$ 47,842.68	\$ 49,517.16
\$ 45,795.64	\$ 47,398.48	\$ 49,057.42	\$ 50,774.44
\$ 46,958.69	\$ 48,602.24	\$ 50,303.34	\$ 52,063.95
\$ 48,150.84	\$ 49,836.12	\$ 51,580.37	\$ 53,385.69
\$ 49,401.13	\$ 51,130.18	\$ 52,919.73	\$ 54,771.91
\$ 50,682.96	\$ 52,456.86	\$ 54,292.86	\$ 56,193.10
\$ 51,950.04	\$ 53,768.29	\$ 55,650.18	\$ 57,597.94
\$ 53,248.77	\$ 55,112.47	\$ 57,041.41	\$ 59,037.86
\$ 54,580.02	\$ 56,490.32	\$ 58,467.47	\$ 60,513.84
\$ 55,944.50	\$ 57,902.55	\$ 59,929.13	\$ 62,026.66
\$ 57,343.11	\$ 59,350.13	\$ 61,427.37	\$ 63,577.34
\$ 58,776.71	\$ 60,833.89	\$ 62,963.07	\$ 65,166.79
\$ 60,246.10	\$ 62,354.72	\$ 64,537.14	\$ 66,795.95
\$ 61,752.27	\$ 63,913.58	\$ 66,150.57	\$ 68,465.83
\$ 63,296.08	\$ 65,511.45	\$ 67,804.36	\$ 70,177.50
\$ 64,878.50	\$ 67,149.23	\$ 69,499.46	\$ 71,931.95
\$ 66,500.42	\$ 68,827.95	\$ 71,236.93	\$ 73,730.21
\$ 68,162.96	\$ 70,548.66	\$ 73,017.88	\$ 75,573.50
\$ 69,867.02	\$ 72,312.38	\$ 74,843.30	\$ 77,462.84
\$ 71,613.70	\$ 74,120.18	\$ 76,714.39	\$ 79,399.40
\$ 73,404.04	\$ 75,973.17	\$ 78,632.24	\$ 81,384.36
\$ 75,239.15	\$ 77,872.49	\$ 80,598.04	\$ 83,418.97
\$ 77,120.12	\$ 79,819.33	\$ 82,613.00	\$ 85,504.46
\$ 79,048.11	\$ 81,814.80	\$ 84,678.32	\$ 87,642.07
\$ 81,024.34	\$ 83,860.18	\$ 86,795.30	\$ 89,833.13
\$ 83,049.94	\$ 85,956.69	\$ 88,965.17	\$ 92,078.95
\$ 85,126.17	\$ 88,105.59	\$ 91,189.29	\$ 94,380.93
\$ 87,254.33	\$ 90,308.24	\$ 93,469.02	\$ 96,740.44
\$ 89,435.69	\$ 92,565.94	\$ 95,805.74	\$ 99,158.95
\$ 91,671.57	\$ 94,880.09	\$ 98,200.88	\$ 101,637.91
\$ 93,963.37	\$ 97,252.09	\$ 100,655.91	\$ 104,178.86
\$ 96,312.46	\$ 99,683.39	\$ 103,172.32	\$ 106,783.35
\$ 98,720.27	\$ 102,175.48	\$ 105,751.61	\$ 109,452.94
\$ 101,188.28	\$ 104,729.88	\$ 108,395.43	\$ 112,189.26
\$ 103,718.00	\$ 107,348.12	\$ 111,105.31	\$ 114,994.01
\$ 106,310.96	\$ 110,031.83	\$ 113,882.96	\$ 117,868.86
\$ 108,968.71	\$ 112,782.62	\$ 116,730.01	\$ 120,815.57

\$ 111,692.93	\$ 115,602.19	\$ 119,648.27	\$ 123,835.95
\$ 114,485.26	\$ 118,492.24	\$ 122,639.48	\$ 126,931.86
\$ 117,347.42	\$ 121,454.57	\$ 125,705.48	\$ 130,105.16
\$ 120,281.07	\$ 124,490.90	\$ 128,848.09	\$ 133,357.79
\$ 123,288.12	\$ 127,603.20	\$ 132,069.30	\$ 136,691.73
\$ 126,370.31	\$ 130,793.26	\$ 135,371.03	\$ 140,109.02
\$ 129,529.57	\$ 134,063.08	\$ 138,755.31	\$ 143,611.74
\$ 132,767.82	\$ 137,414.69	\$ 142,224.20	\$ 147,202.04
\$ 136,086.99	\$ 140,850.05	\$ 145,779.81	\$ 150,882.10
\$ 139,489.20	\$ 144,371.30	\$ 149,424.30	\$ 154,654.16
\$ 142,976.41	\$ 147,980.60	\$ 153,159.91	\$ 158,520.49
\$ 146,550.83	\$ 151,680.10	\$ 156,988.90	\$ 162,483.52
\$ 150,214.58	\$ 155,472.08	\$ 160,913.62	\$ 166,545.60
\$ 153,969.96	\$ 159,358.91	\$ 164,936.46	\$ 170,709.24
\$ 157,819.21	\$ 163,342.89	\$ 169,059.89	\$ 174,976.99
\$ 161,764.69	\$ 167,426.45	\$ 173,286.38	\$ 179,351.40
\$ 165,808.79	\$ 171,612.11	\$ 177,618.52	\$ 183,835.16
\$ 169,954.03	\$ 175,902.43	\$ 182,059.00	\$ 188,431.08
\$ 174,202.89	\$ 180,300.00	\$ 186,610.49	\$ 193,141.86
\$ 178,557.96	\$ 184,807.47	\$ 191,275.74	\$ 197,970.39
\$ 183,021.90	\$ 189,427.67	\$ 196,057.64	\$ 202,919.65
\$ 187,597.45	\$ 194,163.36	\$ 200,959.08	\$ 207,992.65
\$ 192,287.36	\$ 199,017.43	\$ 205,983.05	\$ 213,192.46
\$ 197,094.56	\$ 203,992.87	\$ 211,132.62	\$ 218,522.28



Board of Storey County Commissioners Agenda Action Report

**Meeting date: 12/3/2024 10:00 AM -
BOCC Meeting**

Estimate of Time Required: 5 minutes

Agenda Item Type: Discussion/Possible Action

- **Title:** Consideration and possible approval for the County Manager to sign and approve the amended contract between Department of Health and Human Services Division of Health Care Financing and Policy due to the increase in medical care costs from \$10,357.36 to \$41,120.88.
- **Recommended motion:** Approve
- **Prepared by:** Stacy York

Department: Health and Community Services
7758470957

Contact Number:

- **Staff Summary:** This is the first amendment to the original revenue interlocal agreement which provides the non-federal share for medical care of indigent persons within the Medicaid County Match Program. This amendment increases the maximum amount from \$10,357.36 to \$41,120.88 due to increased medical care costs.
- **Supporting Materials:** See Attachments
- **Fiscal Impact:** increase in line item of 30,763.52
- **Legal review required:** TRUE
- **Reviewed by:**

_____ Department Head

Department Name:

_____ County Manager

Other Agency Review: _____

- **Board Action:**

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Modification
<input type="checkbox"/> Denied	<input type="checkbox"/> Continued

CETS #:	28568
Agency Reference #:	

AMENDMENT # 1

TO INTERLOCAL CONTRACT BETWEEN PUBLIC AGENCIES

Between the State of Nevada
Acting By and Through Its

Public Entity #1:	Department of Health and Human Services Division of Health Care Financing and Policy
Address:	4070 Silver Sage Dr.
City, State, Zip Code:	Carson City, NV 89701
Contact:	Timothy Ryan, Certified Contract Manager
Phone:	(775) 684-3676 (main)
Fax:	
Email:	dhcfppeu@dhcfp.nv.gov

Public Entity #2:	Department of Health and Human Services Division of Welfare and Supportive Services
Address:	1470 E. College Parkway
City, State, Zip Code:	Carson City, NV 89706
Contact:	Monique Pomerleau, Certified Contract Manager
Phone:	(775) 684-0500 (main)
Fax:	
Email:	dwsscontracts@dwss.nv.gov

Public Entity #3:	Storey County
Address:	PO Box 176
City, State, Zip Code:	Virginia City, NV 89440
Contact:	Brandie Lopez
Phone:	(775) 847-0968
Fax:	
Email:	blopez@storeycounty.org

1. **AMENDMENTS.** For and in consideration of mutual promises and other valuable consideration, all provisions of the original Contract dated 01/29/2024, attached hereto as Exhibit A, remain in full force and effect with the exception of the following:

A. Provide a brief explanation for contract amendment.

This is the first amendment to the original revenue interlocal agreement which provides the non-federal share for medical care of indigent persons within the Medicaid County Match Program. This amendment increases the maximum amount from \$10,357.36 to \$41,120.88 due to increased medical care costs.

CETS #:	28568
Agency Reference #:	

B. Current Contract Language:

7. **CONSIDERATION.** The parties agree that the services specified in *Section 6, Incorporated Documents* at a cost as noted below:

Not to Exceed \$.08 (eight cents)	Each \$100.00 of assessed valuation of all taxable property as established by NRS 428.285
-----------------------------------	---

Total Contract Not to Exceed:	\$10,357.36
-------------------------------	-------------

Any intervening end to a biennial appropriation period shall be deemed an automatic renewal (not changing the overall Contract term) or a termination as the result of legislative appropriation may require.

C. Amended Contract Language:

7. **CONSIDERATION.** The parties agree that the services specified in *Section 6, Incorporated Documents* at a cost as noted below:

Not to Exceed \$.08 (eight cents)	Each \$100.00 of assessed valuation of all taxable property as established by NRS 428.285
-----------------------------------	---

Total Contract Not to Exceed:	<i>\$41,120.88</i>
-------------------------------	---------------------------

Any intervening end to a biennial appropriation period shall be deemed an automatic renewal (not changing the overall Contract term) or a termination as the result of legislative appropriation may require.

2. **INCORPORATED DOCUMENTS.** Exhibit A (original Contract) is attached hereto, incorporated by reference herein and made a part of this amended contract.
3. **REQUIRED APPROVAL.** This amendment to the original Contract shall not become effective until and unless approved by the Nevada State Board of Examiners.

CETS #:	28568
Agency Reference #:	

IN WITNESS WHEREOF, the parties hereto have caused this amendment to the original contract to be signed and intend to be legally bound thereby.

STOREY COUNTY

Authorized Signature _____ Date _____ Title _____

**DEPARTMENT OF HEALTH AND HUMAN SERVICES (DHHS)
DIVISION OF WELFARE AND SUPPORTIVE SERVICES (DWSS)**

Robert H. Thompson _____ Date _____ Administrator _____
Title _____

**DEPARTMENT OF HEALTH AND HUMAN SERVICES (DHHS)
DIVISION OF HEALTH CARE FINANCING AND POLICY (DHCFP)**

Stacie Weeks, JD, MPH _____ Date _____ Administrator _____
Title _____

APPROVED BY BOARD OF EXAMINERS

Signature – Board of Examiners

On: _____
Date _____

Approved as to form by:

Deputy Attorney General for Attorney General On: _____
Date _____

EXHIBIT A

CETS #:	28568
Agency Reference #:	

INTERLOCAL CONTRACT BETWEEN PUBLIC AGENCIES

A Contract Between the State of Nevada
Acting by and through its

Public Entity #1:	Department of Health and Human Services Division of Health Care Financing and Policy
Address:	1100 E. William St., Suite 101
City, State, Zip Code:	Carson City, NV 89701
Contact:	Lisa Tuttle, Certified Contract Manager
Phone:	(775) 684-3676 (main)
Fax:	
Email:	<u>dhcfppeu@dhcfp.nv.gov</u>

Public Entity #2:	Department of Health and Human Services Division of Welfare and Supportive Services
Address:	1470 E. College Parkway
City, State, Zip Code:	Carson City, NV 89706
Contact:	Monique Pomerleau, Certified Contract Manager
Phone:	(775) 684-0500 (main)
Fax:	
Email:	<u>dwscontracts@dwss.nv.gov</u>

Public Entity #3:	Storey County
Address:	PO Box 176
City, State, Zip Code:	Virginia City, NV 89440
Contact:	Brandie Lopez
Phone:	(775) 847-0968
Fax:	
Email:	<u>blopez@storeycounty.org</u>

WHEREAS, NRS 277.180 authorizes any one or more public agencies to contract with any one or more other public agencies to perform any governmental service, activity or undertaking which any of the public agencies entering into the contract is authorized by law to perform; and

WHEREAS, it is deemed that the services hereinafter set forth are both necessary and in the best interests of the State of Nevada.

NOW, THEREFORE, in consideration of the aforesaid premises, the parties mutually agree as follows:

- REQUIRED APPROVAL.** This Contract shall not become effective until and unless approved by appropriate official action of the governing body of each party.

CETS #:	28568
Agency Reference #:	

2. **DEFINITIONS**

TERM	DEFINITION
State	The State of Nevada and any State agency identified herein, its officers, employees and immune contractors.
Contracting Entity	The public entities identified above.
Fiscal Year	The period beginning July 1 st and ending June 30 th of the following year.
Contract	Unless the context otherwise requires, 'Contract' means this document titled Interlocal Contract Between Public Agencies and all Attachments or Incorporated Documents.

3. **CONTRACT TERM.** This Contract shall be effective as noted below, unless sooner terminated by either party as specified in *Section 4, Termination*.

Effective From:	July 1, 2023	To:	June 30, 2027
-----------------	--------------	-----	---------------

4. **TERMINATION.** This Contract may be terminated by either party prior to the date set forth in *Section 3, Contract Term*, provided that a termination shall not be effective until 30 days after a party has served written notice upon the other party. This Contract may be terminated by mutual consent of both parties or unilaterally by either party without cause. The parties expressly agree that this Contract shall be terminated immediately if for any reason State and/or federal funding ability to satisfy this Contract is withdrawn, limited, or impaired.

5. **NOTICE.** All communications, including notices, required or permitted to be given under this Contract shall be in writing and directed to the parties at the addresses stated above. Notices may be given: (a) by delivery in person; (b) by a nationally recognized next day courier service, return receipt requested; or (c) by certified mail, return receipt requested. If specifically requested by the party to be notified, valid notice may be given by facsimile transmission or email to the address(es) such party has specified in writing.

6. **INCORPORATED DOCUMENTS.** The parties agree that this Contract, inclusive of the following Attachments, specifically describes the Scope of Work. This Contract incorporates the following Attachments in descending order of constructive precedence:

ATTACHMENT A:	SCOPE OF WORK
ATTACHMENT B:	CONFIDENTIALITY ADDENDUM

Any provision, term or condition of an Attachment that contradicts the terms of this Contract, or that would change the obligations of the State under this Contract, shall be void and unenforceable.

7. **CONSIDERATION.** The parties agree that the services specified in *Section 6, Incorporated Documents* at a cost as noted below:

Not to Exceed \$.08 (eight cents)	Each \$100.00 of assessed valuation of all taxable property as established by NRS 428.285
-----------------------------------	---

Total Contract Not to Exceed:	\$10,357.36
-------------------------------	-------------

Any intervening end to a biennial appropriation period shall be deemed an automatic renewal (not changing the overall Contract term) or a termination as the result of legislative appropriation may require.

8. **ASSENT.** The parties agree that the terms and conditions listed in the incorporated Attachments of this Contract are also specifically a part of this Contract and are limited only by their respective order of precedence and any limitations expressly provided.

CETS #:	28568
Agency Reference #:	

9. **INSPECTION & AUDIT**

- A. **Books and Records.** Each party agrees to keep and maintain under general accepted accounting principles full, true and complete records, agreements, books, and document as are necessary to fully disclose to the State or United States Government, or their authorized representatives, upon audits or reviews, sufficient information to determine compliance with all State and federal regulations and statutes.
 - B. **Inspection & Audit.** Each party agrees that the relevant books, records (written, electronic, computer related or otherwise), including but not limited to relevant accounting procedures and practices of the party, financial statements and supporting documentation, and documentation related to the work product shall be subject, at any reasonable time, to inspection, examination, review, audit, and copying at any office or location where such records may be found, with or without notice by the State Auditor, Employment Security, the Department of Administration, Budget Division, the Nevada State Attorney General's Office or its Fraud Control Units, the State Legislative Auditor, and with regard to any federal funding, the relevant federal agency, the Comptroller General, the General Accounting Office, the Office of the Inspector General, or any of their authorized representatives.
 - C. **Period of Retention.** All books, records, reports, and statements relevant to this Contract must be retained a minimum three years and for five years if any federal funds are used in this Contract. The retention period runs from the date of termination of this Contract. Retention time shall be extended when an audit is scheduled or in progress for a period reasonably necessary to complete an audit and/or to complete any administrative and judicial litigation which may ensue.
10. **BREACH - REMEDIES.** Failure of either party to perform any obligation of this Contract shall be deemed a breach. Except as otherwise provided for by law or this Contract, the rights and remedies of the parties shall not be exclusive and are in addition to any other rights and remedies provided by law or equity, including but not limited to actual damages, and to a prevailing party reasonable attorneys' fees and costs. It is specifically agreed that reasonable attorneys' fees shall not exceed \$150.00 per hour.
11. **LIMITED LIABILITY.** The parties will not waive and intend to assert available NRS Chapter 41 liability limitations in all cases. Contract liability of both parties shall not be subject to punitive damages. Actual damages for any State breach shall never exceed the amount of funds which have been appropriated for payment under this Contract, but not yet paid, for the fiscal year budget in existence at the time of the breach.
12. **FORCE MAJEURE.** Neither party shall be deemed to be in violation of this Contract if it is prevented from performing any of its obligations hereunder due to strikes, failure of public transportation, civil or military authority, acts of public enemy, acts of terrorism, accidents, fires, explosions, or acts of God, including, without limitation, earthquakes, floods, winds, or storms. In such an event the intervening cause must not be through the fault of the party asserting such an excuse, and the excused party is obligated to promptly perform in accordance with the terms of the Contract after the intervening cause ceases.
13. **INDEMNIFICATION.** Neither party waives any right or defense to indemnification that may exist in law or equity.
14. **INDEPENDENT PUBLIC AGENCIES.** The parties are associated with each other only for the purposes and to the extent set forth in this Contract, and in respect to performance of services pursuant to this Contract, each party is and shall be a public agency separate and distinct from the other party and, subject only to the terms of this Contract, shall have the sole right to supervise, manage, operate, control, and direct performance of the details incident to its duties under this Contract. Nothing contained in this Contract shall be deemed or constructed to create a partnership or joint venture, to create relationships of an employer-employee or principal-agent, or to otherwise create any liability for one agency whatsoever with respect to the indebtedness, liabilities, and obligations of the other agency or any other party.
15. **WAIVER OF BREACH.** Failure to declare a breach or the actual waiver of any particular breach of the Contract or its material or nonmaterial terms by either party shall not operate as a waiver by such party of any of its rights or remedies as to any other breach.
16. **SEVERABILITY.** If any provision contained in this Contract is held to be unenforceable by a court of law or equity, this Contract shall be construed as if such provision did not exist and the non-enforceability of such provision shall not be held to render any other provision or provisions of this Contract unenforceable.

CETS #:	28568
Agency Reference #:	

17. **ASSIGNMENT.** Neither party shall assign, transfer or delegate any rights, obligations or duties under this Contract without the prior written consent of the other party.
18. **OWNERSHIP OF PROPRIETARY INFORMATION.** Unless otherwise provided by law any reports, histories, studies, tests, manuals, instructions, photographs, negatives, blue prints, plans, maps, data, system designs, computer code (which is intended to be consideration under this Contract), or any other documents or drawings, prepared or in the course of preparation by either party in performance of its obligations under this Contract shall be the joint property of both parties.
19. **PUBLIC RECORDS.** Pursuant to NRS 239.010, information or documents may be open to public inspection and copying. The parties will have the duty to disclose unless a particular record is made confidential by law or a common law balancing of interests.
20. **CONFIDENTIALITY.** Each party shall keep confidential all information, in whatever form, produced, prepared, observed or received by that party to the extent that such information is confidential by law or otherwise required by this Contract.
21. **FEDERAL FUNDING.** In the event, federal funds are used for payment of all or part of this Contract, the parties agree to comply with all applicable federal laws, regulations and executive orders, including, without limitation the following:
 - A. The parties certify, by signing this Contract, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any federal department or agency. This certification is made pursuant to Executive Orders 12549 and 12689 and Federal Acquisition Regulation Subpart 9.4, and any relevant program-specific regulations. This provision shall be required of every subcontractor receiving any payment in whole or in part from federal funds.
 - B. The parties and its subcontractors shall comply with all terms, conditions, and requirements of the Americans with Disabilities Act of 1990 (P.L. 101-136), 42 U.S.C. 12101, as amended, and regulations adopted thereunder, including 28 C.F.R. Section 35, inclusive, and any relevant program-specific regulations.
 - C. The parties and its subcontractors shall comply with the requirements of the Civil Rights Act of 1964 (P.L. 88-352), as amended, the Rehabilitation Act of 1973 (P.L. 93-112), as amended, and any relevant program-specific regulations, and shall not discriminate against any employee or offeror for employment because of race, national origin, creed, color, sex, religion, age, disability or handicap condition (including AIDS and AIDS-related conditions.)
 - D. Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended. Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).
22. **PROPER AUTHORITY.** The parties hereto represent and warrant that the person executing this Contract on behalf of each party has full power and authority to enter into this Contract and that the parties are authorized by law to perform the services set forth in *Section 6, Incorporated Documents*.
23. **GOVERNING LAW – JURISDICTION.** This Contract and the rights and obligations of the parties hereto shall be governed by, and construed according to, the laws of the State of Nevada. The parties consent to the exclusive jurisdiction of and venue in the First Judicial District Court, Carson City, Nevada for enforcement of this Contract.
24. **ENTIRE AGREEMENT AND MODIFICATION.** This Contract and its integrated Attachment(s) constitute the entire agreement of the parties and as such are intended as a complete and exclusive statement of the promises, representations, negotiations, discussions, and other agreements that may have been made in connection with the subject matter hereof. Unless an integrated Attachment to this Contract specifically displays a mutual intent to amend a particular part of this Contract, general conflicts in language between any such Attachment and this Contract shall be construed consistent with the terms of this Contract. Unless otherwise expressly authorized by the terms of this Contract, no modification or amendment to this Contract shall be binding upon the parties unless the same is in writing and signed by the respective parties hereto, approved by the Office of the Attorney General.

CETS #:	28568
Agency Reference #:	

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be signed and intend to be legally bound thereby.


STOREY COUNTY

 _____ 01/29/24 _____
 Authorized Signature Date Title
 County Manager

**DEPARTMENT OF HEALTH AND HUMAN SERVICES (DHHS)
 DIVISION OF WELFARE AND SUPPORTIVE SERVICES (DWSS)**

 _____ 01/23/2024 _____
 Robert H. Thompson Date Administrator
 Title

**DEPARTMENT OF HEALTH AND HUMAN SERVICES (DHHS)
 DIVISION OF HEALTH CARE FINANCING AND POLICY (DHCFP)**

 _____ 1/24/24 _____
 Stacie Weeks, JD, MPH Date Administrator
 Title

for Amy Stephenson

 _____
 Signature – Board of Examiners

APPROVED BY BOARD OF EXAMINERS

On: 1/29/24 _____
 Date

Approved as to form by:

 _____
Karen Griffin (Jan 23, 2025 13:48 PST)
 Deputy Attorney General for Attorney General

On: 01/23/2024 _____
 Date

ATTACHMENT A SCOPE OF WORK

COUNTY MATCH

A. PURPOSE AND OBJECTIVES:

The Department of Health and Human Services (DHHS) is the designated "single State agency" responsible for medical assistance provided in Nevada under authority of Title XIX of the Social Security Act. The Division of Welfare and Supportive Services (DWSS) and the Division of Health Care Financing and Policy (DHCFP) are responsible for implementing the State Plan under Title XIX, pursuant to Title 42, Chapter IV, Subchapter C of the Code of Federal Regulations, and Chapters 428 and 422 of Nevada Revised Statutes (NRS).

This Interlocal Agreement authorizes DWSS and DHCFP to provide the administrative services necessary to implement the program of medical assistance to individuals who meet financial and medical eligibility criteria as defined below and the County to provide the non-federal share to DHCFP for medical, administrative, and transaction costs incurred as a result of this medical assistance program.

B. DWSS AGREES:

1. To determine Medicaid eligibility based on criteria established and set forth in DHCFP's Title XIX State Plan and related policies and procedures. The criteria DWSS uses to determine eligibility includes a percentage of the Supplemental Security Income Federal Benefit Rate (SSI/FBR) prescribed annually by the DHHS Director. Eligible Medicaid recipients covered by this contract meet institutional level of care criteria and are provided with either institutional or community-based waiver services.
2. To determine county of residence in accordance with NRS 428.020. Disputes concerning county of residence shall be referred by the disputing County to the Nevada Association of Counties (NACO), which it is specifically agreed, has authority to issue a final decision.
3. To provide a copy of newly approved applications, either by paper or an electronic PDF document, or provide electronic access to the necessary eligibility information the County may need.
4. To provide DWSS's hearing process to those individuals or their guardians/authorized representatives who disagree with the eligibility determination.
5. Medicaid eligibility can only be determined to be effective no earlier than three months before the month of application.

C. DHCFP AGREES:

1. To process claims for medical services through the Medicaid fiscal agent.
2. To reimburse qualified providers for services covered in the Medicaid State Plan at the same rate as for all Medicaid patients.
3. To resolve provider inquiries and complaints regarding reimbursement.

4. To process patient liability for hospital and/or nursing home costs as determined by DWSS and to apply cost avoidance claims processing procedures when third party liability has been established.
5. To invoice the County retrospectively on or around the 15th of the following month for the non-federal share of Medicaid costs based on actual expenditures as determined by the criteria established and set forth in DHCFP's Title XIX State Plan and related policies and procedures.
6. To send monthly itemized reports retrospectively to the County that include the names of eligible county patients, dates of service, dates of payment, and total dollar amount of all payments made to Medicaid. The monthly reports shall reflect all credits or debits as a result of claim adjustments by the fiscal agent and medical services credits, including Medicaid Estate Recovery (MER) and Medicaid Qualified Income Trust (QIT) Recoveries, which shall be calculated and applied against the amount owed for the month.
7. To determine the amount owed by each County for the non-federal share of Medicaid costs, including medical claims payments, Medicare Part B premiums, Medicare Part D payments, and administrative costs.
 - a. The federal share of medical claims payments, Medicare Part B premiums, and Medicare Part D payments are calculated by the Federal government at least annually.
 - b. Administrative costs include, but are not limited to, the cost for staffing, processing claims, institutional audits, and mainframe computer use. Administrative costs shall be re-determined each fiscal year based on negotiation with the fiscal agent and DWSS studies. DHCFP shall notify the County of the administrative cost per case each fiscal year and provide the County with the methodology used to determine the administrative costs.
8. In order to meet State Fiscal Year End closing deadlines, DHCFP shall submit June invoices no later than July 8th of each year.
9. To determine and provide biennial projections to be included as an attachment to the contract. DHCFP shall monitor monthly invoices and projections to determine if a contract amendment is necessary to align with the requirements of NRS 428.

D. COUNTY AGREES:

1. To accept DWSS's criteria for Medicaid eligibility.
2. To allow eligibility disputes to be appealed through DWSS's hearing process by the applicant or authorized representative/guardian.
3. To refer disputes concerning county of residence to NACO whose decision shall be final. The disputing County originally billed is responsible for payment of claims until the dispute is resolved, at which time NACO shall issue a written determination to notify the counties involved in the dispute and to notify DHCFP to make adjusting entries.
4. To accept and abide by DHCFP's determination of medically necessary services.
5. Eligible recipients, pursuant to this Agreement, shall be entitled to receive the full range of medical services contained in the Nevada Medicaid Program State Plan.
6. No state appropriation is available to fund this program. From the time of billing, county funds shall be paid within 30 calendar days from the date of the invoice to be used as the non-federal share of costs.

7. Payments made by the County shall be derived from public funds that meet the requirements of 42 C.F.R. 433.51 and NRS Chapter 428, such as general county tax revenues or other general revenues of the County.

E. ALL PARTIES AGREE:

1. It is specifically understood this Agreement is designed to expand Medicaid income eligibility criteria to include those individuals whose net countable income is specified above in B.1, including Medicaid receiving institutional and community-based waiver services. It is further specifically understood that the non-federal share of Medicaid expenditures for those qualifying individuals shall be paid by the County from public funds per 42 C.F.R 433.51.
2. It is specifically understood by all parties that Medicaid eligibility can only be determined to be effective no earlier than three months before the month of application.
3. All payments under this Agreement are contingent upon the availability of the necessary funds from the federal government. In the event sufficient funds, as determined by DHCFP, are not available for any reason, DHCFP shall not be obligated to make any payments to the County under this Agreement. DHCFP shall notify the County of the insufficient funds as soon as practicable after making that decision. This provision is a condition precedent to DHCFP's obligation to make any payments under the Agreement. Nothing in this Agreement shall be construed to provide the County with a right of payment over any other entity. If payments, which are otherwise due to the County under this Agreement, are deferred because of the unavailability of sufficient funds, such payments shall be made to the County if sufficient funds later become available.
4. For all counties with a population below 100,000, the total billable amount for both populations shall not exceed the eight cent cap as established by NRS 428.285(4).
5. The parties shall cooperate to present an amendment to the Board of County Commissioners for consideration as needed to conform the contract amount if it exceeds or is anticipated to exceed projected values. The County shall not attempt to exceed the "not to exceed" value of the contract if an amendment has not been approved by the Board of County Commissioners to do the same.

ATTACHMENT B

**STATE OF NEVADA
DEPARTMENT OF HEALTH AND HUMAN SERVICES**

CONFIDENTIALITY ADDENDUM

BETWEEN

The Division of Health Care Financing and Policy
Herein after referred to as the "Division"

and

Storey County
Herein after referred to as the "Contractor"

This CONFIDENTIALITY ADDENDUM (the Addendum) is hereby entered into between Division and Contractor.

WHEREAS, Contractor may have access, view or be provided information, in conjunction with goods or services provided by Contractor to Division that is confidential and must be treated and protected as such.

NOW, THEREFORE, Division and Contractor agree as follows:

I. DEFINITIONS

The following terms shall have the meaning ascribed to them in this Section. Other capitalized terms shall have the meaning ascribed to them in the context in which they first appear.

1. **Agreement** shall refer to this document and that particular inter-local or other agreement to which this addendum is made a part.
2. **Confidential Information** shall mean any individually identifiable information, health information or other information in any form or media.
3. **Contractor** shall the name of the organization described above.
4. **Required by Law** shall mean a mandate contained in law that compels a use or disclosure of information.

II. TERM

The term of this addendum shall commence as of the effective date of the primary inter-local or other agreement and shall expire when all information provided by Division or created by Contractor from that confidential information is destroyed or returned, if feasible, to Division pursuant to Clause VI (4).

III. LIMITS ON USE AND DISCLOSURE ESTABLISHED BY TERMS OF CONTRACT OR LAW

Contractor hereby agrees it shall not use or disclose the confidential information provided, viewed or made available by Division for any purpose other than as permitted by Agreement or required by law.

IV. PERMITTED USES AND DISCLOSURES OF INFORMATION BY CONTRACTOR

Contractor shall be permitted to use and/or disclose the confidential information accessed, viewed or from Division for the purpose(s) required in fulfilling its responsibilities under the primary inter-local or other agreement.

V. USE OR DISCLOSURE OF INFORMATION

Contractor may use information as stipulated in the primary inter-local or other agreement if necessary for the proper management and administration of Contractor; to carry out legal responsibilities of Contractor; and to provide data aggregation services relating to the health care operations of Division. Contractor may disclose information if:

1. The disclosure is required by law; or
2. The disclosure is allowed by the inter-local or other agreement to which this Addendum is made a part; or
3. The Contractor has obtained written approval from the Division.

VI. OBLIGATIONS OF CONTRACTOR

1. **Agents and Subcontractors.** Contractor shall ensure by subcontract that any agents or subcontractors to whom it provides or makes available information, will be bound by the same restrictions and conditions on the access, view or use of confidential information that apply to Contractor and are contained in Agreement.
2. **Appropriate Safeguards.** Contractor will use appropriate safeguards to prevent use or disclosure of confidential information other than as provided for by Agreement.
3. **Reporting of Improper Use or Disclosure.** Contractor to notify the Division in writing immediately upon discovery of any use or disclosure of confidential information not provided for by Agreement.
4. **Return or Destruction of Confidential Information.** Upon termination of Agreement, Contractor will return or destroy all confidential information created or received by Contractor on behalf of Division. If returning or destroying confidential information at termination of Agreement is not feasible, Contractor will extend the protections of Agreement to that confidential information as long as the return or destruction is infeasible. All confidential information of which the Contractor maintains will not be used or disclosed.
5. Nothing herein abrogates or lessens any obligations related to confidential information as Required by Law.



Storey County Board of Highway Commissioners Agenda Action Report

**Meeting date: 12/3/2024 10:00 AM -
BOCC Meeting**

Estimate of Time Required: 10

Agenda Item Type: Discussion/Possible Action

- **Title:** Report of the Public Works Department regarding roads and highways throughout Storey County.

- **Recommended motion:** Discussion Only

- **Prepared by:** Jason Wierzbicki

Department: Public Works

Contact Number: 7758470958

- **Staff Summary:** Discussion of roads and highways throughout the county

- **Supporting Materials:** No Attachments

- **Fiscal Impact:**

- **Legal review required:** False

- **Reviewed by:**

_____ Department Head

Department Name:

_____ County Manager

Other Agency Review: _____

- **Board Action:**

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Modification
<input type="checkbox"/> Denied	<input type="checkbox"/> Continued



Board of Storey County Commissioners Agenda Action Report

Meeting date: 12/3/2024 10:00 AM -
BOCC Meeting

Estimate of Time Required: 5 min

Agenda Item Type: Discussion/Possible Action

- **Title:** Discussion and possible consideration approving the Storey County Safety Manual as approved by the Safety Committee.
- **Recommended motion:** I (commissioner), move to proceed with approval and adoption of the Storey County Safety Manual.
- **Prepared by:** Adam Wilson

Department: Emergency Management

Contact Number: 7756347443

- **Staff Summary:** See attached.
- **Supporting Materials:** See Attachments
- **Fiscal Impact:**
- **Legal review required:** False
- **Reviewed by:**

____ Department Head

Department Name:

____ County Manager

Other Agency Review: _____

- **Board Action:**

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Modification
<input type="checkbox"/> Denied	<input type="checkbox"/> Continued

Storey County Safety Committee



SAFETY MANUAL

Adopted: _____

Contents

Safety Program Policy Statement	3
1. Mission Statement.....	4
2. Safety Committee Structure	4
3. Meetings.....	4
4. Roles and Responsibilities.....	4
5. Safety Training	7
6. Safety Rules and Discipline.....	7
7. Identifying and Evaluating Workplace Risks.....	8
8. Safety Communication.....	8
9. Emergency Evacuation	8
10. Accident Investigations	9
Appendix A: Forms.....	10
Appointment of Officers	11
Safety Inspection Checklist	12
Accident Investigation Form	13
Employee Unsafe/ Hazardous Conditions Report	14
New Employee Orientation Checklist	15
Documented Verbal Warning	17
Written Reprimand	18
Last Chance Performance/ Behavior Agreement	19
Notice Of Injury Or Occupational Disease.....	21

Safety Program Policy Statement

To reduce incidents of on-the-job injuries, the 1993 legislature changed the law to require every employer doing business in the State of Nevada, to establish and carry out the requirements of a written safety program. Employers who do not establish and carry out the requirements of a written safety program will be cited by the Occupational Safety and Health Enforcement Section of the Division of Industrial Relations of the Nevada Department of Business and Industry.

Storey County's Board of County Commissioners has endorsed and mandated a committee that includes all department heads, or designated representatives, to comprise the Storey County Safety Committee. The Storey County Board of County Commissioners shall appoint a Chair, Vice Chair, and Secretary/Treasurer; positions which shall be documented in Addendum "A" of this manual. Annually, every department head shall submit a list to the Safety Director indicating the department's designated representative and alternate. This group shall be named the Storey County Safety Committee.

The following is a written Safety Program developed by the Safety Committee of Storey County and adopted by the Storey County Commissioners.

PLEASE READ IT CAREFULLY AND COMPLY WITH ITS CONTENTS.

Recognizing our obligation to provide the safest possible working conditions for our employees, this Safety Program is written. All employees are expected to follow the provisions set forth in this program as a condition of continued employment. Changes and additions may be added in the future, dependent upon requirements by local, state, and federal regulations.

Commission Chairman

Date

1. Mission Statement

The Safety Program in Storey County is designed to increase the efforts of all employees in having an injury and illness free workplace. All employees are expected to familiarize themselves with the requirements of this program.

2. Safety Committee Structure

While all employees are ultimately responsible for safety and health in the workplace, the Storey County Emergency Manager or their designated representative is responsible for coordination of safety issues for the County and shall hold the position as Safety Director.

The Safety Committee officers are comprised of the Chair, Vice Chair, and Secretary/Treasurer. Officer positions are appointed by the Storey County Board of Commissioners. The Chair and Vice Chair are to be seated for terms of two (2) years each. The appointments are to be staggered; with the Chair being appointed in one year and the Vice Chair in the alternating year. The Secretary/Treasurer is a one (1) year appointment.

There is no term limit for these positions. In the event a vacancy should occur due to employment termination, the Safety Director shall appoint an interim Officer who will fill the vacancy until a new vote occurs within the Safety Committee and the new nominee be presented to the Board of County Commissioners for approval.

3. Meetings

Meetings of the Safety Committee shall be held quarterly, on the second Tuesdays of February, May, August, and November. There shall be a special meeting the second Tuesday in September for voting among Committee members for the officer positions that are to be presented to the Board of County Commissioners at the first October Board of County Commissioners' meeting.

Meetings are not subject to Nevada Open Meeting Law (OML).

4. Roles and Responsibilities

SAFETY DIRECTOR:

- Establish subcommittees and assign specific tasks to individuals on the committee.
- Review and evaluate results of the Safety Program.
- Maintain and aid in compliance with up-to-date information on local, state, and federal standards, laws, regulations, and best management practices of the Safety Program.
- Coordinate with the Human Resources Director to maintain required safety posters, a list of the required posters for each building, where to post them, and when to update them.
- Plan and coordinate safety training for employees.
- Reply to individuals who may have safety concerns.
- Assist, as needed, in completing the following documents, “**Safety Inspection Checklist**”, “**Accident Investigation Form**”, and “**Employee Unsafe/Hazardous Conditions Report**” (See Appendix A).
- Recommend corrective actions, as needed, for all reports, inspections, and investigations, and ensure corrective actions are implemented.

It is not the intention of this plan to mandate that the Safety Director personally carries out each of these duties. The Safety Director shall use subcommittees and technical experts to carry out the Safety Program requirements. It is up to the Safety Director to ensure that tasks are accomplished within a given time frame and within specific criteria to address safety concerns and/or issues.

CHAIR:

- Preside over Safety Committee meetings.
- Present Safety Committee agenda items which need approval of the Storey County Board of County Commissioners at Board of County Commissioner meetings.
- Ensure approved agenda action items are signed and completed.

VICE CHAIR:

- Prepare agendas, with the coordination of the Safety Director, and submit them to the Secretary/Treasurer for dissemination.
- Perform all duties required of the Chair or Secretary/Treasurer, in the event of their absence.

SECRETARY/TREASURER:

- Send out calendar invitations for Safety Committee meetings two weeks prior to scheduled meetings, which shall include previous meeting minutes and new agenda items.
- Take minutes during meetings.
- Prepare and present financial updates for each quarterly meeting.
- Work with the Safety Committee Representative from the Commissioner's Office to prepare and submit annual Safety Committee budget requests to the Comptroller's Office.

HUMAN RESOURCES DIRECTOR:

- Provide general safety orientation for new employees upon hire. This training shall be documented in personnel files.
- Coordinate training to department head level positions on the proper process to follow when a workers' compensation injury occurs. This should include an overview of the appropriate forms, how to complete them, and who receives them when completed.
- Coordinate with the Safety Director to maintain required safety posters, a list of the required posters for each building, where to post them, and when to update them.
- Provide necessary forms to employees when an injury or accident occurs.
- Track special training in areas where there have been recurring injuries, OSHA reportable injuries, as reported through submitted "**Notice of Injury or Occupational Disease**" (C-1) forms (See Appendix A).

DEPARTMENT HEADS:

Each Department Head, or their qualified assigned representative, is responsible for attending all scheduled Safety Committee meetings.

- Ensure safety policies and procedures are followed and enforce the rules set forth in this Safety Program.
- Ensure employees go through identified training upon their initial hire and are properly trained on equipment in which they may operate.
- Work closely with Human Resources to ensure that employee training documents are up to date in personnel files.
- Coordinate with the Safety Director in investigating injuries, accidents, and identifying the corrective action necessary to prevent a similar incident from occurring.
- Assist employees, as needed, in completing the “C-1” form in the event of accident, and ensure the form is signed and submitted to the Human Resources Department.
- Encourage employee input in reporting unsafe or hazardous conditions.
- Conduct routine inspections of the workplace and, in adherence to forms provided within this document, assess hazardous conditions.
- Conduct department specific safety training in accordance with local, state, and federal requirements.

EMPLOYEES:

- Comply with this Safety Program and stay informed about safety and health regulations in the workplace.
- Attend assigned training sessions.
- Ensure each task assigned can be completed in a safe manner.
- Ensure that machines and equipment are maintained in safe operating condition and not tamper with, remove destroy, or otherwise interfere with the use of any safety device or safeguard.
- Personal protective equipment will be provided by the County and must be worn or used in any area where it is required.
- Get help lifting any item which is bulky, awkward, or heavy which cannot be lifted safely.
- If a repetitive task causes employees discomfort, or they feel it is unsafe or unhealthy, they must report this condition to their Department Head immediately.
- Must not engage in horseplay, roughhousing, fighting, or throwing articles.
- Must not use recreational or prescription drugs which impair function and/or alcohol in workplace.
- Immediately report to Department Heads any unsafe, unhealthful, or hazardous conditions.
- If involved in an incident, complete a “C-1” form, and submit it to the Human Resources Department. Ensure that the medical provider completes and submits an “**Employee Claim for Compensation/Report of Initial Treatment**” (C-4) form (Medical provider has this form).
- If witness to accident or injury, assist fellow employees in completing a “C-1” form.
- In case of an emergency, dial 911.

5. Safety Training

Safety education and training for employees commences at the time of employment. Prior to staff beginning any assigned task, supervisors must ensure that employees are provided the following instruction during new employee orientation as part of the “**New Employee Orientation Checklist**” (See Appendix A).

The County provides several different types of safety training for employees. Documentation of completed training courses shall be sent to the Human Resources Department and kept in personnel files.

- A general safety orientation for new employees is provided by Human Resources upon hire. The initial training is to be documented on the “**New Employee Orientation Checklist**” form and signed by the employee and returned to Human Resources to be retained in their personnel file.
- Specific training on how to safely perform assigned duties is provided by respective Department Heads and/or supervisors.
- Special training when working with hazardous materials or complex types of machinery or other equipment is provided by respective Department Heads and/or supervisors.
- Special training in areas where there have been recurring injuries, OSHA reportable injuries, shall be tracked by Human Resources as reported to him/her through submitted “**C-1**” forms.
- Training in using any required personal protective equipment (e.g., respirators, hearing protection, etc.) is provided by respective Department Heads and/or supervisors.

Additional training should be provided whenever an employee's job changes, new hazardous materials are introduced, new machines/tools are used, new safety protection equipment is needed, or if there are incidents of recurring injuries or as requested by employees. Employees that do not seem to understand proper safety procedures should be retrained.

Whenever personnel are used from a temporary employment service, Department Heads must provide specialized training for jobs they will be performing before they begin work or as soon as possible thereafter.

Effective safety training will result in the following benefits to the County:

- Reduction in injuries
- Reduction in damage to property and supplies
- Reduction in retraining time
- Reduction in liability
- Encouragement for employees in asking for help
- Increased production
- Increased morale
- Decreased absenteeism
- Healthier employees

6. Safety Rules and Discipline

NRS 618.383 dictates every employer in the State of Nevada shall establish a written Safety Program. Employees need to know and follow County safety rules and Department Heads must enforce them. Unsafe procedures will not be tolerated. Department Heads are expected to take immediate steps to correct unsafe behavior.

General Safety Rules:

- Comply with safety instructions.
- Report hazardous conditions.
- Follow team-lift guidelines.
- Maintain safe standards in your work area.
- Wear provided personal protective equipment.

- Report all injuries and near misses immediately.

General Disciplinary Action:

Disciplinary action will be conducted in accordance with County Policy 1001. If a Collective Bargaining Agreement is in place, the Department Head will follow the established steps outlined in the Agreement, ensuring adherence to the appropriate chain of progressive disciplinary action. (Disciplinary forms included in Appendix A).

7. Identifying and Evaluating Workplace Risks

Inspection of the workplace is the primary tool to identify unsafe conditions and practices, which may include buildings, equipment, apparatus, vehicles, and personal protective equipment, etc.

Department Heads are responsible for routinely inspecting all work areas and need to document their inspections of the workplace by using the “**Safety Inspection Checklist**”.

8. Safety Communication

Employees should submit safety concerns and suggestions by completing an “**Employee Unsafe/ Hazardous Condition Report**” form and emailing it to their Department Head and Safety Director.

The Safety Director will respond, in writing, to the employee’s submittal indicating what action has been taken.

9. Emergency Evacuation

Employees must be familiarized with evacuation routes for their work areas. Part of the “**New Employee Orientation Checklist**” includes emergency evacuation procedures. Emergency evacuation routes shall be posted in a conspicuous location. The locations of fire extinguishers are identified on the evacuation plans.

Evacuation:

1. Find the nearest exit and leave quickly.
2. Get to a safe area.
3. Contact Department Head or supervisor.

Shelter in Place:

1. Secure and lock doors and windows.
2. Cover windows if possible.
3. Stay away from windows and doors.
4. Do not open the door/windows until law enforcement advises.

Hazardous Materials:

1. Close windows and doors.
2. Turn off HVAC if applicable.
3. Attempt to seal cracks around doors and windows (duct tape, cloth).

10. Accident Investigations

Accidents, injuries, and near misses are to be reported immediately by completion of a “C-1” form and/or an “**Accident Investigation Form**”. The “C-1” form shall be completed by the Employee, Department Head, or witness; signed; and then submitted to the Human Resources Department. The “**Accident Investigation Form**” shall be completed by the Employee, Department Head, or witness and submitted to the Safety Director via email.

Appendix A

Forms

Appointment of Officers

The Storey County Commissioners appoint _____ as Chairman,
_____ as Vice Chairman, and _____ as Secretary/ Treasurer of the
Storey County Safety Committee from October 1, 20____ through September 30, 20____ at the Commissioners
Meeting dated _____, 20____.

County Commissioner

The Officers are as follows:

Chairman: _____

Cell Phone: _____ Email: _____

Signature: _____

Vice-Chair: _____

Cell Phone: _____ Email: _____

Signature: _____

Secretary/ Treasurer: _____

Cell Phone: _____ Email: _____

Signature: _____

Safety Inspection Checklist

Yes No Comments

1. All exits are unblocked and clearly marked.
2. No obstructions in passageways.
3. All electric boxes covered/ closed.
4. Proper PPE is provided and used.
5. First aid supplies available and adequate.
6. AEDs in building and functioning.
7. Fire extinguishers are maintained and clear of obstructions.
8. Flammable/ Combustible materials stored properly.
9. Hazardous material containers labeled.
(location of MSDS is known)
10. Emergency evacuation routes posted.
11. Employee lifting procedures known.
12. Low clearance marked appropriately.
13. Machinery/ equipment/ tools/ vehicles used appropriately.
14. Machinery/ equipment/ tools/ vehicles in safe condition.
15. Machinery has guards as needed.
16. Electrical cords in good condition.
17. No trip or slip hazards present.
18. No sharp edges present.
19. Weather related hazards
20. Areas where reoccurring near misses/ injuries happen.
21. Any deviations from acceptable safe practice.
22. Other: _____
23. Other: _____
24. Other: _____
25. Other: _____
26. Other: _____
27. Other: _____

Signature _____

Date _____

Accident Investigation Form
(To be completed by Supervisor)

**Injury
Near Miss**

Employee Name: _____
Employee Number: _____ **Job Position:** _____
Date and Time of Accident: _____
Location of Accident: _____
Witness(es): _____
First Aid given: Yes No **Paramedics called:** Yes No

How did this accident occur (please use separate page if needed)?

What were the cause(s) of the accident, if known?

What recommendations do you have to prevent reoccurrences?

Employee Signature

Date

Department Head Signature

Date

Completed By Safety Director:
Description of Corrective Action Taken:

Safety Director Signature

Date

Employee Unsafe/ Hazardous Condition Report

This form is for use by employees who wish to provide a hazardous condition suggestion or report of an unsafe workplace condition or practice.

Name (optional): _____ Date: _____

Department: _____

Description of unsafe or hazardous condition:

Location of condition:

Causes or other contributing factors:

Employee's Recommendation for Solution:

Department Head Signature

Date

Completed By Safety Director:

Investigation:

Corrective Action Completed:

Safety Director Signature

Date

New Employee Orientation Checklist

Name: _____

Department: _____

Job Title: _____

Start Date: _____

The New Employee Orientation Checklist is designed to assist in acquainting a new employee with the workplace and work procedures. The items on his form should be completed during the first week the employee is on the job. Please initial each item as it is completed on the line in front of it. If an item is not applicable, write "n/a" and initial. Return this form to the Human Resources Office no later than: _____ (two weeks after start date).

SUPERVISOR

General

- _____ Introduce new employee to staff in department.
- _____ Show location of restrooms, lunch area, parking, bulletin board(s).
- _____ Tour the work area and facilities.
- _____ Explain work schedule start/ end.
- _____ Explain break times, lunch time, and duration.
- _____ Discuss back-up coverage – who covers for them and who they cover for.
- _____ Cover procedure for reporting absence, tardiness, sickness, etc.
- _____ Explain requesting leave in Time & Attendance.
- _____ Discuss leaving work area during work hours.
- _____ Stress importance of keeping department and human resources up to date on address and phone number.
- _____ Cover paydays – how, when, and where employee will be paid – availability of direct deposit.
- _____ Explain dress guidelines, uniforms, and employee's responsibility.
- _____ Review the chain of command and introduce employee to supervisors in the chair hierarchy.
- _____ Review accident reporting procedures.
- _____ Introduce safety representative.
- _____ Review emergency evacuation routes and procedures.
- _____ Review internal department policies and procedures, including safety rules.
- _____ Indicate location of department copy of policies manual.
- _____ Review county's safety manual.
- _____ Indicate location and purpose of MSDS's (Material Safety Data Sheet).
- _____ Remind employee to address any questions or concerns to the supervisor.
- _____ Introduce to members of other departments the employee might encounter in normal course of work.

Job

- _____ Provide current copy of job description delineating primary job responsibilities and assignments (supervisor & employee must sign and return to Human Resources office).
- _____ Confidentiality form with policy.
- _____ Explain kinds of tasks not performed without specific directions.
- _____ Define performance expectations – work standards expected, quality and quantity of work, and performance evaluation procedure.

New Employee Orientation Checklist *Continued*

- _____ Review blank performance evaluation form.
- _____ Introduce new employee to person(s) who will train them.
- _____ Explain check in/out procedures for tools and supplies; discuss where/ how to get office supplies and purchasing procedures.
- _____ Demonstrate how to use multiline phone.
- _____ Discuss importance of good customer service in person or on the phone.
- _____ Explain how to answer the phone, how to take messages, and where to leave them.
- _____ Demonstrate the proper procedure to respond to an angry citizen.
- _____ Cover care and maintenance of equipment or vehicles.
- _____ Clarify computer use/ restrictions, no expectation of privacy.
- _____ Other (Please specify) _____

Employee's Signature

Date

Supervisor's Signature

Date



STOREY COUNTY HUMAN RESOURCES

FORM: 1001F
CREATED: 01/06/2019
REVISED: 8/21/18 – 12/04/18
AUTHORITY: BOCC
COUNTY MANAGER: PAW

Documented Verbal Warning

Today's Date: _____ Department: _____

Date of documented verbal warning: _____

Name of employee receiving verbal warning: _____

Name of employee/ supervisor issuing verbal warning: _____

Detailed explanation of the performance-related behavior(s) or job-related behavior(s):

Department or county policies violated:

Details of specific changes that must occur to correct the subject behavior. Details must be SMART (Specific, Measurable, Attainable, Relevant, and Timely). This section should specify what exactly do I want to achieve; where; how; when; and with whom.

Timeframe for these changes to occur (even if repeated from question 8 above).

Periodic review needed: yes no If yes, what frequency and duration of reviews: _____

Consequences if the required change does not occur:

Supervisor Signature

Date

Employee Signature

Date

Note: By employee's signature above, receipt of this verbal warning is acknowledged but agreement with the action taken is not necessarily indicated.



STOREY COUNTY HUMAN RESOURCES

FORM: 1001F1
CREATED: 01/06/2019
REVISED: 8/21/18 – 12/04/18
AUTHORITY: BOCC
COUNTY MANAGER: PAW

Written Reprimand

Today's Date: _____ Department: _____

Date of written reprimand: _____

Name of employee receiving written reprimand: _____

Name of employee/ supervisor issuing written reprimand: _____

Detailed explanation of the performance-related behavior(s) or job-related behavior(s):

Department or county policies violated:

Details of specific changes that must occur to correct the subject behavior. Details must be SMART (Specific, Measurable, Attainable, Relevant, and Timely). This section should specify what exactly do I want to achieve; where; how; when; and with whom.

Timeframe for these changes to occur (even if repeated from question 8 above).

Periodic review needed: yes no If yes, what frequency and duration of reviews: _____

Consequences if the required change does not occur:

Supervisor Signature

Date

Employee Signature

Date

Note: By employee's signature above, receipt of this verbal warning is acknowledged but agreement with the action taken is not necessarily indicated



STOREY COUNTY HUMAN RESOURCES

FORM: 1001F3
CREATED: 01/06/2009
REVISED: 1/02/18 – 12/04/18
AUTHORITY: BOCC
COUNTY MANAGER: PAW

Last Chance Performance/ Behavior Agreement

Effective _____ (date), this agreement is entered into as a condition of continuing employment for) _____ (employee's name), hereinafter "employee," in his/her position as _____ (employee's current job title) with Storey County, hereinafter, "employer." In lieu of terminating his/her employment, employee agrees to refrain from inappropriate conduct and/ or performance standards as follows: employee understands that his/ her continued employment is dependent upon him/ her meeting the conditions set forth in this agreement and demonstrating effective performance of his/ her duties. Failure to do so will result in immediate termination of employment, subject to all due process rights to which the employee would be entitled but not those denied by the agreement.

Check all boxes that apply and provide explanation.

Employee will be suspended without pay from _____ through _____, 20___. (See section 9 below)

Employee must undergo training and/or professional development. That training and/or professional development specifically includes:

Employee must participate in an Employee Assistance Program (EAP) to address job-related matters and / or consistence with business necessity. Employee agrees to allow Employer to receive confirmation that terms of the EAP assignment have been satisfied. The specific job-related matters and/ or consistence with business necessity include:

Employee must participate in consultation with Human Resources office and/ or his/her supervisor to improve behavior or performance. Specifically, the employee will:

In addition:

- 1. Employee will be expected to report to work following suspension, if applicable, at his/her regularly scheduled time and shift after the assigned suspension and be able and prepared to work. Return to work will occur on: _____ (Date/ Time)**
- 2. Employee will follow all verbal and written policies, procedures, directives, and instructions communicated from his/her supervisor or the department head. If s/he disagrees for any reason with these directives, s/he is required to follow the directives and later discuss his/her concerns with the supervisor or department head, except when work safety is a concern. Where work safety is a concern, s/he is required to report this issue to the supervisor, department head, and Human Resources office immediately and before complying with the directive.**
- 3. Employee understands that in an effort to assist him/her in making the necessary performance improvements, his/her work will be closely monitored and supervised and s/he will accept such supervision as a necessary part of his/her continued employment.**
- 4. It is understood and agreed that the Employee's status is "at-will" during the term of this agreement and that the Employee can be terminated at any time and for any reason or for no reason at all, and with no rights given to due process or appeal, including that which may be contained in policy or in a collective bargaining agreement.**
- 5. Employee understands that this Agreement is not a contract or guarantee of continued employment for any specified period of time.**
- 6. The Union, if applicable, and Employee waive all rights set forth in a collective bargaining agreement and otherwise to challenge through the grievance procedure or other means any termination or other discipline imposed under the terms of this Agreement, unless otherwise provided by law.**
- 7. Employee understands and agrees that s/he has been afforded 48 hours to consider this Agreement and that signing the Agreement was of his/her own free will and with the benefit of representation, if so desired.**
- 8. This Agreement shall be valid and binding for two years from the date of its signing, unless a shorter period of time is expressly specified in this Agreement.**
- 9. Employee's disciplinary record will remain in effect during the entire duration of this Agreement. Following the term of this Agreement, the disciplinary record will remain in effect in accordance with the terms of the Employer's personnel policies or the applicable collective bargaining agreement.**

Employee's Department Head

Date

Employee Direct Supervisor, if other than Department Head

Date

Employee

Date

Employee Representative(s), if applicable

Date

Human Resource Director

Date

CC.: Employee's Personnel File

NOTICE OF INJURY OR OCCUPATIONAL DISEASE

(Incident Report)

Pursuant to NRS 616C.015

Name of Employer: _____

Name of Employee		Social Security Number	Telephone Number
Date of Accident <small>(if applicable)</small>	Time of Accident <small>(if applicable)</small>	Place where accident occurred <small>(if applicable)</small>	
What is the nature of the injury or occupational disease?		List any body parts involved:	
Briefly describe accident or circumstances of occupational disease: <small>(Note: if you are claiming an occupational disease, indicate the date on which employee first became aware connection between condition and employment)</small>			
Name of Witnesses:			
Did the employee leave work because of the injury or occupational disease? ___ Yes ___ No	If yes, when (date & time)?	Has the employee returned to work? ___ Yes ___ No	If yes, when (date & time)?
Was first aid provided? ___ Yes ___ No	If yes, by whom?	Name and address of treating physician, if applicable or known	
Did the accident happen in the normal course of work? <small>(if applicable)</small> ___ Yes ___ No			
Was anyone else involved? ___ Yes ___ No	Names of others involved		

MY EMPLOYER/INSURER MAY HAVE MADE ARRANGEMENTS TO DIRECT ME TO A HEALTH CARE PROVIDED FOR MEDICAL TREATMENT OF MY INDUSTRIAL INJURY OR OCCUPATIONAL DISEASE. I HAVE BEEN NOTIFIED OF THESE ARRANGEMENTS.

Supervisor's Signature _____ Date _____

Signature of Injured or Disabled Employee _____ Date _____

TO FILE A CLAIM FOR COMPENSATION, SEE REVERSE SIDE, SECTION ENTITLED, CLAIM FOR COMPENSATION (FORM C-4).

*For assistance with Workers' Compensation Issues you may contact the State of Nevada Office for Consumer Health Assistance
Toll Free: 1-888-333-1597 Web site: <http://dhhs.nv.gov/Programs/CHA/> E-mail: cha@govcha.nv.gov*

Employee should sign, date and retain a copy.
Original to Employer, Copy to Employee

C-1 (Rev 02/20)



Board of Storey County Commissioners Agenda Action Report

**Meeting date: 12/3/2024 10:00 AM -
BOCC Meeting**

Estimate of Time Required: 30 min.

Agenda Item Type: Discussion/Possible Action

- **Title:** Presentation, public workshop, discussion, and consideration directing staff regarding updates to the Storey County Strategic Plan for Fiscal Year 2025-2026.
- **Recommended motion:** I (commissioner) motion to direct county staff to amend the Storey County Strategic Plan mission statement, vision statement, and other elements as discussed at today's workshop and to bring a draft of these amendments to the board at a future meeting for further review and consideration.
- **Prepared by:** Austin Osborne

Department: Commissioners

Contact Number: 775.847.0968

- **Staff Summary:** This public workshop will provide opportunity to review the current FY2024-2025 Storey County Strategic Plan and update and amend it as necessary.
- **Supporting Materials:** See Attachments
- **Fiscal Impact:**
- **Legal review required:** TRUE
- **Reviewed by:**

_____ Department Head

Department Name:

_____ County Manager

Other Agency Review: _____

- **Board Action:**

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Modification
<input type="checkbox"/> Denied	<input type="checkbox"/> Continued

Vision Statement

Storey County is a place where independence is valued, the rural Nevada lifestyle and rich history is treasured, and businesses, large and small, thrive.

Mission Statement

We strive to provide excellent, efficient, and predictable services; be accessible and transparent; preserve our past and embrace our future; and provide safe and welcoming places for our residents, businesses, and stakeholders.

Perspectives and Goals

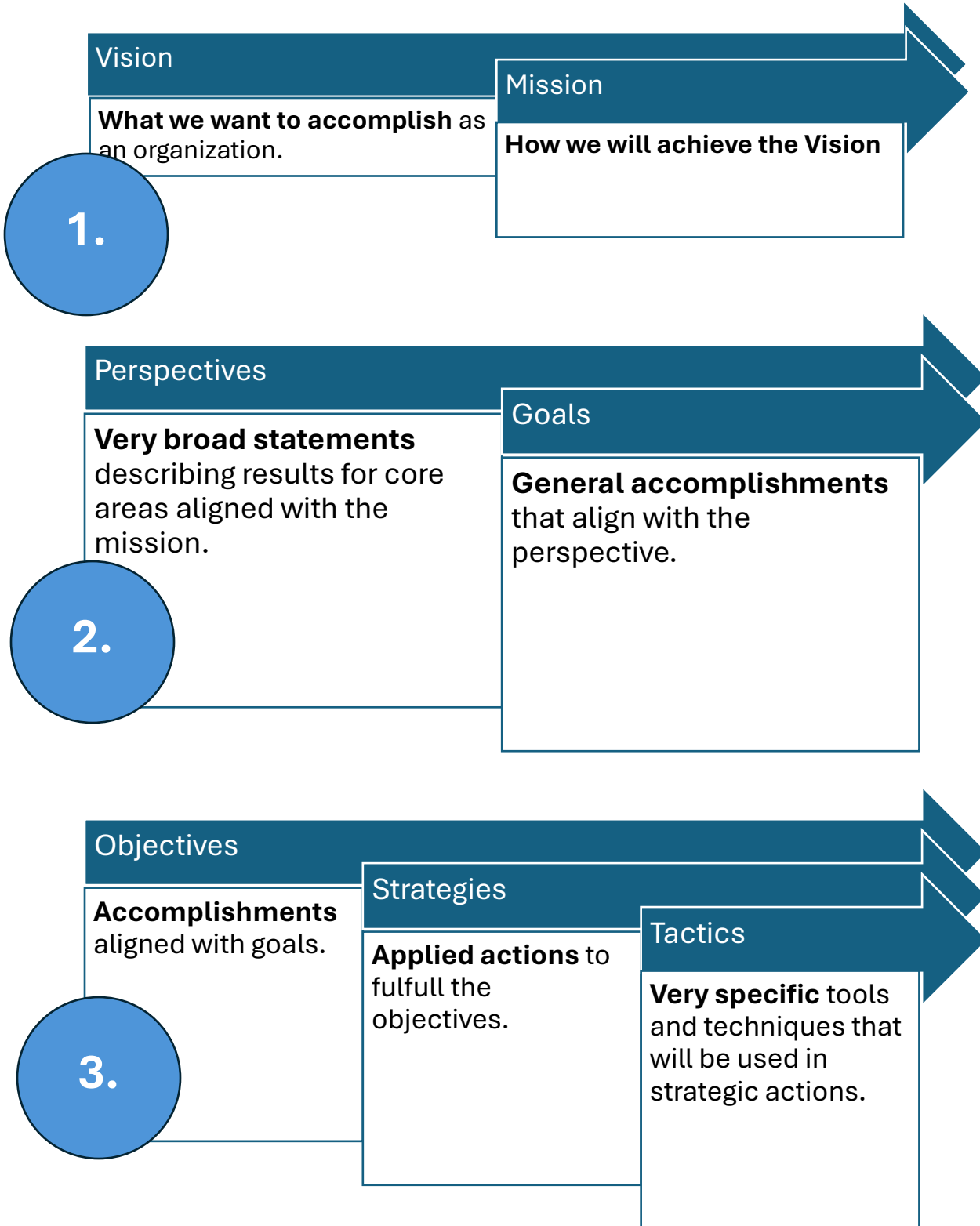
(See the remaining strategic plan for Objectives, Strategies, and Tactics supporting the Perspectives and Goals below.)

Perspective	Goal
1 Support the safety of our communities.	1.1 Keep communities safe from crime.
	1.2 Support and coordinate efforts with the Storey County Fire Protection District.
	1.3 Provide quick response to calls for emergency services.
	1.4 Have plans ready to prepare, respond, and recover from emergencies.
	1.5 Provide safe roadways, pedestrian ways, and drainages.

**BOCC TALKING PAPER
STRATEGIC PLAN UPDATE FOR 2025**

Perspective	Goal
2 Support the health and resiliency of our communities.	2.1 Create a safe and appealing built environment.
	2.2 Support the senior population through nutrition and other programming that creates holistic social and physical well-being.
	2.3 Support organizations and programs that contribute to the health and welfare of the general population.
	2.4 Provide safe and adequate drinking water.
	2.5 Provide for safe and adequate wastewater treatment and waste disposal.
	2.6 Operate recreational facilities for safe and optimum use by the public.
3 Respect and promote the distinct character and heritage of our communities.	3.1 Encourage public participation in setting the future direction of each unique community.
	3.2 Support infrastructure that enhances the character and heritage of our communities.
	3.3 Support historic preservation in the Virginia city and Gold Hill areas.
4 Attract, retain, and grow businesses that will support long-term sustainability.	4.1 Provide an environment that supports and promotes quality business growth and development.
	4.2 Support the tourism development efforts of the Virginia City Tourism Commission.
5 Storey County governance is accessible and transparent.	5.1 Encourage public participation in all aspects of governance.
	5.2 Provide accurate and timely information to every community.
6 Provide excellent, predictable, and efficient service to all our communities.	6.1 Anticipate, evaluate, and plan for public service needs.
	6.2 Maximize the efficient use of County resources.

A. SHORT RECAP



B. AN EXAMPLE

1. Perspective

- a. Support the health and resiliency of our communities.

2. Goal

- a. Support senior populations through nutrition and other programming that creates holistic social and physical well-being.

3. Objective

- a. Provide facilities that adequately serve the needs of all communities.

4. Strategy

- a. Replace and repair facilities to provide site-cooked meals, social activities, recreation, and support.

5. Tactic

- a. Replace the Lockwood Community Center.

C. OUR VISION & MISSION STATEMENT

Vision Statement

Storey County is a place where independence is valued, where the rural Nevada lifestyle and rich history is treasured, and where businesses, large and small, thrive.

Mission Statement

We strive to provide excellent, efficient, and predictable services; to be accessible and transparent; to preserve our past and embrace our future; and to provide safe and welcoming place for our residents, businesses, and stakeholders.

D. OUR PERSPECTIVES & GOALS

1. Perspective – Support the safety of our communities.

- 1.1 Keep communities safe from crime.
- 1.2 Support and coordinate efforts with the S.C. Fire Protection Dist.
- 1.3 Provide quick response to calls for emergency services.
- 1.4 Have plans ready to prepare, respond, and recover from emergencies.
- 1.5 Provide safe roadways, pedestrian ways, and drainages.

2. Perspective – Support the health and resiliency of our communities.

- 2.1 Create a safe and appealing built environment.
- 2.2 Support the senior population through nutrition and other programming that creates holistic social and physical well-being.
- 2.3 Support the organization and programs that contribute to the health and welfare of the general population.
- 2.4 Provide safe and adequate drinking water.
- 2.5 Provide for safe and adequate wastewater treatment and waste disposal.
- 2.6 Operate recreational facilities for safe and optimum use by the public.

3. Perspective – Respect and promote the distinct character and heritage of our communities.

- 3.1 Encourage public participation in setting the future direction of each unique community.
- 3.2 Support infrastructure that enhances the character and heritage of our communities.
- 3.3 Support historic preservation in the Virginia City and Gold Hill areas.

4. Perspective – Attract, retain, and grow businesses that will support long-term sustainability.

- 4.1 Provide an environment that supports and promotes quality business growth and development.
- 4.2 Support the tourism development efforts of the Virginia City Tourism Commission.

5. Perspective – Storey County governance is accessible and transparent.

- 5.1 Encourage public participation in all aspects of governance.
- 5.2 Provide accurate and timely information to every community.

6. Perspective – Provide excellent, predictable, and efficient service to all our communities.

- 6.1 Anticipate, evaluate, and plan for public service needs.
- 6.2 Maximize the efficient use of County resources.

E. SWOT (STRENGTHS, WEAKNESSES, OPPORTUNITIES, THREATS) ANALYSIS

Goals and objectives are listed below and should be aligned with each respective SWOT (Strengths, Weaknesses, Opportunities, and Threats) analysis.

1. Perspective – Support the safety of our communities.

- 1.1 Keep communities safe from crime.
- 1.2 Support and coordinate efforts with the SCFPD.
- 1.3 Provide quick response to calls for emergency services.
- 1.4 Have plans ready to prepare, respond, and recover from emergencies.
- 1.5 Provide safe roadways, pedestrian ways, and drainages.

PERSPECTIVE 1 AND GOALS SWOT			
Internal		External	
Strengths	Weaknesses	Strengths	Weaknesses
Opportunities	Threats	Opportunities	Threats

2. Perspective – Support the health and resiliency of our communities.

- 2.1 Create a safe and appealing built environment.
- 2.2 Support the senior population through nutrition and other programming that creates holistic social and physical well-being.
- 2.3 Support the organization and programs that contribute to the health and welfare of the general population.
- 2.4 Provide safe and adequate drinking water.
- 2.5 Provide for safe and adequate wastewater treatment and waste disposal.
- 2.6 Operate recreational facilities for safe and optimum use by the public.

PERSPECTIVE 2 AND GOALS SWOT			
Internal		External	
Strengths	Weaknesses	Strengths	Weaknesses
Opportunities	Threats	Opportunities	Threats

3. Perspective – Respect and promote the distinct character and heritage of our communities.

- 3.1 Encourage public participation in setting the future direction of each unique community.
- 3.2 Support infrastructure that enhances the character and heritage of our communities.
- 3.3 Support historic preservation in the Virginia City and Gold Hill areas.

PERSPECTIVE 3 AND GOALS			
SWOT			
Internal		External	
Strengths	Weaknesses	Strengths	Weaknesses
Opportunities	Threats	Opportunities	Threats

4. Perspective – Attract, retain, and grow businesses that will support long-term sustainability.

- 4.1 Provide an environment that supports and promotes quality business growth and development.
- 4.2 Support the tourism development efforts of the Virginia City Tourism Commission.

PERSPECTIVE 4 AND GOALS			
SWOT			
Internal		External	
Strengths	Weaknesses	Strengths	Weaknesses
Opportunities	Threats	Opportunities	Threats

5. Perspective – Storey County governance is accessible and transparent.

- 5.1 Encourage public participation in all aspects of governance.
- 5.2 Provide accurate and timely information to every community.

PERSPECTIVE 5 AND GOALS			
SWOT			
Internal		External	
Strengths	Weaknesses	Strengths	Weaknesses
Opportunities	Threats	Opportunities	Threats

6. Perspective – Provide excellent, predictable, and efficient service to all our communities.

- 6.1 Anticipate, evaluate, and plan for public service needs.
- 6.2 Maximize the efficient use of County resources.

PERSPECTIVE 6 AND GOALS SWOT			
Internal		External	
Strengths	Weaknesses	Strengths	Weaknesses
Opportunities	Threats	Opportunities	Threats

Storey County Strategic Plan
FY24 Annual Update-DRAFT
Perspectives and Goals

Item No	Perspective	Goal #	Goal	Objective	Strategy	Tactic(s)	Notes	Status	Applicable Department(s)
1	1. Support the safety of our communities.	1.1	1.1 Keep communities safe from crime.	Improve awareness and access to information in all county communities.	Include communications related to Sheriff's services and tips for staying safe.	Amended and operated FY24 PR outreach program. Plan changes for FY25.	Actively recruiting in-house public relations officer. The PR plan will be updated with the successful hire.	Finished or on-schedule.	CM
2				Improve awareness and access to information in all county communities.	Include communications related to Sheriff's services and tips for staying safe.	Improving coordination with Sheriff's Office with shared PR outreach.	Done	Finished or on-schedule.	SO
3				Enhance law enforcement presence in each community.	Improve facilities and equipment.	Facilitated and funded SO TRI-Center Substation project, phase 1.	Finished or on-schedule.		
4				Enhance law enforcement presence in each community.	Improve facilities and equipment.	Negotiated GSA with Tesla to fund 7 Sheriff's patrol deputies and equipment.	Finished or on-schedule.		
5				Enhance law enforcement presence in each community.	Improve facilities and equipment.	The county explored options and federal funding to improve detention facilities. The jail facility will be further evaluated by an FY25 facilities structural and future use analysis by an independent engineer.	Lumos & Associates retained to conduct this analysis. Propane lot/935 S State Route 341 purchased by Storey County on 11/05/2024.	Finished or on-schedule.	PW, IT, CM
6		1.2	1.2 Support and coordinate efforts with the Storey County Fire Protection District.	Update the Storey County Master Plan.	Develop goals and policies that enhance building and fire safety	The plan is under review and edits are being drafted.	Decmeber 31, 2024 target.	In progress with anticipated completion in FY25.	
7				Enhance water systems for fire suppression.	Enhance Fire Water Cisterns for the Highlands (Phase 1 of 3).	Planned for FY25 phase 1.	An interlocal agreement is being drafted to cost-allocate all functions provided to fire district. The agreement will be part of the FY26 budget process.	In progress with anticipated completion in FY25.	CM, FD, CFO, DA
8				Share services between county and district to maximize resources.	Update interlocal agreement between the county and the Fire District for shared services.	Interlocal agreement for shared services in progress. The interlocal agreement for Station 71 expansion project is complete.	An interlocal agreement is being drafted to cost-allocate all functions provided to fire district. The agreement will be part of the FY26 budget process.	In progress with anticipated completion in FY25.	CM, FD, CFO, DA
9				Share services between county and district to maximize resources.	Update interlocal agreement between the county and the Fire District for shared services.	The county team is managing the grant and project for the Fire Station 71 project.	Design in FY25. Construction FY26.	In progress with anticipated completion in FY25.	CM, FD, CFO, DA, PW, Grant
10				Share services between county and district to maximize resources.	Update interlocal agreement between the county and the Fire District for shared services.	An interlocal agreement addressing shared services is being prepared for board consideration.	An interlocal agreement is being drafted to cost-allocate all functions provided to fire district. The agreement will be part of the FY26 budget process.	In progress with anticipated completion in FY25.	CM, FD, CFO, DA
11		1.3	1.3 Provide quick response to calls for emergency services.	Maintain inter-agency coordination.	Cooperate and meet regularly to share resources and information.	Monthly e-board meetings occur coordinating Fire, Sheriff, EM communications, and IT technology support.	Finished or on-schedule.	CM, FD, SO, IT, EM	
12				Maintain inter-agency coordination.	Cooperate and meet regularly to share resources and information.	County IT resources were applied to administer MDT onboarding and maintenance.	Finished or on-schedule.	IT, FD, SO	
13		1.4	1.4 Have plans ready to prepare, respond, and recover from emergencies.	Improve awareness and access to information in all County communities.	Educate the public at community events and in field exercises about emergency preparedness.	Themed social media pushes and apps are being explored for future use.	This is budgeted for FY25.	Finished or on-schedule.	EM
14				Improve awareness and access to information in all County communities.	Educate the public at community events and in field exercises about emergency preparedness.	Change to Rave was done and will better communicate with stakeholders.	Done.	Finished or on-schedule.	EM, IT, SO, FD
15				Improve awareness and access to information in all County communities.	Educate the public at community events and in field exercises about emergency preparedness.	Town halls have expanded to include Sheriff, fire, and other officials.	Working on pre-planning town halls and distributing calendar.	Finished or on-schedule.	CM, PR, EM, SO, FD
16				Improve awareness and access to information in all County communities.	Educate the public at community events and in field exercises about emergency preparedness.	Logo-wear, signage, vehicle decals, and other branding is budgeted for FY25.	Finished or on-schedule.	EM	

Storey County Strategic Plan
FY24 Annual Update-DRAFT
Perspectives and Goals

Item Nr	Perspective	Goal #	Goal	Objective	Strategy	Tactic(s)	Notes	Status	Applicable Department(s)
17				Improve awareness and access to information in all County communities.	Educate the public at community events and in field exercises about emergency preparedness.	Emergency Management is implementing a 5-year Integrated Preparedness Plan with annually themed trainings and exercises to bolster community emergency preparedness.		Finished or on-schedule.	EM
18				Improve awareness and access to information in all County communities.	Establish consistent and uniform emergency/urgent messaging throughout the county.	The county seal, tagline, and colors are better integrated into website and social media.	Changes ongoing with new PR Officer.	Finished or on-schedule.	CM, PR
19				Improve awareness and access to information in all County communities.	Establish consistent and uniform emergency/urgent messaging throughout the county.	Developing PIO and communications plan between SO, fire, EM, and other offices.		In progress with anticipated completion in FY25.	EM
20				Improve awareness and access to information in all County communities.	Inform the public where to obtain emergency response information during an event.	Emergency management enhancements have been made to county website.	Ongoing	Finished or on-schedule.	EM, PR
21		1.5	1.5 Provide safe roadways, pedestrian ways, and drainages.	Enhance public outreach about road conditions.	Utilize online resources to provide information to the public.	Snow and road closures are more consistently noticed on county social media. Improvements still being made.		In progress with anticipated completion in FY25.	PW, PR
22				Enhance public outreach about road conditions.	Utilize online resources to provide information to the public.	A mobile app allowing direct public outreach has been evaluated and is budgeted for in FY25.	Reviewing benefits v. challenges of this.	Work to be done or uncertain elements.	CM, PR
23				Repair and improve existing county roads.	Update countywide road rehabilitation plan for Fiscal Year 2025.	The county road plan is better aligned with actual road conditions and projected funds.	Evaluating actual vs. anticipated Tesla post-abatement funds FY25 and FY26 for expansion of roads CIP.	In progress with anticipated completion in FY25.	PW, CFO
24				Repair and improve existing county roads.	Monitor FY25 revenues and accelerate the road repair schedule if funds allow.	The capital improvement plan for FY25 is updated. The plan needs to be refined for the next three to five years. FY25 revenues will be confirmed before all expenditures.	Evaluating actual vs. anticipated Tesla post-abatement funds.	In progress with anticipated completion in FY25.	CM, CFO, PW
25				Repair and improve existing county roads.	Repair major collector roads identified in road rehabilitation plan as needing immediate attention.	Lousetown Road reconstruction began (SNC Construction).	Done	Finished or on-schedule.	PW
26				Repair and improve existing county roads.	Repair major collector roads identified in road rehabilitation plan as needing immediate attention.	Drainage at Peri Ranch Road at the LCC is corrected		In progress with anticipated completion in FY25.	PW
27				Repair and improve existing county roads.	Repair major collector roads identified in road rehabilitation plan as needing immediate attention.	Taylor Street Black & Howell washout is repaired.	Done	Finished or on-schedule.	EM, PW, Grant
28				Repair and improve existing county roads.	Repair major collector roads identified in road rehabilitation plan as needing immediate attention.	A new traffic signal is being installed at USA and Innovation. County will only maintain light.	Done	Finished or on-schedule.	CM, PW, CFO
29				Repair and improve existing county roads.	Repair major collector roads identified in road rehabilitation plan as needing immediate attention.	A traffic signal at Electric Avenue and Milan Drive will be 85% paid by Tesla per negotiated contract.		In progress with anticipated completion in FY25.	PW
30				Improve drainage infrastructure serving county roads.	Implement the goals and policies of the Storey County Master Plan.	Lockwood Flood Mitigation Study is near complete. Phase 3 implementation is ready for FY25.		In progress with anticipated completion in FY25.	Plan
31				Improve drainage infrastructure serving county roads.	Implement the goals and policies of the Storey County Master Plan.	Mark Twain/ Dayton Valley Area Drainage Master Plan planning continues.	Phase 1 culvert and drainage work has been ongoing. Some improvements are dependent on plan conformance as they impact Lyon County downstream.	In progress with anticipated completion in FY25.	Plan
32				Improve drainage infrastructure serving county roads.	Implement the goals and policies of the Storey County Master Plan.	Six Mile Canyon drainage culverts are planned and are budgeted for FY25.		In progress with anticipated completion in FY25.	PW, Plan
33				Improve drainage infrastructure serving county roads.	Prepare drainage study for County roads and parcels at the TRI-Center.	Only TRI-Center roads meeting county standards were accepted through dedication.		In progress with anticipated completion in FY25.	Plan

Storey County Strategic Plan
FY24 Annual Update-DRAFT
Perspectives and Goals

Item Nr	Perspective	Goal #	Goal	Objective	Strategy	Tactic(s)	Notes	Status	Applicable Department(s)
34				Enhance vehicle and pedestrian safety on county roads.	Slow down traffic and increase driver awareness on I and L Streets.	The county and VCTC are working together on solutions.	I Street traffic calming devices are in the FY25 budget.	In progress with anticipated completion in FY25.	
35				Enhance vehicle and pedestrian safety on county roads.	Design a proper vehicle rail crossing at Fairgrounds Road and F Street (Phase 1 of 2, design).	The RR crossing engineering at Fairground Road and F Street is budgeted for FY25.		In progress with anticipated completion in FY25.	
36				Enhance vehicle and pedestrian safety on county roads.	Manage increasing cross traffic at the Milan Drive and Electric Avenue intersection.	Tesla will pay 85% of traffic signal installation at Electric Avenue and Milan Drive per negotiated contract.	GSA Amendment 1 In Progress.	In progress with anticipated completion in FY25.	
37				Enhance vehicle and pedestrian safety on county roads.	Prevent semi-tractor-trailers from driving up Six Mile Canyon Road.	Six Mile Canyon Road semi-truck turnaround is engineered and budgeted for construction in FY25. This included cooperation by Storey County, Sheriff's Office, SCFD, and Lyon County.	Project is going to bid now.	In progress with anticipated completion in FY25.	
38				Enhance vehicle and pedestrian safety on county roads.	Prevent semi-tractor trailers from driving on Peri Ranch Road at the LCC community.	Limited resources are available to guarantee law enforcement presence at Peri Ranch Road during every closure of I80. Resources were added.	Staffing increases have occurred at SO.	Finished or on-schedule.	
39				Improve and expand road construction support facilities.	Facilitate a secure place to store Public Works equipment at project locations.	Fencing and security systems are budgeted for FY25.		In progress with anticipated completion in FY25.	
40				Improve and expand road construction support facilities.	Enhance reliability of vehicle fueling stations.	New fuel tanks are budgeted in FY25.		Finished or on-schedule.	
41				Update the Storey County Master Plan.	Review plan to ensure that it aligns with changes to roads and pedestrian ways since 2016.	Master Plan update is occurring.	BOCC adoption consideration before December 31, 2024.	In progress with anticipated completion in FY25.	
42				Establish and maintain private-public partnerships.	Coordinate with Chamber of Commerce to implement "Main Streets" program in Virginia City to explore boardwalk resolutions.	The county, VCTC, S.C. Chamber of Commerce, and business community are exploring potential boardwalk maintenance programs under "Main Streets" program.		Work to be done or uncertain elements.	
43	2. Support the health and resiliency of our communities.	2.1	2.1 Create a safe and appealing built environment	Improve awareness and access to information in all county communities	Provide resources for prospective real estate buyers on zoning, development codes, Storey County Master Plan, and building limitations.	DEVNET system users are updating and aligning data with other data sources. This is an ongoing project.	DEVNET uses are subject to the Assessor's Office directives.	In progress with anticipated completion in FY25.	
44				Improve awareness and access to information in all county communities	Provide resources for prospective real estate buyers on zoning, development codes, Storey County Master Plan, and building limitations.	County website documents were updated.	Website upgrades are ongoing too. The new PR Officer will improve useability and appeal.	Finished or on-schedule.	IT
45				Improve awareness and access to information in all county communities	Educate new residents about rural living and challenges unique to Storey County.	FY25 strategic plan facilitates printed and online education materials that will be made part of permit packets.		Neutral/Acknowledged.	
46				Improve awareness and access to information in all county communities	Educate new residents about rural living and challenges unique to Storey County.	FY25 strategic plan includes website providing resources about mine claims, clouded title, water rights and issues, historic district designation, local zoning and land uses, ZIP Codes, local wildlife and climate, and level of government services.		In progress with anticipated completion in FY25.	IT
47				Implement the Storey County Master Plan.	Implement and conform to the policies of the Storey County Master Plan for each community.	Permitting and development has remained aligned with the master plan.		Finished or on-schedule.	
48				Improve vehicle circulation and parking in Virginia City.	Conduct a Virginia City vehicle parking and circulation study.	A comprehensive update to the Virginia City Parking Study is budgeted for in FY25. The parking plan update will be closely coordinated with the Sheriff's Office, fire district, and VCTC.		Finished or on-schedule.	

Storey County Strategic Plan
FY24 Annual Update-DRAFT
Perspectives and Goals

Item Nr	Perspective	Goal #	Goal	Objective	Strategy	Tactic(s)	Notes	Status	Applicable Department(s)
49				Support and maintain sustainable private-public partnerships.	Continue implementing the terms of the TRI-Center Development Agreement.	Road, drainage, and infrastructure dedications occur only when conforming to the TRI-Center development agreement. Ongoing plan review discussions occur between the county and TRIARC.		Finished or on-schedule.	
50				Support and maintain sustainable private-public partnerships.	Review and consider private-public partnership proposals.	Subject to requests.	Subject to request.	Neutral/Acknowledged.	
51				Support and maintain sustainable private-public partnerships.	Consider cost-effective government services agreements that offset infrastructure impacts of Nevada Revised Statute mandated tax abatements.	2024 plan completed and conformed to. Discussing 2025 legislative lobbying plan.		Finished or on-schedule.	
52				Support and maintain sustainable private-public partnerships.	Evaluate potential financial assistance to assist small businesses with building and façade repairs.	C-PACE local financing programs for private businesses and workforce housing are under evaluation to determine if they benefit or cause undue burden on the county.	BOCC directive pending.	Work to be done or uncertain elements.	
53				Support and maintain sustainable private-public partnerships.	Evaluate potential financial assistance to assist small businesses with building and façade repairs.	Chamber of Commerce to implement "Main Streets" program in Virginia City.		Work to be done or uncertain elements.	
54				Clean up Storey County communities of solid waste, unregistered vehicles, noxious weeds, fire fuels, and potential hazards	Enforce county nuisance and building codes efficiently, accurately, and consistently.	Updates to county code budgeted for FY25.		Finished or on-schedule.	
55				Clean up Storey County communities of solid waste, unregistered vehicles, noxious weeds, fire fuels, and potential hazards	Enforce county nuisance and building codes efficiently, accurately, and consistently.	A full-time Code Enforcement Officer is budgeted for FY25. Recruitment efforts active now.		Finished or on-schedule.	
56				Clean up Storey County communities of solid waste, unregistered vehicles, noxious weeds, fire fuels, and potential hazards	Enforce county nuisance and building codes efficiently, accurately, and consistently.	Stakeholders report experiencing consistent and fair building code enforcement. Team applies alternative means and methods in permitting and plan review where appropriate. Everyone is treated equitably.		Finished or on-schedule.	
57				Clean up Storey County communities of solid waste, unregistered vehicles, noxious weeds, fire fuels, and potential hazards	Provide resources and assistance to help residents conform to nuisance and building codes.	New solid waste franchise agreement includes for in-need citizens: --Free dump vouchers --Extra dump vouchers as needed --Free roll-off dumpsters --Free removal of rubbish --Senior discount --Senior low-income discount --Lockwood interlocal discount		Finished or on-schedule.	HCS
58		2.2	2.2 Support the local population through nutrition and other programming that creates holistic social and physical well-being.	Provide cost-effective social and health services in each community.	Maintain interlocal agreement with Community Chest, Inc.	Health and social service programs provided by Community Chest, Inc. are partially funded by the county and are applied with inter-local cooperation.		Finished or on-schedule.	HCS, IT
59					Replace and repair facilities to provide/serve site-cooked & delivered meals, social activities, recreation, and other support to the community in each geographic area of the county.	Lockwood residents now enjoy locally prepared meals. The Washoe meal program was discontinued.		Finished or on-schedule.	HCS

Storey County Strategic Plan
FY24 Annual Update-DRAFT
Perspectives and Goals

Item Nr	Perspective	Goal #	Goal	Objective	Strategy	Tactic(s)	Notes	Status	Applicable Department(s)
60					Replace and repair facilities to provide/serve site-cooked & delivered meals, social activities, recreation, and other support to the community in each geographic area of the county.	The Lockwood Community Center project has begun. VC/Mark Twain.	Construction bids were received and are being evaluated now	Finished or on-schedule.	HCS
61				Provide facilities that adequately serve the needs of all communities.	Replace and repair facilities to provide/serve site-cooked & delivered meals, social activities, recreation, and other support to the community in each geographic area of the county.	The Mark Twain Community Center equipment bay expansion building will free up community center space. Start FY25.	Done and operational.	Finished or on-schedule.	HCS, IT
62				Provide facilities that adequately serve the needs of all communities.	Replace and repair facilities to provide/serve site-cooked & delivered meals, social activities, recreation, and other support to the community in each geographic area of the county.	General Mark Twain Community Center improvements are budgeted for in FY25.		Finished or on-schedule.	HCS, IT
63				Provide facilities that adequately serve the needs of all communities.	Replace and repair facilities to provide/serve site-cooked & delivered meals, social activities, recreation, and other support to the community in each geographic area of the county.	VC Senior Center expansions are near complete.		Finished or on-schedule.	HCS
New				Provide facilities that adequately serve the needs of all communities.	Replace and repair facilities to provide/serve site-cooked & delivered meals, social activities, recreation, and other support to the community in each geographic area of the county.	Provide/serve meals at the Storey County Jail .		Neutral/Acknowledged.	HCS
New				Provide facilities that adequately serve the needs of all communities.	Replace and repair facilities to provide/serve site-cooked & delivered meals, social activities, recreation, and other support to the community in each geographic area of the county.	Obtain necessary items/funding for items in Goal 2.2 by completing facilities study of the Mark Twain Community Center.		Neutral/Acknowledged.	HCS
New				Provide facilities that adequately serve the needs of all communities.	Replace and repair facilities to provide/serve site-cooked & delivered meals, social activities, recreation, and other support to the community in each geographic area of the county.	Relocate VC Senior Center to current Hugh Gallagher Elementary School site upon completion of new elementary school site.		Neutral/Acknowledged.	HCS
64		2.3	2.3 Support organizations and programs that contribute to the health and welfare of the general population.	Provide indigent/protected persons services in conformance with the Nevada Revised Statutes.	Evaluate and update indigent/protected person policies and programs as needed.	Indigent Services were moved to Health and Community Services (HCS). Seek Guardianship appointment opportunity/eligibility by HCS.	NRS 159	Finished or on-schedule.	HCS
65				Provide indigent/protected persons services in conformance with the Nevada Revised Statutes.	Maintain interlocal agreements with Nevada State agencies providing youth, health, and other indigent/protected person services outside of the county's capacity.	Indigent services are funded annually. Seek Guardianship ability by HCS.		Finished or on-schedule.	HCS
66				Expand broadband internet infrastructure and services countywide.	Implement MOU and agreement with CC Communications for broadband access to all communities in Storey County.	An MOU with CC Communications will facilitate broadband infrastructure expansion for residents and the county beginning in FY25.	Infrastructure development will begin FY25.	Finished or on-schedule.	HCS, IT
67				Provide cost-effective social and health services to each community.	Provide health and social services through interlocal agreements with qualified agencies.	Maintain healthy coalitions. Health and social services are provided through an interlocal agreement with the Community Chest & quad counties.	Interlocal agreement for educational access?	Finished or on-schedule.	HCS
68				Provide cost-effective social and health services to each community.	Provide health and social services through interlocal agreements with qualified agencies.	Health services through an interlocal agreement with the Quad-Counties Health Coalition.		Finished or on-schedule.	HCS

Storey County Strategic Plan
FY24 Annual Update-DRAFT
Perspectives and Goals

Item Nr	Perspective	Goal #	Goal	Objective	Strategy	Tactic(s)	Notes	Status	Applicable Department(s)
69				Facilitate opportunities for affordable housing.	Explore methods that the county may apply toward facilitating infrastructure supporting housing development and rehabilitation.	Research has occurred with area jurisdictions, housing authorities, UNR, and others.		Finished or on-schedule.	HCS
70				Facilitate opportunities for affordable housing.	Explore methods that the county may apply toward facilitating infrastructure supporting housing development and rehabilitation.	The RCG Economics Housing Needs Assessment is underway. The plan will help county determine appropriate housing options.	Housing plan completion estimated July or August 2024.	Finished or on-schedule.	HCS
New				Facilitate opportunities for affordable housing.	Explore methods that the county may apply toward facilitating infrastructure supporting housing development and rehabilitation.	Build, maintain and annually update a task force.		Neutral/Acknowledged.	HCS
71				Facilitate opportunities for affordable housing.	Update the Storey County Master Plan to consider additional potential housing opportunities.	The RCG Housing Needs Assessment will be applied to the county master plan update.		Finished or on-schedule.	HCS
72				Facilitate qualified workforce for businesses in the county.	Connect businesses with regional workforce development resources.	Business Development Officer and resources connect businesses to local resources for employees, professional development, and related programs. Strong relationship with TRI, VC/GH, and countywide companies.		Finished or on-schedule.	HCS
73				Facilitate qualified workforce for businesses in the county.	Connect businesses with regional workforce development resources.	County is communicating workforce needs with chambers of commerce from Storey and Reno/Sparks.		Finished or on-schedule.	HCS
74		2.4	2.4 Provide safe and adequate drinking water.	Improve water fund sustainability without impacting existing rate payers.	Increase water connection fees for new construction.	Evaluating new residential connection fee update ordinance. Subject to BOC direction.	On hold per BOCC directive.	Work to be done or uncertain elements.	
75				Improve water fund sustainability without impacting existing rate payers.	Increase water connection fees for new construction.	Completed commercial connection fee update ordinance.	Done.	Finished or on-schedule.	
76				Improve water fund sustainability without impacting existing rate payers.	Fund improvements through grants and federal appropriations.	Federal appropriations secured for the lead siphon project.	B Street water line completed.	Finished or on-schedule.	
77				Attract and retain qualified water distribution and treatment employees	Explore incentive programs to attract and retain certified and qualified water personnel.	Applied classification and compensation incentives accordance with policy and employee agreements.	Competing with Truckee Meadows Water Authority is a challenge for area jurisdictions. Water/Sewer fund is insufficient to support substantial wage increases.	Finished or on-schedule.	
78				Improve water system infrastructure.	Design Silver City water transmission line replacement, phase 1 of 2.	Utilized design engineering to secure federal appropriations.		Finished or on-schedule.	
79				Improve water system infrastructure.	Design and environmental preliminary architectural reporting for Lead siphon replacement project, phase 1 of 5.	Utilized design engineering to secure federal appropriations.		Finished or on-schedule.	
80				Maintain safe and reliable water systems.	Repair and upgrade water storage and treatment systems.	Contract being finished to seal water tanks over several years. Budgeted replacement of water filter media in water treatment system.		In progress with anticipated completion in FY25.	
81				Maintain safe and reliable water systems.	Maintain appropriate water and system security.	Security cameras and security installed.	Cameras have been installed at the treatment plant.	Finished or on-schedule.	IT
82				Ensure sufficient and affordable raw water to the Storey County Water System.	Maintain engagement with the State of Nevada.	Retained qualified water expert for anticipated FY25 Marlette Water Agreement with the State of Nevada.	Water consultant retired. Exploring several alternative consultants now. Secondary resources are secured.	Work to be done or uncertain elements.	

Storey County Strategic Plan
FY24 Annual Update-DRAFT
Perspectives and Goals

Item Nr	Perspective	Goal #	Goal	Objective	Strategy	Tactic(s)	Notes	Status	Applicable Department(s)
83		2.5	2.5 Provide for safe and adequate wastewater treatment and waste disposal.	Improve wastewater fund sustainability without impacting existing rate payers.	Increase wastewater connection fees for new construction.	Evaluate new residential connection fee update ordinance. Subject to board direction.	On hold per BOCC.	Work to be done or uncertain elements.	
84				Improve wastewater fund sustainability without impacting existing rate payers.	Increase wastewater connection fees for new construction.	Completed commercial connection fee update ordinance.	Done	Finished or on-schedule.	
85				Improve wastewater fund sustainability without impacting existing rate payers.	Fund improvements through grants and federal appropriations.	Federal appropriations pending for Gold Hill sewer lines.		Finished or on-schedule.	
86				Attract and retain qualified wastewater distribution and treatment employees	Explore incentive programs to attract and retain certified and qualified wastewater personnel.	Completed competitive compensation plan updates: salaries and health insurance.	Competing with Truckee Meadows Water Authority is a challenge for area jurisdictions. Water/Sewer fund is insufficient to support substantial wage increases.	Finished or on-schedule.	
87				Maintain safe and reliable wastewater systems.	Repair and upgrade wastewater collection and treatment systems.	Budgeted FY25 phase 1 study.		Finished or on-schedule.	
88				Improve operations and efficiency of the wastewater treatment plant.	Add generator to Gold Hill wastewater treatment plant.	Applied classification and compensation incentives accordance with policy and employee agreements.		Finished or on-schedule.	
89		2.6	2.6 Operate recreational facilities for safe and optimum use by the public.	Expand parks and recreation facilities in each community in the county.	Seek community input, design, and implement parks and recreation equipment improvements and expansions in the county.	Engage public to discuss potential Mark Twain Park expansions and integration with Community Center upgrades.		Finished or on-schedule.	
90				Expand parks and recreation facilities in each community in the county.	Seek community input, design, and implement parks and recreation equipment improvements and expansions in the county.	Replaced playground equipment at Mark Twain Park.		Finished or on-schedule.	
91				Expand parks and recreation facilities in each community in the county.	Seek community input, design, and implement parks and recreation equipment improvements and expansions in the county.	Budgeted FY25 dog park land assessment.		Finished or on-schedule.	
92				Provide safe, secure, and functional park facilities in each community in the county.	Design and implement upgrades and repairs to existing park facilities.	Budgeted swing set at Highlands Pinion Park.		Finished or on-schedule.	
93				Provide safe, secure, and functional park facilities in each community in the county.	Design and implement upgrades and repairs to existing park facilities.	Budgeted 1964 Storey County Swimming Pool, phase 1 of 2 design improvement FY25.	This may be a \$10 million cost and needs to be prioritized against other critical infrastructure. Grants opportunities are in review.	Work to be done or uncertain elements.	
94				Manage Off Highway Vehicle (OHV) use in lands surrounding communities.	Divert OHV uses away from private properties, homeowners' association areas, and other unpermitted areas.	Increasing need to work with residents to identify viable off highway vehicle (OHV) areas for future designation. Planned FY25.		Work to be done or uncertain elements.	
95				Manage Off Highway Vehicle (OHV) use in lands surrounding communities.	Divert OHV uses away from private properties, homeowners' association areas, and other unpermitted areas.	Increased need to engage in OHV forum/club outreach to properly align OHV maps to public OHV trails and away from private communities. Planned FY25.		Work to be done or uncertain elements.	
New				Manage Off Highway Vehicle (OHV) use in lands surrounding communities.	Divert OHV uses away from private properties, homeowners' association areas, and other unpermitted areas.	Investigate opportunities to create an OHV Staging area for vehicles/trailers off main roads.		Work to be done or uncertain elements.	
96				Manage Off Highway Vehicle (OHV) use in lands surrounding communities.	Divert OHV uses away from private properties, homeowners' association areas, and other unpermitted areas.	Supported Sheriff's OHV program grants.		Finished or on-schedule.	

Storey County Strategic Plan
FY24 Annual Update-DRAFT
Perspectives and Goals

Item No	Perspective	Goal #	Goal	Objective	Strategy	Tactic(s)	Notes	Status	Applicable Department(s)
97				Manage Off Highway Vehicle (OHV) use in lands surrounding communities.	Divert OHV uses away from private properties, homeowners' association areas, and other unpermitted areas.	Increased need to demonstrate private properties and BLM land to Google Maps, Apples Maps, and other online mapping software providers. Planned FY25.		Work to be done or uncertain elements.	
New	2. Support the health and resiliency of our communities.	2.7	Support the health and resiliency of our Veterans, Prior & Current Service Military (Active Duty, Guard, & Reserve) and their families:	Recruitment, hiring, and retention of Veterans and other military connected families.	Storey County partnership with DoD Skillbridge program to provide civilian work experience during the last 180 days of their military service.	Investigate opportunity with DoD Skillbridge to become a DoD Skillbridge partner.	https://skillbridge.osd.mil/	Neutral/Acknowledged.	CM/HR
New	2. Support the health and resiliency of our communities.	2.7	Support the health and resiliency of our Veterans, Prior & Current Service Military (Active Duty, Guard, & Reserve) and their families:	Recruitment, hiring, and retention of Veterans and other military connected families.	Storey County support of Guard/Reserve.	Storey County completion of the ESGR State of Support form.	https://www.esgr.mil/Employers/Statement-of-Support	Neutral/Acknowledged.	CM/HR
New	2. Support the health and resiliency of our communities.	2.7	Support the health and resiliency of our Veterans, Prior & Current Service Military (Active Duty, Guard, & Reserve) and their families:	Improve awareness and access to information in all county communities regarding veteran and survivor benefits & resources.	Increase the number of Veteran Advocates (not VSOs) within Storey County.	Encourage county employees, and businesses within Storey County to complete the Nevada Department of Veterans Services Veteran Advocate Program every 3 years to learn about county, state, and federal benefits.	https://veterans.nv.gov/community/veterans-advocacy/	Neutral/Acknowledged.	CM/HR/HCS/CCI
New	2. Support the health and resiliency of our communities.	2.7	Support the health and resiliency of our Veterans, Prior & Current Service Military (Active Duty, Guard, & Reserve) and their families:	Improve awareness and access to information in all county communities regarding veteran and survivor benefits & resources.	Accredited Veteran Service Officer availability (not advocates)	Partner with Veteran Service Organizations in Northern Nevada to have a VSO in attendance to assist with claims at local events, and or scheduled in the slammer, or other similar location.	https://www.va.gov/ogc/apps/accreditation/index.asp	Neutral/Acknowledged.	HCS/CCI
New	2. Support the health and resiliency of our communities.	2.7	Support the health and resiliency of our Veterans, Prior & Current Service Military (Active Duty, Guard, & Reserve) and their families:	Improve awareness and access to information in all county communities regarding veteran and survivor benefits & resources.	Current and updated Veteran Resource page on Storey County website.	Ensure webpage is updated annually at a minimum, or as new information/updates are received.	https://www.storeycounty.org/538/Veteran-Services	Neutral/Acknowledged.	PR
New	2. Support the health and resiliency of our communities.	2.7	Support the health and resiliency of our Veterans, Prior & Current Service Military (Active Duty, Guard, & Reserve) and their families:	Recognition of Veterans, prior/current service military families, and caregivers.	Recognize and learn about the contributions veterans have made to the prosperity of Nevada and the United States, while building relationships with Veteran Organizations, elected officials, Veterans, and their families.	Encourage Storey County employees, particularly veterans, to attend "Veterans Day at the Legislature" each 3rd Wednesday of March during each regular session of the Legislature	NRS 236.047	Neutral/Acknowledged.	HR
New	2. Support the health and resiliency of our communities.	2.7	Support the health and resiliency of our Veterans, Prior & Current Service Military (Active Duty, Guard, & Reserve) and their families:	Annual Recognition of Operation Green Light.	Presentation each October at the BOCC for Resolution approval each November	Place green light in windows of county offices and businesses each November	https://www.naco.org/program/operation-green-light-veterans	Neutral/Acknowledged.	CM/BOCC
New	2. Support the health and resiliency of our communities.	2.7	Support the health and resiliency of our Veterans, Prior & Current Service Military (Active Duty, Guard, & Reserve) and their families:	Improve awareness and access to information in all county communities regarding veteran and survivor benefits & resources.	Advocate on behalf of veterans and eligible family members to receive the benefits in which they are rightfully earned.	Join NACVSO Auxiliary to provide support to NACVSO (National Association of County Veterans Service Officers)	https://www.nacvso.org/membership-information	Neutral/Acknowledged.	CM/HR
New	2. Support the health and resiliency of our communities.	2.7	Support the health and resiliency of our Veterans, Prior & Current Service Military (Active Duty, Guard, & Reserve) and their families:	Recognition of Veterans, prior/current service military families, and caregivers.	Ensure military from all branches, past and present, men & women, families, survivors, and caregivers are recognized for their	Social media presence.	https://www.uap.org/post/important-military-dates-holidays/	Neutral/Acknowledged.	PR
98	3. Respect and promote the distinct character and heritage of our communities.	3.1	3.1 Encourage public participation in setting the future direction of each unique community.	Facilitate public awareness and involvement in community affairs.	Utilize online and other resources to provide information to the public	Explored several mobile apps. Budgeted for potential application FY25.		In progress with anticipated completion in FY25.	CM, PR
99				Facilitate public awareness and involvement in community affairs.	Utilize online and other resources to provide information to the public	Electronic reader board for Mark Twain Community Center budgeted FY25.	PM is working on this project.	Finished or on-schedule.	IT

Storey County Strategic Plan
FY24 Annual Update-DRAFT
Perspectives and Goals

Item No	Perspective	Goal #	Goal	Objective	Strategy	Tactic(s)	Notes	Status	Applicable Department(s)
100				Facilitate public awareness and involvement in community affairs.	Facilitate public participation in the Storey County Master Plan update.	Began Master Plan update workshops in each community and by Zoom. Complete by October 2024.		Finished or on-schedule.	
101		3.2	3.2 Support infrastructure that enhances the character and heritage of our communities.	Protect Lagomarsino Petroglyphs.	Coordinate with adjacent landowners and applicable agencies to minimize roads and other development potentially impacting petroglyphs.	Educating area landowners and developers about the existence and value of the Petroglyphs.		In progress with anticipated completion in FY25.	
102				Protect Lagomarsino Petroglyphs.	Coordinate with adjacent landowners and applicable agencies to minimize roads and other development potentially impacting petroglyphs.	Preparing conversations for FY25 encouraging alternatives that minimize impacts to the Petroglyphs.	Possible bullet proof enclosure? FY26	In progress with anticipated completion in FY25.	IT
103				Protect Lagomarsino Petroglyphs.	Coordinate with adjacent landowners and applicable agencies to minimize roads and other development potentially impacting petroglyphs.	As a Cooperating Agency with the BLM on the Green-link project, encouraging major power transmission line alignment away from the Petroglyphs.		In progress with anticipated completion in FY25.	
104				Protect Lagomarsino Petroglyphs.	Provide security and public enjoyment at the Petroglyphs.	Planning to explore opportunities to facilitate 24/7 ranger station or onsite security in FY25.		In progress with anticipated completion in FY25.	
105				Protect Lagomarsino Petroglyphs.	Provide security and public enjoyment at the Petroglyphs.	Need to look at all options for this area, including possible regional assistance. This is an ongoing and growing area of work.		In progress with anticipated completion in FY25.	
106				Reflect community pride and identity in public facilities.	Maintaining clean and well-managed building exteriors that complement the surrounding community.	Added simple xeriscaping (low/no water) to the Sheriff's Lockwood Substation.		Finished or on-schedule.	
107				Reflect community pride and identity in public facilities.	Maintaining clean and well-managed building exteriors that complement the surrounding community.	Continuing to work with artisan to complete north wrought iron fence of Courthouse.		In progress with anticipated completion in FY25.	
108				Reflect community pride and identity in public facilities.	Maintaining clean and well-managed building exteriors that complement the surrounding community.	Coordinating with Highlands to paint and refresh interior of dedicated community center building.		In progress with anticipated completion in FY25.	
109				Reflect community pride and identity in public facilities.	Maintaining clean and well-managed building exteriors that complement the surrounding community.	Repaired outdoor lighting at Highlands Community Center	Need to make "dark skies" adjustments. Happening now.	In progress with anticipated completion in FY25.	
110				Reflect community pride and identity in public facilities.	Maintaining clean and well-managed building exteriors that complement the surrounding community.	Repaired outdoor lighting at Mark Twain Community Center.		In progress with anticipated completion in FY25.	
111				Reflect community pride and identity in public facilities.	Maintaining clean and well-managed building exteriors that complement the surrounding community.	Maintain Mark Twain Veterans' Memorial.		Finished or on-schedule.	
112				Reflect community pride and identity in public facilities.	Maintaining clean and well-managed building exteriors that complement the surrounding community.	Install flagpole at the Justice Court. Budgeted for early FY25.		Finished or on-schedule.	
113				Reflect community pride and identity in public facilities.	Maintaining clean and well-managed building exteriors that complement the surrounding community.	Maintaining orderly parking lots and equipment maintenance yards.		Finished or on-schedule.	
114				Reflect community pride and identity in public facilities.	Maintaining clean and well-managed building exteriors that complement the surrounding community.	Maintaining or installing "dark skies" conforming light fixtures on all county facilities.		Finished or on-schedule.	
115				Develop and maintain roads and infrastructure that is compatible with the built environment in each community.	Repair road and pedestrian infrastructure.	Adjustments being made to complete road repair projects in accordance with annual Roads Capital Improvement Plan and the year budget. Changes to plan and review will be implemented in FY25.	Monitoring FY25 reality of Tesla post-abatement revenues before expanding this.	Finished or on-schedule.	
116				Develop and maintain roads and infrastructure that is compatible with the built environment in each community.	Repair road and pedestrian infrastructure.	Replaced broken streetlamps on B and C Streets in Virginia City and LED bulbs.		In progress with anticipated completion in FY25.	

Storey County Strategic Plan
FY24 Annual Update-DRAFT
Perspectives and Goals

Item No	Perspective	Goal #	Goal	Objective	Strategy	Tactic(s)	Notes	Status	Applicable Department(s)
117				Develop and maintain roads and infrastructure that is compatible with the built environment in each community.	Repair road and pedestrian infrastructure.		The county has conformed to the transportation infrastructure goals and policies of the Storey County Master Plan in each community.	Finished or on-schedule.	
118				Develop and maintain roads and infrastructure that is compatible with the built environment in each community.	Repair road and pedestrian infrastructure.		Boardwalk maintenance and repairs are annual challenges. The county continues to enforce county codes regarding boardwalk maintenance. The county has also approached the Chamber of Commerce about implementing the Main Streets America program to assist businesses with these repairs.	Work to be done or uncertain elements.	
119				Develop and maintain roads and infrastructure that is compatible with the built environment in each community.	Repair road and pedestrian infrastructure.		The Virginia City Tourism Commission has made improvements to public transportation support systems. The county provides services to the VCTC by interlocal agreement and has offered to assist as needed.	Finished or on-schedule.	
120				Provide a community center in the Highlands, Lockwood, Mark Twain, and Virginia City.	Modify existing facilities and construct new facilities to provide community center services.		In cooperation with the fire district, the county fulfilled a dedicated community center in the Highlands.	Done.	IT
121				Provide a community center in the Highlands, Lockwood, Mark Twain, and Virginia City.	Modify existing facilities and construct new facilities to provide community center services.		Completed Lockwood Community Center phase 1 design in cooperation with Community Chest, school district, and local stakeholders.	Done.	
122				Provide a community center in the Highlands, Lockwood, Mark Twain, and Virginia City.	Modify existing facilities and construct new facilities to provide community center services.		Coordinated multi-year agreement and infrastructure development plan with Fire District to vacate MT Community Center for full use as a community center.		
123				Provide a community center in the Highlands, Lockwood, Mark Twain, and Virginia City.	Modify existing facilities and construct new facilities to provide community center services.		Exploring potential community center facility expansion at Hugh Gallagher Elementary School if vacated by the school district.		
124		3.3	3.3 Support historic preservation in the Virginia city and Gold Hill areas.	Improve and maintain county-owned historic structures with assistance of qualified non-profit organizations.	Designate and assist qualified non-profit organizations to maintain historic county-owned structures.		Budgeted FY25 assistance to non-profit with grant efforts to install an elevator at Saint Mary's Art Center, phase 1 of 2 design.	Pending SHPO	
125				Improve and maintain county-owned historic structures with assistance of qualified non-profit organizations.	Designate and assist qualified non-profit organizations to maintain historic county-owned structures.		Budgeted FY25 assistance to non-profit with seismic retrofit of Saint Mary's Art Center, phase 1 of 2 design.		
126				Improve and maintain county-owned historic structures with assistance of qualified non-profit organizations.	Designate and assist qualified non-profit organizations to maintain historic county-owned structures.		Added resources to County Manager's Office enabling the county to build a non-profit organization program for Piper's Opera House. This is per a five-year plan that was delayed by Covid and other circumstances.	RFQ public bid is out now. (Discuss MOU for large event support if this is a necessity).	IT
127				Improve and maintain county-owned historic structures with assistance of qualified non-profit organizations.	Designate and assist qualified non-profit organizations to maintain historic county-owned structures.		County will need to conform to SHPO Piper's Opera House structures repairs and maintenance program. Establishing non-profit management systems will resolve these matters.		

Storey County Strategic Plan
 FY24 Annual Update-DRAFT
 Perspectives and Goals

Item Nr	Perspective	Goal #	Goal	Objective	Strategy	Tactic(s)	Notes	Status	Applicable Department(s)
128				Make necessary upgrades to the Storey County Courthouse to ensure its future as a public service facility.	Seek fiscal resources to improve structural integrity of the Courthouse.	The county continues to seek funding for seismic retrofits to the Courthouse in accordance with historic structures report.		In progress with anticipated completion in FY25.	
129				Make necessary upgrades to the Storey County Courthouse to ensure its future as a public service facility.	Seek fiscal resources to improve structural integrity of the Courthouse.	Electronic door locks and security upgrades done.	Done. Possible metal door resmbing a histrical door? Will original doors need to be preserved for historiacl purposes?	Finished or on-schedule.	IT
130	4. Attract, retain, and grow businesses that will support long-term sustainability.	4.1	4.1 Provide an environment that supports and promotes quality business growth and development.	Provide high-speed broadband internet services to all residents and businesses in Storey County.	Utilize the expertise and resources of a qualified broadband service provider to develop infrastructure and provide affordable internet services.	Approved CC Communications broadband MOU. Work begins this summer.		Finished or on-schedule.	IT
131				Maintain Storey County's competitive business environment in Nevada and provide distinguished services to business stakeholders in Storey County.	Reduce bureaucracy and foster a business-friendly and customer-oriented government.	A facilities analysis and strategic plan is budgeted in FY25.		Finished or on-schedule.	
132				Maintain Storey County's competitive business environment in Nevada and provide distinguished services to business stakeholders in Storey County.	<u>Reduce</u> bureaucracy and foster a business-friendly and customer-oriented government.	A county code review for inconsistencies and inefficiencies is budgeted in FY25. Code updates are funded too.		In progress with anticipated completion in FY25.	
133				Maintain Storey County's competitive business environment in Nevada and provide distinguished services to business stakeholders in Storey County.	<u>Provide current, fair, and efficient business regulations.</u>	The county maintains streamlined, responsive, and efficient government.		In progress with anticipated completion in FY25.	
134				Maintain Storey County's competitive business environment in Nevada and provide distinguished services to business stakeholders in Storey County.	<u>Provide current, fair, and efficient business regulations.</u>	An interlocal agreement between the county and VCTC is complete. The county will in FY25 seek professional services to review, update, and align Storey County Codes with Virginia City Tourism Commission Codes.		Finished or on-schedule.	
135				Maintain Storey County's competitive business environment in Nevada and provide distinguished services to business stakeholders in Storey County.	Respond quickly and accurately to customer questions and demands.	Adding a Business Development Officer has ensured continued fast and thorough responses.		Finished or on-schedule.	
136				Maintain Storey County's competitive business environment in Nevada and provide distinguished services to business stakeholders in Storey County.	Respond quickly and accurately to customer questions and demands.	The county utilizes social media and other online outreach for business development, and it recognizes that advancements can be made in this area. The county is also exploring an app to communicate directly to residents and businesses.	PR Officer will be tasked with further improvements.	In progress with anticipated completion in FY25.	

Storey County Strategic Plan
FY24 Annual Update-DRAFT
Perspectives and Goals

Item Nr	Perspective	Goal #	Goal	Objective	Strategy	Tactic(s)	Notes	Status	Applicable Department(s)
137				Maintain Storey County's competitive business environment in Nevada and provide distinguished services to business stakeholders in Storey County.	Respond quickly and accurately to customer questions and demands.	Phone tree automation is kept to a minimum.		Finished or on-schedule.	
138				Provide needed assistance for business growth and development.	Study areas of needed and address known deficiencies.	RCG Economics is now working on the county's Housing Needs Assessment.	Done July or August.	Finished or on-schedule.	
139				Provide needed assistance for business growth and development.	Study areas of needed and address known deficiencies.	The county continues to seek and provide funding and programs that help small businesses with workforce, housing, and business needs.		In progress with anticipated completion in FY25.	
140				Provide safe, clean, and professional facilities for businesses and prospective business clients.	Improve facilities to enhance business attraction and development	TRI-Center public restroom improvements budgeted in FY25.		Finished or on-schedule.	
141				Provide safe, clean, and professional facilities for businesses and prospective business clients.	Improve facilities to enhance business attraction and development	The county van is in prison getting painted. The van will soon appear professional and will sport graphics promoting Storey County.		Finished or on-schedule.	
142				Provide and coordinate resources to small businesses and entrepreneurs in Storey County.	Develop and coordinate programs that support small businesses and entrepreneurship in Storey County.	Coordination with the S.C. Chamber of Commerce to promote small business assistance has begun. This is an emerging area.		Work to be done or uncertain elements.	
143				Provide and coordinate resources to small businesses and entrepreneurs in Storey County.	Develop and coordinate programs that support small businesses and entrepreneurship in Storey County.	The county is continuing to expand potential assistance for workforce development and retention, childcare options, fringe benefits, and other support for small businesses. This is an emerging area.		In progress with anticipated completion in FY25.	
144				Provide and coordinate resources to small businesses and entrepreneurs in Storey County.	Develop and coordinate programs that support small businesses and entrepreneurship in Storey County.	The county coordinates with area resources to minimize duplication of services.		Finished or on-schedule.	
145		4.2	4.2 Support the tourism development efforts of the Virginia City Tourism Commission.	Plan and facilitate infrastructure needed to implement successful tourism programs and facilities.	Federal funding was secured for the Fairgrounds water and electrical upgrade, phase 2 of 2.	Construction summer 2024.		Finished or on-schedule.	
146				Plan and facilitate infrastructure needed to implement successful tourism programs and facilities.	The county ensured compatibility of Taylor Street reconstruction with VCTC planned pocket park.			Finished or on-schedule.	
147				Plan and facilitate infrastructure needed to implement successful tourism programs and facilities.	The Virginia City vehicle parking and circulation study is budgeted for FY25.			Finished or on-schedule.	

Storey County Strategic Plan
 FY24 Annual Update-DRAFT
 Perspectives and Goals

Item Nr	Perspective	Goal #	Goal	Objective	Strategy	Tactic(s)	Notes	Status	Applicable Department(s)
148				Plan and facilitate infrastructure needed to implement successful tourism programs and facilities.	Community and emergency office members expressed desire to explore potential one-way traffic and increased parking on parts of B, D, and E Streets. This project will occur in FY25 in concert with the Virginia City parking study.	Egress plans/presence/EM preparedness added to local plan.		In progress with anticipated completion in FY25.	EM
149				Update the Storey County Master Plan	Include key stakeholders in discussions and decisions of the Storey County Master Plan update.	VCTC and other stakeholders will be involved with the master plan update.		Finished or on-schedule.	
150				Share services to maximize resources.	Maintain interlocal agreement between the County and the Virginia City Tourism Commission to share and minimize duplicated services.	The VCTC-Storey County interlocal agreement was completed.		Finished or on-schedule.	
151	5. Storey County governance is accessible and transparent.	5.1	5.1 Encourage public participation in all aspects of governance.	Effectively inform and provide opportunities and encourage resident, business, and stakeholder engagement with Storey County government.	Utilize technology and online resources to reach and involve stakeholders in government meetings and decisions.	The county desires to upload board meeting audio/video recordings to website in FY25.	OnBase program upgrades are in process FY25.	In progress with anticipated completion in FY25.	
152				Effectively inform and provide opportunities and encourage resident, business, and stakeholder engagement with Storey County government.	Utilize technology and online resources to reach and involve stakeholders in government meetings and decisions.	FY25 budgets include public outreach apps and programs.	SCSO app is available.	Finished or on-schedule.	IT
153				Effectively inform and provide opportunities and encourage resident, business, and stakeholder engagement with Storey County government.	Utilize technology and online resources to reach and involve stakeholders in government meetings and decisions.	The county continues to increase public records on its website in FY25.		Finished or on-schedule.	IT
154				Effectively inform and provide opportunities and encourage resident, business, and stakeholder engagement with Storey County government.	Utilize technology and online resources to reach and involve stakeholders in government meetings and decisions.	The county returned to Civic Plus website platform.		Finished or on-schedule.	IT
155				Effectively inform and provide opportunities and encourage resident, business, and stakeholder engagement with Storey County government.	Utilize technology and online resources to reach and involve stakeholders in government meetings and decisions.	County website content was updated by IT and departments.		Finished or on-schedule.	IT
156				Effectively inform and provide opportunities and encourage resident, business, and stakeholder engagement with Storey County government.	Utilize technology and online resources to reach and involve stakeholders in government meetings and decisions.	Website core training completed.		Finished or on-schedule.	IT
157				Effectively inform and provide opportunities and encourage resident, business, and stakeholder engagement with Storey County government.	Utilize traditional means to reach and involve stakeholders, including those who do not use the internet, in government meetings and decisions.	The county plans to increase town hall, community interest, and other items on the website in addition to socials for FY25.		In progress with anticipated completion in FY25.	IT

Storey County Strategic Plan
FY24 Annual Update-DRAFT
Perspectives and Goals

Item Nr	Perspective	Goal #	Goal	Objective	Strategy	Tactic(s)	Notes	Status	Applicable Department(s)
158				Effectively inform and provide opportunities and encourage resident, business, and stakeholder engagement with Storey County government.	Utilize traditional means to reach and involve stakeholders, including those who do not use the internet, in government meetings and decisions.	The planning commission is increasing meetings in each community.		Finished or on-schedule.	
159				Effectively inform and provide opportunities and encourage resident, business, and stakeholder engagement with Storey County government.	Utilize traditional means to reach and involve stakeholders, including those who do not use the internet, in government meetings and decisions.	The county plans to increase telephone, mail, fliers, and other non-electronic means of communication where feasible in FY25.		In progress with anticipated completion in FY25.	
160		5.2	5.2 Provide accurate and timely information to every community.	Provide accurate and accessible information and public records.	Utilize technology and online resources to enhance awareness and provide information to stakeholders.	The county created a brand for Storey County: "Bold Ideas that Build Nevada".		Finished or on-schedule.	
161				Provide accurate and accessible information and public records.	Utilize technology and online resources to enhance awareness and provide information to stakeholders.	The county determined that its existing seal is well known and respected. The seal is the county's branding logo.		Finished or on-schedule.	
162				Provide accurate and accessible information and public records.	Utilize technology and online resources to enhance awareness and provide information to stakeholders.	The county will explore in FY25 expansion of social media and possible app to communicate directly to businesses and residents.		In progress with anticipated completion in FY25.	
163				Provide accurate and accessible information and public records.	Utilize traditional means to reach and involve stakeholders, including those who do not use the internet, in government meetings and decisions.	The county will expand use of non-electronic means of communicating with citizens (fliers, mail, etc.).		In progress with anticipated completion in FY25.	
164				Provide accurate and accessible information and public records.	Utilize traditional means to reach and involve stakeholders, including those who do not use the internet, in government meetings and decisions.	Community town halls occurred frequently in FY24, with focus on major projects.		Finished or on-schedule.	
165				Provide accurate and accessible information and public records.	Utilize existing public records management programs.	Training new elected officials and staff on public records systems is ongoing and budgeted for FY25.		Finished or on-schedule.	IT
166				Provide accurate and accessible information and public records.	Utilize existing public records management programs.	Public records request consistently meet NRS requirements.		Finished or on-schedule.	
167	6. Provide excellent, predictable, and efficient service to all our communities.	6.1	6.1 Anticipate, evaluate, and plan for public service needs.	Establish standard service levels for various county services.	Evaluate types and methods of services in other counties.	Conduct a comparable study of area counties where Storey County services need improvement.	Project initiated July 8.	Finished or on-schedule.	
168				Improve awareness and access to information in all county communities.	Develop improved communication strategies that provide advanced information on services service levels.			Neutral/Acknowledged.	
169				Maintain efficient buildings and facilities use and expansions.		The county budgeted for a facilities analysis and strategic plan for FY25.		Finished or on-schedule.	IT
170				Seek and secure grants and funding assistance that enhance county services.	Seek grants and financial assistance that benefit the County without undue burden.	The county is evaluating the cost versus benefit of grants before applying for them.		In progress with anticipated completion in FY25.	
171				Maintain effective government affairs.	Maximize team member knowledge and skills with organized assignments.	The county maintains a lobbyist work plan that maximizes resources and efficiency.		Finished or on-schedule.	

Storey County Strategic Plan
FY24 Annual Update-DRAFT
Perspectives and Goals

Item Nr	Perspective	Goal #	Goal	Objective	Strategy	Tactic(s)	Notes	Status	Applicable Department(s)
172				Maintain effective government affairs.	Monitor federal activities, remain current on trends, and respond appropriately.	The county expanded its membership and is engaged with federal government affairs organizations.		Finished or on-schedule.	
173				Maintain effective government affairs.	Monitor <u>state and local</u> activities, and remain current on trends, <u>and respond appropriately.</u>	The county testified to the legislative interim committee and corresponded with legislators ensuring representation on water issues.		Finished or on-schedule.	
174				Maintain effective government affairs.	Monitor <u>state and local</u> activities, and remain current on trends, <u>and respond appropriately.</u>	The county continues to monitor bills, regional discussions, media, and other communications.		Finished or on-schedule.	
175				Maintain effective government affairs.	Monitor <u>state and local</u> activities, and remain current on trends, <u>and respond appropriately.</u>	The county regularly participates in community forums, Regional Development Authorities, regional development agencies, associations, lobbyist groups, and government affairs organizations.		Finished or on-schedule.	
176				Improve function, safety, and accessibility of public facilities.	Maintain communication with area leaders and agencies.	The Storey County Regional Benefits Report is regularly distributed to legislatures, agencies, and area leaders as needed.		Finished or on-schedule.	
177				Improve function, safety, and accessibility of public facilities.	Assess buildings for needed functional, security, and accessibility upgrades, implement upgrades to buildings within available funds.	Completed: (1) Courthouse electronic door locks, camera upgrades, seismic window treatment, and on-site security consol; (2) TRI McCarran Center electronic door locks and camera upgrades; (3) general facility camera upgrades; (4) swimming pool security systems; (5) Justice Court security upgrades.		Finished or on-schedule.	
New		6.1	6.1 Anticipate, evaluate, and plan for public service needs.	Improve function, safety, and accessibility of public facilities.	Assess buildings for needed functional, security, and accessibility upgrades, implement upgrades to buildings within available funds.	Expansion of the TRI County Complex; relocate Fire District & expand Public Works and other		Neutral/Acknowledged.	
178					Utilize existing professional services contracts and technology programs to maximum potential.	The county maintains a contract with DOWL for roads, water, and infrastructure project management.		Finished or on-schedule.	
179					Utilize existing professional services contracts and technology programs to maximum potential.	Departments evaluate Tyler Systems capabilities before considering new software systems and vendors.		Finished or on-schedule.	
180				Meet growing project demands through in-house and contracted services.	Utilize professional services contracts and technology programs to additional applications not able to be fulfilled with current staffing resources.	The county has expanded RFPs and RFQs and other means to secure best possible contracts for facilities projects. The county is exploring possible service contracts or RFP/RFQ for buildings and facilities management.		Finished or on-schedule.	
181				Maintain strategic plan alignment.	Review the strategic plan annually and update it as necessary to match current and projected resources.	The county team reviews and aligns department level and county level strategic plans in preparation for the tentative budget and capital improvement plan.		Finished or on-schedule.	
182				Maintain strategic plan alignment.	Review the strategic plan annually and update it as necessary to match current and projected resources.	The strategic plan this year is more detailed and better aligned with department plans and operations. The plan next year will include more performance metrics.		Finished or on-schedule.	

Storey County Strategic Plan
FY24 Annual Update-DRAFT
Perspectives and Goals

Item Nr	Perspective	Goal #	Goal	Objective	Strategy	Tactic(s)	Notes	Status	Applicable Department(s)
183				Maintain strategic plan alignment.	Review the strategic plan annually and update it as necessary to match current and projected resources.	The Capital Improvement Plan is aligned with expected revenues and the strategic plan.		Finished or on-schedule.	
184				Maintain strategic plan alignment.	Review the strategic plan annually and update it as necessary to match current and projected resources.	Update strategic plan with BOCC in November 2024 to align with the spring budget process.		In progress with anticipated completion in FY25.	
185				Maintain strategic plan alignment.	Review the strategic plan annually and update it as necessary to match current and projected resources.	Maintain the strategic plan as a "living document".		In progress with anticipated completion in FY25.	
186				Maintain effective and statutory compliant public services, and cooperate with outside agencies to complete projects.	Utilize interlocal agreements and Memorandums of Understanding to maximize efficiency minimizing duplication.	An interlocal agreement between the county and fire district was approved for the Fire Station 71 project.	In progress; needs updating.	Finished or on-schedule.	IT
187				Maintain effective and statutory compliant public services, and cooperate with outside agencies to complete projects.	Utilize interlocal agreements and Memorandums of Understanding to maximize efficiency minimizing duplication.	An interlocal agreement between county and fire district is being prepared for general shared services.		In progress with anticipated completion in FY25.	IT
188				Maintain effective and statutory compliant public services, and cooperate with outside agencies to complete projects.	Utilize interlocal agreements and Memorandums of Understanding to maximize efficiency minimizing duplication.	An interlocal agreement between county and VCTC was approved to share services and minimize function duplication.		Finished or on-schedule.	
189				Maintain effective and statutory compliant public services, and cooperate with outside agencies to complete projects.	Utilize interlocal agreements and Memorandums of Understanding to maximize efficiency minimizing duplication.	A memorandum of understanding was completed with Comstock Cemetery Foundation to operate and enhance county cemeteries.	The MOU will need to be re-approved per a land survey of cemetery expansions.	In progress with anticipated completion in FY25.	
190				Maintain effective and statutory compliant public services, and cooperate with outside agencies to complete projects.	Utilize interlocal agreements and Memorandums of Understanding to maximize efficiency minimizing duplication.	The county continues to maintain interlocal agreements with the State of Nevada and other agencies for indigent, health, natural resources, law enforcement, and other services.		Finished or on-schedule.	
191				Ensure effective, consistent, and appropriate use of county funds and resources.	Maintain responsible and current administrative policies and procedures.	The county completed several major administrative policy updates including fiscal policies and vehicle uses. Additional policy updates are planned for FY25.		Finished or on-schedule.	
New				Create and maintain effective goals, policy guidance, and balance current and future needs of Storey County.	Maintain comprehensive, and current organizational management	Complete a general review annually, and a comprehensive review of countywide plans every other year - in even numbered years (opposite legislative sessions).	Review mission, vision, goals, SWOT analysis. Make CIP/Strat Plan living documents.	Neutral/Acknowledged.	
New				Create and maintain effective goals, policy guidance, and balance current and future needs of Storey County.	Maintain comprehensive, and current organizational management	Meet with necessary Storey County department heads/employees biennially to review countywide plans as a group (Piper's).		Neutral/Acknowledged.	



Board of Storey County Commissioners Agenda Action Report

Meeting date: 12/3/2024 10:00 AM -
BOCC Meeting

Estimate of Time Required: 0-5

Agenda Item Type: Discussion/Possible Action

- **Title:** For consideration and possible approval of business license second readings:
 - A. Carson Tahoe Electric – Contractor / 1985 E. Valley Rd. ~ Minden, NV
 - B. Food Cartel LLC – Food Truck / 1377 Jenny’s Ln ~ Fernley, NV

• **Recommended motion:** Approval

• **Prepared by:** Ashley mead

Department: Community Development

Contact Number: 775-847-0966

- **Staff Summary:** Second readings of submitted business license applications are normally approved unless, for various reasons, requested to be continued to the next meeting. A follow-up letter noting those to be continued or approved will be submitted prior to the Commission Meeting. The business licenses are then printed and mailed to the new business license holder.

• **Supporting Materials:** See Attachments

• **Fiscal Impact:**

• **Legal review required:** False

• **Reviewed by:**

_____ Department Head

Department Name:

_____ County Manager

Other Agency Review: _____

• **Board Action:**

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Modification
<input type="checkbox"/> Denied	<input type="checkbox"/> Continued

Storey County Community Development



110 Toll Road ~ Gold Hill Divide
P O Box 526 ~ Virginia City NV 89440

(775) 847-0966 ~ Fax (775) 847-0935
CommunityDevelopment@storeycounty.org

To: Jim Hindle, Clerk's office
Austin Osborne, County Manager

November 20, 2024
Via Email

Fr: Ashley Mead

Please add the following item(s) to the **December 03, 2024**

COMMISSIONERS Consent Agenda:

SECOND READINGS:

A. Carson Tahoe Electric – Contractor / 1985 E. Valley Rd. ~ Minden, NV

B. Food Cartel LLC – Food Truck / 1377 Jenny's Ln ~ Fernley, NV

Ec: Community Development
Commissioner's Office

Planning Department
Comptroller's Office

Sheriff's Office