



Board of Storey County Commissioners Agenda Action Report

Meeting date: 12/17/2024 10:00 AM -
BOCC Meeting

Estimate of Time Required: 5 minutes

Agenda Item Type: Discussion/Possible Action

- **Title:** Consideration and possible approval of the minutes from the December 3, 2024, meeting.
- **Recommended motion:** Approve or amend as necessary.
- **Prepared by:** Jim Hindle

Department: Clerk & Treasurer

Contact Number: 7758470969

- **Staff Summary:** See attached.
- **Supporting Materials:** See Attachments
- **Fiscal Impact:**
- **Legal review required:** False
- **Reviewed by:**

_____ Department Head

Department Name:

_____ County Manager

Other Agency Review: _____

- **Board Action:**

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Modification
<input type="checkbox"/> Denied	<input type="checkbox"/> Continued



STOREY COUNTY
BOARD OF COUNTY COMMISSIONERS MEETING

12/3/2024 10:00 AM
26 SOUTH B STREET, VIRGINIA CITY, NV

MEETING MINUTES

JAY CARMONA
CHAIRMAN

CLAY MITCHELL
VICE-CHAIRMAN

LANCE GILMAN
COMMISSIONER

ANNE LANGER
DISTRICT ATTORNEY

JIM HINDLE
CLERK & TREASURER

Roll Call

√ Commission Chairman Jay Carmona, √ Commission Vice-Chair Clay Mitchell,
√ Commissioner Lance Gilman, □ District Attorney Anne Langer, √ Clerk & Treasurer Jim Hindle,
√ County Manager Austin Osborne, √ Deputy District Attorney Brian Brown

□ Assessor Jana Seddon
□ Justice of the Peace Eileen Herrington
√ Recorder Dru McPherson
√ Sheriff Mike Cullen
□ Business Development Manager Lara Mather
√ Comptroller Jennifer McCain
√ Community Development Director Pete Renaud
√ County Administrative Officer Lisa Maciel
√ Emergency Management Director Adam Wilson
√ Fire Chief Jeremy Loncar

√ Grants Manager Sara Sturtz
√ Health & Community Services Director Stacy York
√ Human Resources Director Brandie Lopez
□ IT Director James Deane
√ Operations and Project Manager Mike Northan
√ Planning Manager Kathy Canfield
□ Public Works Director Jason Wierzbicki
√ Public Relations Officer Julia Moreno-Fritz
√ Tourism Director Todd Tuttle
Other:

Total Attendance: 24

In-Person: 21

Zoom: 3

1. CALL TO ORDER REGULAR MEETING AT 10:00 A.M.

Commission Chair Jay Carmona declared a quorum present and called the meeting to order at 10:02 a.m.

2. CONVENE AS THE STOREY COUNTY BOARD OF COUNTY COMMISSIONERS

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT (No Action): None

5. DISCUSSION/FOR POSSIBLE ACTION: Consideration and possible approval of the agenda for the December 3, 2024, meeting.

County Manager Austin Osborne asked that Items #s 12 & 13 be moved to just before Item #18, and that Item #7 be moved to after the newly resequenced item #s 12 & 13. Mr. Osborne also asked that Item #9 be continued to the next meeting.

Public Comment: None

Motion: I, Commissioner Mitchell, move to approve today's agenda with the noted changes.
Seconded by: Lance Gilman. **Vote:** Motion passed unanimously.

6. CONSENT AGENDA FOR POSSIBLE ACTION:

I. For possible action, approval of business license first readings:

- A. All Points Electric LLC – Contractor / 5600 Grass Valley Rd. ~ Reno, NV
- B. Allied Mechanical Services LLC – Contractor / 1350 Freeport Blvd Ste. 104 ~ Sparks, NV
- C. American Pacific Concrete, LLC – Contractor / 18124 Wedge Pkwy. # 418 ~ Reno, NV
- D. Co2 Monitoring LLC – Contractor / 4310 Cameron St. # 7 ~ Las Vegas, NV
- E. Corestates Construction Services Inc. – Contractor / 3237 Satellite Blvd. Ste. 465 ~ Duluth, GA
- F. Eagles Crest Inc. – Contractor / 4865 Joule St. #C6 ~ Reno, NV
- G. Emilioooo's Plumbing & Water Heaters – Contractor / 1357 Viellion Pike Ln. ~ Carson City, NV
- H. Encore Automation LLC – Out of County / 50 Corporate Dr. ~ Auburn Hills, MI
- I. Graywolf Integrated Construction Company – Contractor / 2205 Ragu Dr. ~ Owensboro, KY
- J. Impact Dock Works, Inc. – Contractor / 16787 Beach Blvd. #785 ~ Huntington Beach, CA
- K. Jones Sign Co., Inc. – Contractor / 1711 Scheuring Rd. ~ De Pere, WI
- L. Revival Paint Management – Contractor / 135 Shadycrest Dr. ~ Verdi, NV
- M. Shootin Trouble Electrical Servicing LLC – Contractor / 198 Shady Grove Ln. ~ Dayton, NV
- N. Sierra Summit Landscaping, LLC – Contractor / 18124 Wedge Pkwy. # 418 ~ Reno, NV
- O. Sunbelt Rentals Inc. – General / 1121 USA Parkway ~ McCarran, NV
- P. T J I Plumbing & Heating – Contractor / 2590 Baxter Way ~ Sparks, NV
- Q. Virginia City Mercantile – General / 85 S. C St. ~ Virginia City, NV

II. Consideration and possible approval of the revision of Personnel policies 100 Employer Personnel Policies and Acknowledgement; 101 Personnel Administrative Directive; 102 Computing Time for Notice/Failure to Receive Notices; 103 Employee Change of Address; 104 Personnel Files – Contents; 105 Personnel File & Confidential Information; and 106 Disposal of Personnel Records.

III. Approval of claims in the amount of \$13,852,497.95.

Public Comment: None

Motion: I, Commissioner Mitchell, move to approve today's Consent Agenda as presented.
Seconded by: Lance Gilman. **Vote:** Motion passed unanimously.

8. BOARD COMMENT (No Action - No Public Comment):

Commissioner Jay Carmona noted that Tammy Lynn of Lockwood passed away.

9. DISCUSSION/FOR POSSIBLE ACTION: Consideration and possible approval to postpone the public hearing for the proposed revised Old Corner Bar lease to VC Ponderosa Saloon LLC and related agenda items to the December 17, 2024, Storey County Board of Commissioners meeting to allow for legal postings.

This was continued to a future meeting.

10. DISCUSSION/FOR POSSIBLE ACTION: Consideration and possible approval of Resolution No. 24-753, a resolution setting grade and salary range of employees fixed by ordinance or resolution per NRS 245.045 for appointed Storey County officials for the 2024-25 fiscal year and superseding prior year action by resolution for appointed Storey County employees with the addition of Project Manager at grade 133 and Accounting/Payroll Specialist at grade 122.

Human Resources Director Brandie Lopez said this resolution was for the re-classification of the Accounting/Payroll Specialist position and the addition of a Project Manager position and also for an Accounting /Payroll Specialist. This resolution has been budgeted, and the grades are in line with other positions in the county.

Public Comment: None

Motion: I, Commissioner Mitchell, move to approve Resolution No. 24-753, a resolution setting grade and salary range of employees fixed by ordinance or resolution per NRS 245.045 for appointed Storey County officials for the 2024-25 fiscal year and superseding prior year action by resolution for appointed Storey County employees with the addition of Project Manager at grade 133 and Accounting/Payroll Specialist at grade 122. **Seconded by:** Lance Gilman. **Vote:** Motion passed unanimously.

11. DISCUSSION/FOR POSSIBLE ACTION: Consideration and possible approval for the County Manager to sign and approve the amended contract between Department of Health and Human Services Division of Health Care Financing and Policy due to the increase in medical care costs from \$10,357.36 to \$41,120.88.

Health and Community Services Director Stacy York said this item is an amendment to an existing inter-local agreement that provides for indigent medical care and is necessary due to the increase in medical care costs.

Public Comment: None

Motion: I, Commissioner Mitchell, move to approve the County Manager to sign and approve the amended contract between Department of Health and Human Services Division of Health Care Financing and Policy due to the increase in medical care costs from \$10,357.36 to \$41,120.88. **Seconded by:** Lance Gilman. **Vote:** Motion passed unanimously.

15. DISCUSSION/FOR POSSIBLE ACTION: Discussion and possible consideration approving the Storey County Safety Manual as approved by the Safety Committee.

Emergency Management Director Adam Wilson said this manual was developed and approved by the Safety Committee and was reviewed without issue by the District Attorney's Office.

Public Comment: None

Motion: I, Commissioner Mitchell, move to proceed with approval and adoption of the Storey County Safety Manual. **Seconded by:** Lance Gilman. **Vote:** Motion passed unanimously.

16. DISCUSSION/FOR POSSIBLE ACTION: Presentation, public workshop, discussion, and consideration directing staff regarding updates to the Storey County Strategic Plan for Fiscal Year 2025-2026.

County Manager Austin Osborne said that in consideration of time today, he requested this item be postponed to the Dec. 17, 2024, meeting.

Public Comment: None

Motion: I, Commissioner Mitchell, move to continue this item to the next regularly scheduled meeting on Dec. 17 at the Courthouse. **Seconded by:** Lance Gilman. **Vote:** Motion passed unanimously.

17. DISCUSSION/FOR POSSIBLE ACTION: For consideration and possible approval of business license second readings:

- A. Carson Tahoe Electric – Contractor / 1985 E. Valley Rd. ~ Minden, NV
- B. Food Cartel LLC – Food Truck / 1377 Jenny's Ln ~ Fernley, NV

Public Comment: None

Motion: I, Commissioner Mitchell, move to approve the second readings of business licenses listed under Item #17 as A-B. **Seconded by:** Lance Gilman. **Vote:** Motion passed unanimously.

12. RECESS TO CONVENE AS THE STOREY COUNTY HIGHWAY BOARD

13. DISCUSSION ONLY: Report of the Public Works Department regarding roads and highways throughout Storey County.

County Manager Austin Osborne, speaking for Public Works Director Jason Wierzbicki, said there were two full-time Public Works positions in the Roads Department, and two part-time positions for plow operators. He also said the department was working on the Road Capital Improvement Plans and the B Street Drainage Project.

Public Comment: None

14. RECESS TO RECONVENE AS THE STOREY COUNTY BOARD OF COUNTY COMMISSIONERS

7. DISCUSSION ONLY (No Action - No Public Comment): Committee/Staff Reports

Fire District

- Fire Chief Jeremy Loncar said the new truck has arrived and is being painted.
- A new bathroom has been installed at Station 74.
- The district is getting quotes for an exhaust removal system for the Highlands fire station.

Operations and Projects

- Manager Mike Northan said the Lockwood Senior Center project was on schedule, with the slab pour for this week, and HVAC installation next week.

Planning Department

- Planning Manager Kathy Canfield, said the Planning Commission will meet on Thursday at 6 p.m. at the Courthouse, and a recommendation on the Master Plan is expected.
- The department is recruiting planning commissioners now, with two at-large positions, one for the River District and another for the Virginia City Highlands open for application of interest.

Administrative Office

- Administrative Officer Lisa Maciel said a Toys for Tots bin is downstairs and new toys should be donated by Dec. 22.

Emergency Management

- Director Adam Wilson said the new chief at the State Emergency Management Division has restructured his agency and streamlined processes.
- The Taylor Street project is still in-process with the Federal Emergency Management Association.
- His department is working with Storey County Schools on coordinated drills.

- He attended the International Emergency Management Conference in Colorado last week.
- He is working with the Quad Counties so that all counties have each other's playbook for better coordination.

VCTC

- Tourism Director Todd Tuttle attended the National Travel Association meeting in Nashville.
- He will do a Christmas on Comstock show with Channel 8 on Dec. 6.
- The decorating contest has already started. The winner will be announced on Dec. 15.
- The Christmas Shopping Cheer is open to anyone making a purchase in Virginia City this holiday season. People can bring their local receipts to the Visitor's Center, where they will be entered in a drawing for a free 1-night stay on the Comstock.
- The Christmas tree lighting on Dec. 1 was a success.
- The 601 Christmas concert will be at 7 p.m. Dec. 6 at Piper's Opera House.
- The Grinch Made Me Do It Saloon Crawl will be from 1-5 p.m. on Dec. 7.
- The Parade of Lights will be at 5 p.m. and fireworks will be launched afterward from behind the Silverland Inn.
- There will be music on C Street during Christmas on the Comstock event.
- Dec. 14th will be the opening for The Nutcracker vs. the Tommyknockers at Piper's Opera House, with shows at noon and 4 p.m.
- The second Parade of Lights will be at 5 p.m. Dec. 14 followed by a drone show.
- The VCTC is working with Reno's Pioneer Theater to bring up a show on Dec. 17.
- Staff will attend the American Bus Association Convention in Philadelphia in January.

Comptroller's Office

- Comptroller Jennifer McCain said the audit will be on the agenda for the next meeting.
- The County Christmas party will be on Friday, Dec. 13th at St. Mary's Art Center. All are welcome.

County Manager

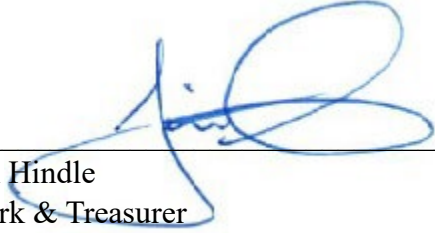
- County Manager Austin Osborne said staff were still working with the respondent for management of Piper's Opera House. Updates are being given to the VCTC, but it will still be a few months until completion.
- The Strategic Plan update is ongoing, as there will be meetings with each department.

18. PUBLIC COMMENT (No Action): None

19. ADJOURNMENT OF ALL ACTIVE AND RECESSED BOARDS ON THE AGENDA

Commissioner Carmona adjourned the meeting at 10:32 p.m.

Respectfully submitted,



Jim Hindle
Clerk & Treasurer